



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, July 9, 2020 – 10 AM
Mosquito Fire Station 75
8801 Rock Creek Road, Placerville, Ca 95667

MINUTES

Item	Presenter
<p>1. Call to Order. 10:05 AM</p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please use the “raise your hand icon” and await your opportunity to speak. joining the meeting and, when you are notified that your call has been unmuted, you may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Dial-in number (US): (339) 209-6835 no access id required</p> <p>International dial-in numbers: https://fccdl.in/i/bmikel6</p> <p>Online meeting ID: bmikel6</p> <p>Join the online meeting: https://join.freeconferencecall.com/bmikel6</p> <p><u>If you do not have local and long-distance calling</u> <u>Toll Free access (844) 854-2222 Id 437857*</u></p> <p><u>Participants</u> joining through either the Desktop App or through a web browser, must have a mic and speaker connected. Thank you.</p> <p><i>For additional assistance connecting to the meeting text "Help" to the Dial-In number above. Message and data rates may apply.</i></p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530 626 9017 or admin75@mfpd.us</p>	B. Mikel
<p>2. Roll Call & Quorum announced. Present Directors Barbara Mikel, Taffy Warner, Kathy Pico and William Buhnerkempe. We have quorum.</p>	B. Mikel
<p>3. Pledge of Allegiance. Oath of office. <i>I, Jack Rosevear, do solemnly swear that I will support and defend the Constitution of the United States of America and the State of California, against all enemies, both foreign and domestic, and I will</i></p>	B. Mikel

<p><i>Mikel, second by Director Pico. Ayes: Directors Pico, Warner, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p>	
<p>6.4 Approval of Expenditures; Expenses 2020 June 30. <i>Motion to approve by Director Mikel, second by Director Warner. Ayes: Directors Pico, Warner, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p>	T. Warner
<p>6.6 Minutes 2020 June 11 Teleconference. <i>Motion to approve by Director Warner, second by Director Pico. Ayes: Directors Pico, Warner, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p>	B. Mikel
<p>6.7 Minutes 2020 Jun 18 Special Meeting Teleconference. <i>Motion to approve by Director Mikel, second by Director Warner. Ayes: Directors Pico, Warner, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p>	B. Mikel
<p>6.8 Chief's Report.</p>	M. Schwegler
<p>6.9 Ad-Hoc committee Reports:</p>	
<p>* Financial Stability. <i>Several meetings were held with the Finance committee.</i></p>	T. Warner
<p><i>Finance Committee: Board Members B. Mikel and T. Warner, and Community Members M. Blain, D. Brady, and K. Morris.</i></p>	
<p><i>Finance Committee met on June 30 for the purpose of reviewing the progress toward the two primary goals: the development of a format for the Budget that would be compliant with County requirements while providing detail for review of income and expenditures associated with grant funding; and developing improved methodology for tracking income and expenses for grants tied to performance measures and grant timelines.</i></p>	
<p><i>Supporting forms were also discussed (Purchase Orders, Chart of Accounts, Annual Checklist).</i></p>	
<p><i>Priorities remain:</i></p>	
<p>✓ Budget format revise</p>	
<p>✓ Grant tracking</p>	
<p><i>Next Steps:</i></p>	
<p>➤ <i>Meet with Chief Rosevear to review forms/revisions conceived to date and goals. Review prioritization of hierarchy.</i></p>	
<p>➤ <i>Meet with Shar to coordinate Quick Book reporting and Budget revision</i></p>	
<p>➤ <i>Refine Grant tracking sheet</i></p>	
<p>➤ <i>Refine Budget</i></p>	
<p>➤ <i>Revisit secondary goals (identifying resources, grant sleuthing, equipment procurement, etc)</i></p>	
<p>* Community Risk Reduction.</p>	K. Pico
<p>* Emergency Service Provision. <i>No report.</i></p>	W. Buhnerkempe
<p>* Community Engagement. <i>Support group president Trent Williams has been working on a welcome packet.</i></p>	B. Mikel
<p>* Good Governance.</p>	Vacant

Issue Items:

6.10 Approve or reject Policy 2-04, 2-05A 2-05b MOU's and SOP's. *Motion to approve Resolution 2020-06 to substitute and supersede Resolution 2020-05 by Director Mikel, second by Director Pico. Ayes: Directors Pico, Warner and Mikel. and. Noes: Director Buhnerkempe Abstain: 0*

M. Schwegler

Motion to approve changes to Policy 2-04, 2-05-a. with a modification to the signature line for Policy 2-05-a to be Staff/Volunteer Fire Fighter, removing item 2-05-b, by Director Mikel, second by director Pico. Ayes: Directors Pico, Warner, Mikel and Buhnerkempe. Noes: 0 Abstain: 0

6.11 Approve or reject Policy 3-19-00, 3-19-01, 3-19-02, 3-19-03. *Motion to approve all 4 policies with corrections to add date adopted on Policy 3-19-00, un-strike requirement under "Qualifications" in policy 3-19-01, un-strike item 2 under "Qualifications" for 3-19-02 by Director Pico, second by Director Mikel. Ayes: Directors Pico, Warner, Mikel and Buhnerkempe. Noes: 0 Abstain: 0*

W. Buhnerkempe

6.12 Approve or reject Policy 2-02 Revised. *Motion to approve by Director Pico, second by Director Warner, . Ayes: Directors Pico, Warner, Mikel and Buhnerkempe. Noes: 0 Abstain: 0*

W. Buhnerkempe

6.13 Approve or reject Sale of Surplus Property (Old standby generator). *Motion to approve by Director Pico, second by Director Mikel, . Ayes: Directors Pico, Warner, Mikel and Buhnerkempe. Noes: 0 Abstain: 0*

M. Schwegler

6.14 Approve or reject SCPOA donated fire extinguisher. *Motion to approve by Director Mikel, second by Director Pico, . Ayes: Directors Pico, Warner, Mikel and Buhnerkempe. Noes: 0 Abstain: 0*

B. Mikel

6.15 Approve or reject Policy 3-06 Revised. *Motion not seconded. Does not pass.*

6.16 Discuss and amend, as necessary, the District's response to El Dorado County Grand Jury "WEST SLOPE FIRE PROTECTION UPDATE Case 19-06 • June 8, 2020". *Item tabled, Directors to work on answers and bring item back to the next Board meeting.*

W. Buhnerkempe
B. Mikel

6.17 Approve or reject Finance Committee Composition and Function.

Motion to approve unanimously recommendation 1, to recognize and include Chief Rosevear as a standing member of the Finance Committee, by Director Mikel, second by Director Pico.

T. Warner

Motion to approve recommendation 2, to expand the scope of the Finance committee to provide ongoing oversight of the Grant funds by Director Pico,

second by Director Mikel. Ayes: Directors Pico, Warner, Mikel and Buhnerkempe. Noes: 0 Abstain: 0

7. Informational items: Correspondence and Communication. *Letter of interest from MVFA for the possible purchase of the old generator.*

B. Mikel

8. Director's Comments. *Director Barbara Mikel:*

The board of directors has a public open meeting legal requirement.

What does that mean?

We must conduct public business in a public forum. The specific reasons for holding public meetings are dictated by various portions of the 29 legal codes enacted by the California State Legislature, which together form the general statutory law of California. The Mosquito Fire Protection District is governed, and the board sworn to uphold, applicable portions of these codes.

The Brown Act is incorporated as additional supplements to these requirements for special districts (MFPD).

Answering questions on public media cannot be done as a board. Since the board acts by majority of a quorum, an individual director cannot answer for the board.

Not all board members even participate in social media. Not all board members participate in the same social media sites. Therefore, they will not see all postings. The board cannot act on items not included on a published agenda. Public comments are just that, comments. Unless an item appears on a published agenda the board cannot by law address it directly.

The board is also prohibited by law from conducting district business by email.

Directors cannot communicate among themselves by email if it involves 3 directors or more.

Personnel issues are the responsibility of the fire chief. Specific information regarding personnel cannot be addressed by email or public social media or district media.

The district provides all information via distribution of board packets. Those are prepared for each board meeting and are available to anyone requesting. The same information provided to the board is provided to the public. Agenda, Minutes, Budgets and monthly Chief's reports are all available on the district website: www.mfpd.us They are there from 2014 forward. Each meeting is noticed on the district website.

You can easily get all the necessary info to stop the build of misinformation.

Social media posting of communication by former director Charles Schnell who read that memo at the November 14, 2019 meeting is reflected in the district minutes of 8.2 Correspondence & Communication." Memo from Director Schnell; observations on Fema/Safer Grant. Per President Mikel; this item may need action taken so it needs to be brought to the next MFPD Board Meeting"

I suggest a review of the district minutes from November 2019 to March 2020. All board actions and related motions made by Director Schnell.

The MFPD board cannot respond or undertake actions outside its authority. We cannot police items included in communications to our board which reference other entities actions or inactions. We have no authority to redress issues of other organizations or other governmental entities.

Director Kathy Pico wanted to thank the Fire Safe Council for the awesome clearing of the area.

Director Taffy Warner wanted to thank all Fire staff contributing to the smooth running of the station while we were without a Chief. Thanks to Mark and Dion to cover the station for volunteering time with enthusiasm during Chief Dwyer time off. Also thanks to Mike Walters, Ryan Purves and Brian Morris.

Director Buhnerkempe wanted to thank Mark Schwegler for changing the station from a closed door station to an open door station even with the Covid-19 challenge.

9. Adjourn. 1PM

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