



## Mosquito Fire Protection District

### Board of Directors Meeting

Thursday, March 25, 2021 – 7 PM

Mosquito FPD Station 75

8801 Rock Creek Road Placerville, Ca. 96557

### AGENDA

Item	Presenter
<p><b>1. Call to Order.</b></p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please indicate your wish to comment, await the notification that you may comment. You may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Topic: MFPD Board Meeting 2021 Mar 25 Time: Mar 25, 2021 07:00 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting <a href="https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09">https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</a></p> <p>Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,,,,*223344# US (San Jose) +12532158782,,8685165316#,,,,*223344# US (Tacoma)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago)</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 Find your local number: <a href="https://zoom.us/u/abBOFN2Go">https://zoom.us/u/abBOFN2Go</a></p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or <a href="mailto:admin75@mfpd.us">admin75@mfpd.us</a></p>	C. Persico
<p><b>2. Roll Call &amp; Quorum announced.</b></p> <p>MFPD &lt;&lt;03/25/2021&gt;&gt; Page 1 of 56</p>	C. Persico

<b>3. Pledge of Allegiance.</b>	C. Persico
<b>4. Public Comment</b> Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration.	
<b>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR</b> The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.	C. Persico
<b>6. CONSENT CALENDAR</b>  6.1 Approval of Expenditures; Expenses Mar 9, 2021 6.2 Approval of Expenditures; Expenses Mar 10, 2021 6.3 Approval of Expenditures; Expenses Mar 11, 2021  <b>7. <u>Approval of Minutes:</u></b>  7.1 Minutes 2021 Feb 25  7.2 Minutes 2021 Mar 8 Special Meeting  <b>8. <u>Treasurers' Report 2021 Mar 18</u></b>  <b>9. <u>Chief's Report</u></b>  <b>10. <u>Issue Items</u></b>  10.1 Approval of Lexipol policy and procedure subscription 10.2 Strike Team and SSD fund discussion ( Policy 2-04- 2 issue papers) 10.3 Approval for redirection of Development Impact Fee for Vehicle Reimbursement into District's Reserve Fund Account 7800.Development Impact Fee 10.4 Authorization to pay repair invoice for Engine 275 and Water Tender 75 10.5 Authorization to purchase wildland safety gear - \$20,000 advance 10.6 Ad-Hoc Committee Reports. 10.7 Response to South Fork Consulting for LAFCO MSR Draft Report- Finance Section	T. Warner T. Warner T. Warner       T. Warner  J. Rosevear  J. Rosevear T. Warner T. Warner  J. Rosevear J. Rosevear C. Persico B Mikel

<b>11. ADJOURN TO CLOSED SESSION</b>  Update - Ongoing Litigation pursuant to Gov't. Code sec. 54956.9(d)(1) Joseph v MFPD	
<b>12. RETURN TO OPEN SESSION AND REPORT</b>	
<b>13. Informational items: Correspondence and Communication.</b> 13.1 March 3 letter from Tom Harris	C. Persico
<b>14. Director's Comments.</b>	
<b>15. Adjourn</b>	

**Mosquito Fire Protection District  
Bills for U.S. Bank El Dorado Co**

	Name	Num	Amount	Terms	Date	March 9, 2021	Memo	Name Address
						Split		
Mar 9, 21								
	1080	183323522	99.99	MFPD03092021	03/09/2021	404538 · Software	183323522 Microsoft subscription R&R	U.S. Bank
	1080	811008440	5.00	MFPD03092021	03/09/2021	404538 · Software	811008440 Microsoft subscription R&R	U.S. Bank
	1080	772146990	121.45	MFPD03092021	03/09/2021	404161 · Veh Maint. Parts Direct Charge	772146990 The garage. SG75 repair	U.S. Bank
	1080	17158600	189.16	MFPD03092021	03/09/2021	404040 · Telephone Co. Vendor Payments	17158600 Silverado Avionics Radio Straps	U.S. Bank
	1080	816003340	272.78	MFPD03092021	03/09/2021	404538 · Software	816003340 Microsoft subscription R&R	U.S. Bank
	1080	810015552	15.00	MFPD03092021	03/09/2021	404538 · Software	810015552 Microsoft subscription R&R	U.S. Bank
	1080	810015560	40.00	MFPD03092021	03/09/2021	404538 · Software	810015560 Microsoft subscription R&R	U.S. Bank
	1080	337568639	-107.24		03/09/2021	404463 · Equip. Telephone & Radio	Return AMZ Office Phone	U.S. Bank
	1080	249492538	56.95	MFPD03092021	03/09/2021	404040 · Telephone Co. Vendor Payments	249492538 Freeconferencecall	U.S. Bank
	1080	556191822	7.30	MFPD03092021	03/09/2021	404260 · Office Expense	556191822 AMZ Office supplies	U.S. Bank
	1080	556988524	13.93	MFPD03092021	03/09/2021	404220 · Memberships	556988524 AMZ Prime membership	U.S. Bank
	1080	3005731517	31.69	MFPD03092021	03/09/2021	404040 · Telephone Co. Vendor Payments	3005731517 Freedomvoice call Frw	U.S. Bank
	1080	632455401	39.99	MFPD03092021	03/09/2021	404040 · Telephone Co. Vendor Payments	632455401 ATT Wireless	U.S. Bank
	1080	716587798	27.00	MFPD03092021	03/09/2021	404400 · Publications & Legal Notices	716587798 Indeed Job posting-Coordinator	U.S. Bank
	1080	416614705	354.78	MFPD03092021	03/09/2021	404040 · Telephone Co. Vendor Payments	416614705 ATT Buss. Phone	U.S. Bank
	1080	221128379	3.99	MFPD03092021	03/09/2021	404538 · Software	221128379 Aplus subscription	U.S. Bank
	1080	496848986	7.00	MFPD03092021	03/09/2021	404040 · Telephone Co. Vendor Payments	496848986 Freeconferencecall.com	U.S. Bank
	1080	368691654	275.00	MFPD03092021	03/09/2021	404617 · Staff Development (NOT 1099)	368691654 Paramedic license fee	U.S. Bank
Mar 9, 21			<u>1453.77</u>					

**Mosquito Fire Protection District**  
**Bills for All Vendors**  
**July 2020 through June 2021**

	Name	Num	Amount	Terms	Date	Split	Name Address	Memo
Jul '20 - Jun 21								
	10938	41172821	235.00	MFPD03102021	03/10/2021	404040 · Telephone Co. Vendor Payments	Action computers	41172821 Hieu Email Mngmnt
	10938	41293221	100.00	MFPD03102021	03/10/2021	404040 · Telephone Co. Vendor Payments	Action computers	41293221 Hieu email Mngt
	2425	388931	711.93	MFPD03102021	03/10/2021	404022 · Uniforms	Advantage Gear, Inc	388931 Adv Gear Uniform new R&R
	2425	399141	157.60	MFPD03102021	03/10/2021	404022 · Uniforms	Advantage Gear, Inc	399141 Uniform alteration
	2425	399321	639.04	MFPD03102021	03/10/2021	404022 · Uniforms	Advantage Gear, Inc	399321 Adv. Gear Uniform R&R
	2425	400121	83.60	MFPD03102021	03/10/2021	404022 · Uniforms	Advantage Gear, Inc	400121 Adv. Gear Uniform R&R
	2425	400251	126.50	MFPD03102021	03/10/2021	404022 · Uniforms	Advantage Gear, Inc	400251 Adv Gear Uniform R&R
	2425	403461	22.52	MFPD03102021	03/10/2021	404022 · Uniforms	Advantage Gear, Inc	403461 Adv Gear uniform Alteration
	2425	401511	18.18	MFPD03102021	03/10/2021	404022 · Uniforms	Advantage Gear, Inc	401511 Adv. Gear R& R
	3400	5060063940	142.87	MFPD03102021	03/10/2021	404180 · Maint Building & Improvements	Aramark	5060063940 Aramark shop towels
	10931	4054112021	19221.63	MFPD03102021	03/10/2021	606040 · 606040 Equipment	Dalmatian Fire Equipment	4054112021 SCBA purchase
	2532	662942021	422.85	MFPD03102021	03/10/2021	404507 · Fire & Safety Supplies	Hangtown Fire Control	662942021 Fire Extinguisher servicing
	4941	772876	1404.20	MFPD03102021	03/10/2021	404606 · Fuel Purchases	Hunt & Sons	772876 Fuel Purchase
	10457	6068032021	750.00	MFPD03102021	03/10/2021	303040 · Health Insurance	Jack Rosevear	6068032021 Reimb. Medical J.Rosevear
	2230	60952021	474.67	MFPD01052021	03/10/2021	404300 · Professional & Specialized Serv	Jon Lyons Truck Repair	60952021 Repair E-275
	1006	301282021	335.74	MFPD03102021	03/10/2021	404042 · Radio Vendor Payments	JPA	301282021 JPA Dispatch fee 20/21 Q2
	229	31154	431.64	MFPD03102021	03/10/2021	404700 · Utilities	Kamps Propane	31154 Kamps Propane
	4974	86942021	35.00	MFPD03102021	03/10/2021	404400 · Publications & Legal Notices	Mountain Democrat	86942021 Public Notice Budget workshop
	59	324866	150.35	MFPD03102021	03/10/2021	404161 · Veh Maint. Parts Direct Charge	Riebes Auto Parts 59	324866 Filters, oil, fuel, Air & oil parts.
	59	345076	108.02	MFPD03102021	03/10/2021	404161 · Veh Maint. Parts Direct Charge	Riebes Auto Parts 59	345076 Ignition switch
	59	11032020	-71.32		03/10/2021	404161 · Veh Maint. Parts Direct Charge	Riebes Auto Parts 59	11032020 Credit
	59	318326633	-34.47		03/10/2021	404161 · Veh Maint. Parts Direct Charge	Riebes Auto Parts 59	318326633 Return air filter Credit
Jul '20 - Jun 21			<b><u>25465.55</u></b>					

Mosquito Fire Protection District  
Bills for All Vendors  
July 2020 through June 2021

	Name	Num	Amount	Terms	Date	Split	Name Address	Memo
Jul '20 - Jun 21	6469	30642021	1,510.00	MFPD03112021	03/11/2021	404300 - Professional & Specialized Serv	Lanitech Web Design	30642021 Lanitech Web design R&R
Jul '20 - Jun 21			<u>1,510.00</u>					



## Mosquito Fire Protection District

### Board of Directors Meeting Thursday, February 25, 2021 – 7:00 PM \*TELECONFERENCE\*

### MINUTES

Item	Presenter
<p><b>1. Call to Order. 7 PM</b></p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call-in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please use the “raise your hand icon” and await your opportunity to speak. joining the meeting and, when you are notified that your call has been unmuted, you may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p><b>Dial-in number (US): (339) 209-6835 no access id required</b></p> <p>International dial-in numbers: <a href="https://fccdl.in/i/mfpdmeetings">https://fccdl.in/i/mfpdmeetings</a> Online meeting ID: mfpdmeetings Join the online meeting: <a href="https://join.freeconferencecall.com/mfpdmeetings">https://join.freeconferencecall.com/mfpdmeetings</a></p> <p><u><a href="#">If you do not have local and long-distance calling</a></u> <u><a href="#">Toll Free access (844) 854-2222 Id 437857*</a></u></p> <p><u><a href="#">Participants</a></u> joining through either the Desktop App or through a web browser, must have a mic and speaker connected. Thank you. For additional assistance connecting to the meeting text "Help" to the Dial-In number above. Message and data rates may apply.</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or <a href="mailto:admin75@mfpd.us">admin75@mfpd.us</a></p>	C. Persico
<p><b>2. Roll Call &amp; Quorum announced.</b> <i>Present: Directors Connell Persico, James Young, Jerry Pullin, Barbara Mikel and Taffy Warner.</i></p>	C. Persico
<p><b>3. Pledge of Allegiance.</b> (Suspended during Teleconferencing)</p>	C. Persico
<p><b>4. Public Comment</b> Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration. <i>Bill Buhnerkempe; Policy on the MFPD website is not up to date.</i></p>	
<p><b>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR.</b> The Board may make any necessary additions, deletions, or corrections to the agenda</p>	C. Persico

<p>including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p><i>Motion to approve Consent Calendar by Director Young, second by Director Mikel. Ayes: Directors Young, Mikel, Pullin, Persico and Warner. Noes: 0 Abstain: 0</i></p>	
<p><b>6. CONSENT CALENDAR</b></p> <p><b>6.1</b> Approval of Expenditures; Expenses Feb 01 2021</p> <p><b>6.2</b> Approval of Expenditures; Expenses Feb 02 2021</p> <p><b>6.3</b> Approval of Expenditures; Expenses Feb 16 2021</p> <p><b>7. <u>Approval of Minutes:</u></b></p> <p><b>7.1</b> Minutes 2021 Feb 10 Special Mtg Teleconference. <i>Motion to approve with correction to #3; ‘ 2<sup>nd</sup> by Director Pullin ’ by Director Young, second by Director Pullin. Ayes: Directors Young, Mikel, Pullin, Persico and Warner. Noes: 0 Abstain: 0</i></p> <p><b>7.2</b> Minutes 2021 Jan 28 Teleconference. <i>Motion to approve by Director Pullin, second by Director Warner Ayes: Directors Young, Mikel, Pullin, Persico and Warner. Noes: 0 Abstain: 0</i></p> <p><b>8. <u>Chief’s Report</u></b></p> <p><i>Motion to approve a special meeting to discuss new SAFER GRANT ON March 8<sup>th</sup>, 2021 at 7 PM, with a Community Townhall at 6 PM, by Director Persico, second by director Young Ayes: Directors Young, Mikel, Pullin, Persico and Warner. Noes: 0 Abstain: 0</i></p> <p><b>9. <u>Issue Items:</u></b></p> <p><b>9.1</b> Board Committee Definitions: Approval of Scope and Purpose of Committees</p> <p><b>9.2</b> Ad-Hoc Committee Report - Safety Support Division SSD Update. Finance Committee Report. <i>Motion to present a well crafted letter – at the special meeting 2021 Mar 8 – indicating Appreciation of SSD personnel and all their efforts, but will not renew any future dispatches going forward, by Director Persico, Second by Director Young. Ayes: Directors Young, Persico, Pullin and Warner. Noes: Director Mikel Abstain: 0</i></p>	<p>T. Warner</p> <p>T. Warner</p> <p>T. Warner</p> <p>C. Persico</p> <p>C. Persico</p> <p>J. Rosevear</p> <p>C. Persico</p> <p>T. Warner/J. Pullin</p>



<b>Informational items: Correspondence and Communication.</b> <b>10.1</b> Update on donated property. <i>Letter from Realtor Sally Long-Johns;</i> <i>Donation of property has been canceled. Owners changed their mind.</i>	C. Persico
<b>11. Director's Comments.</b> <i>No comments.</i>	C. Persico
<b>12. Adjourn.</b> <i>8:25 PM</i>  <p style="text-align: center;"><b>*SPECIAL MEETING*</b>  <b>**ANNUAL BUDGET WORKSHOP** SATURDAY MARCH 20, 2021</b>  <b>10AM-12PM- MOSQUITO FIRE STATION 75</b></p>	



**Mosquito Fire Protection District**  
**8801 Rock Creek Road, Placerville, Ca 95667**

**MFPD Special Meeting**

Monday March 8<sup>th</sup>, 2021 6 PM

Mosquito Fire Station 75 **Teleconference**

**MINUTES**

Item	Presenter
<p><b>1. Call to Order. 6 PM</b></p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please use the "raise your hand icon" and await your opportunity to speak. joining the meeting and, when you are notified that your call has been unmuted, you may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p><b>Dial-in number (US): (339) 209-6835 no access id required</b> International dial-in numbers: <a href="https://fccdl.in/i/mfpdmeetings">https://fccdl.in/i/mfpdmeetings</a> Online meeting ID: mfpdmeetings Join the online meeting: <a href="https://join.freeconferencecall.com/mfpdmeetings">https://join.freeconferencecall.com/mfpdmeetings</a></p> <p><u><i>If you do not have local and long-distance calling Toll Free access (844) 854-2222 Id 437857*</i></u></p> <p><u><i>Participants joining through either the Desktop App or through a web browser, must have a mic and speaker connected. Thank you.</i></u> <u><i>For additional assistance connecting to the meeting text "Help" to the Dial-In number above. Message and data rates may apply.</i></u></p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or <a href="mailto:admin75@mfpd.us">admin75@mfpd.us</a></p>	C. Persico
<p><b>2. Roll Call &amp; Quorum announced. Present Directors Connell Persico, James Young, Barbara Mikel, Jerry Pullin and Taffy Warner.</b></p>	C. Persico
<p><b>3. Pledge of Allegiance. (Suspended for teleconferencing)</b></p>	C. Persico

<p><b>4. Issue Items.</b></p> <p><b>4.1</b> Town Hall discussion on Fema SAFER Staffing Grant proposal.</p> <p><b>4.2</b> Approve submittal of the Fema SAFER Grant for Staffing application.  <i>Motion to approve the submittal of the FEMA SAFER Staffing Grant as amended by the Chief and the Strategic Planning Committee following feedback from this Town Hall meeting and ongoing proposal refinements by staff by Director Persico, second by Director Young. Ayes: Directors Persico, Young, Warner, Pullin and Mikel. Noes: 0 Absent: 0</i>  <i>The Board expresses its intent to accept the grant when funded.</i></p> <p><b>4.3</b> Supplement approved motion (February 25, 2021 meeting) regarding termination of the SSD Program. <i>Motion to approve by director Persico, second by Director Warner. Ayes: Directors Persico, Young, Warner and Pullin. Noes: Director Mikel Absent: 0</i></p>	<p>C. Persico C. Persico T. Warner</p>
<p><b>5. Adjourn to closed Session.</b>  Update regarding Ongoing Litigation pursuant to Gov't. Code sec. 54956.9(d)(1) Joseph v MFPD.</p>	<p>C. Persico</p>
<p><b>6. Return to open session and report.</b> <i>The Board of directors discussed the latest update on this case.</i></p>	<p>C. Persico</p>
<p><b>7. Adjourn 7:33 PM</b></p>	

# Mosquito Fire Protection District

## Treasurer's Report Budget vs. Actual

### July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
0001 Budget Carry Over	0.00	40,000.00	-40,000.00	0.0%
0140 Supplemental Taxes	1.41			
0150 Supplemental Taxes-Prior	0.42			
0400 Interest	93.57			
1403 Dev Fee	0.00	10,000.00	-10,000.00	0.0%
1100 · Prop Tax Curr Secured	88,820.10	153,894.00	-65,073.90	57.72%
1110 · Prop Tax Curr Unsecured	2,641.62	2,810.00	-168.38	94.01%
1120 · Prop Tax Prior Secured	-58.17	100.00	-158.17	-58.17%
1130 · Prop Tax Prior Unsecured	70.15	500.00	-429.85	14.03%
1140 · Prop Tax Supp Current	2,735.27	1,000.00	1,735.27	273.53%
1150 · Prop Tax Supp Prior	1,060.95	500.00	560.95	212.19%
1175 · Special Tax Direct Assessments	118,335.60	188,000.00	-69,664.40	62.94%
1351 · Reserves Transfer (Allocated)	0.00	25,000.00	-25,000.00	0.0%
191060 · FEMA	35,345.80	137,000.00	-101,654.20	25.8%
191940 · Misc Revenue	419,198.33	40,006.00	379,192.33	1,047.84%
3360 · Penalty & Cost Delinquent Tax	1,677.70	2,000.00	-322.30	83.89%
4400 · Rev Intrest	2,047.70	3,280.00	-1,232.30	62.43%
5820 · ST Homeowner Prop Tax relief	809.12	1,220.00	-410.88	66.32%
<b>Total Income</b>	<b>672,779.57</b>	<b>605,310.00</b>	<b>67,469.57</b>	<b>111.15%</b>
<b>Gross Profit</b>	<b>672,779.57</b>	<b>605,310.00</b>	<b>67,469.57</b>	<b>111.15%</b>
<b>Expense</b>				
<b>300000 · Salaries and Employee Benefit</b>				
303000 · Perm Employees/Elect Official	155,242.17	154,561.00	681.17	100.44%
303001 · Temporary Employees	43,409.65	63,015.00	-19,605.35	68.89%
303002 · Overtime	2,101.16	3,000.00	-898.84	70.04%
303004 · Strike team	60,146.77	20,000.00	40,146.77	300.73%
303020 · Retirement	3,426.00	4,867.00	-1,441.00	70.39%
303021 · O.A.S.D.I.	15,535.12	16,268.00	-732.88	95.5%
303022 · Medi Care	3,633.22	3,805.00	-171.78	95.49%
303030 · Vacation, Sick, Holiday	0.00	13,598.00	-13,598.00	0.0%
303040 · Health Insurance	9,207.75	15,000.00	-5,792.25	61.39%
303041 · Unemployment Insurance Employer	3,065.47	8,606.00	-5,540.53	35.62%
303060 · Workers' Compensation Employer	13,838.00	28,000.00	-14,162.00	49.42%
<b>Total 300000 · Salaries and Employee Benefit</b>	<b>309,605.31</b>	<b>330,720.00</b>	<b>-21,114.69</b>	<b>93.62%</b>
<b>400000 · Services and Supplies</b>				
404021 · Fire Turnouts	32,206.21	52,006.00	-19,799.79	61.93%
404022 · Uniforms	8,340.48	5,000.00	3,340.48	166.81%
404040 · Telephone Co. Vendor Payments	6,149.09	6,000.00	149.09	102.49%
404042 · Radio Vendor Payments	759.16	0.00	759.16	100.0%
404043 · Central Dispatch-Contract	731.27	3,000.00	-2,268.73	24.38%
404060 · Food & Food Products	0.00	260.00	-260.00	0.0%
404080 · Household Expense	173.27	1,000.00	-826.73	17.33%
404085 · Refuse Disposal	772.12	1,400.00	-627.88	55.15%

# Mosquito Fire Protection District

## Treasurer's Report Budget vs. Actual

July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
404100 - Insurance Premium	13,825.00	14,500.00	-675.00	95.35%
404140 - Maint. Equipment	1,135.36	2,800.00	-1,664.64	40.55%
404142 - Maint. Comm. Equipment	310.40	600.00	-289.60	51.73%
404144 - Maint. Computer System/Software	0.00	500.00	-500.00	0.0%
404145 - Maint. Equipment Parts	18.22	200.00	-181.78	9.11%
404160 - Veh. Maint. Service Contract	1,395.16	1,200.00	195.16	116.26%
404161 - Veh Maint. Parts Direct Charge	5,426.37	8,000.00	-2,573.63	67.83%
404164 - Veh Maint. Tires & Tubes	0.00	1,000.00	-1,000.00	0.0%
404180 - Maint Building & Improvements	2,356.41	2,800.00	-443.59	84.16%
404183 - Maint. Grounds	332.12	500.00	-167.88	66.42%
404200 - Medical, Dental & Lab Supplies	1,826.48	6,500.00	-4,673.52	28.1%
404220 - Memberships	2,217.86	2,250.00	-32.14	98.57%
404260 - Office Expense	1,040.02	1,500.00	-459.98	69.34%
404261 - Postage	157.01	390.00	-232.99	40.26%
404263 - Subscription Newspaper Journals	124.95	200.00	-75.05	62.48%
404300 - Professional & Specialized Serv	7,046.54	81,000.00	-73,953.46	8.7%
404304 - Agency Admin Fee	0.00	300.00	-300.00	0.0%
404305 - Audit & Accounting Services	3,760.00	3,760.00	0.00	100.0%
404313 - Legal Services	15,107.00	12,800.00	2,307.00	118.02%
404324 - Medical Dental Lab	480.95	2,000.00	-1,519.05	24.05%
404335 - EDC Dept or Agency	0.00	2,850.00	-2,850.00	0.0%
404400 - Publications & Legal Notices	146.00	250.00	-104.00	58.4%
404460 - Equip. Small tools & Instrument	0.00	2,000.00	-2,000.00	0.0%
404463 - Equip. Telephone & Radio	621.76	1,000.00	-378.24	62.18%
404500 - Special Dept. Expense	523.58	1,124.00	-600.42	46.58%
404502 - Educational Materials	0.00	500.00	-500.00	0.0%
404507 - Fire & Safety Supplies	1,781.09	4,000.00	-2,218.91	44.53%
404529 - Software Licenses Fire Related	0.00	250.00	-250.00	0.0%
404538 - Software	1,784.74	2,000.00	-215.26	89.24%
404600 - Transportation & Travel	310.37	200.00	110.37	155.19%
404602 - Mileage Employee Private auto	223.88	450.00	-226.12	49.75%
404606 - Fuel Purchases	8,953.48	11,000.00	-2,046.52	81.4%
404609 - Staff Development	5,935.50	2,000.00	3,935.50	296.78%
404617 - Staff Development (NOT 1099)	15,042.07	0.00	15,042.07	100.0%
404700 - Utilities	5,594.04	10,500.00	-4,905.96	53.28%
<b>Total 400000 - Services and Supplies</b>	<b>146,607.96</b>	<b>249,590.00</b>	<b>-102,982.04</b>	<b>58.74%</b>
<b>600000 - Fixed Assets</b>				
606040 - 606040 Equipment	23,903.44	25,000.00	-1,096.56	95.61%
<b>Total 600000 - Fixed Assets</b>	<b>23,903.44</b>	<b>25,000.00</b>	<b>-1,096.56</b>	<b>95.61%</b>
<b>Total Expense</b>	<b>480,116.71</b>	<b>605,310.00</b>	<b>-125,193.29</b>	<b>79.32%</b>
<b>Net Income</b>	<b>192,662.86</b>	<b>0.00</b>	<b>192,662.86</b>	<b>100.0%</b>

Mosquito Fire Protection District  
Budget vs. Actual by Programs/Projects  
July 1, 2020 through March 22, 2021

AFG2019 Regional Rescue Fire					TOTAL			
	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget
Expense								
600000 - Fixed Assets								
606040 - 606040 Equipment	1,921.81	0.00	1,921.81	100.0%	1,921.81	0.00	1,921.81	100.0%
Total 600000 - Fixed Assets	1,921.81	0.00	1,921.81	100.0%	1,921.81	0.00	1,921.81	100.0%
Total Expense	1,921.81	0.00	1,921.81	100.0%	1,921.81	0.00	1,921.81	100.0%
Net Income	-1,921.81	0.00	-1,921.81	100.0%	-1,921.81	0.00	-1,921.81	100.0%

Mosquito Fire Protection District  
Budget vs. Actual by Programs/Projects  
July 1, 2020 through March 22, 2021

	CSFA 2019 PPE Grant				TOTAL			
	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget
Expense								
400000 - Services and Supplies								
404021 - Fire Turnouts	27,952.73	0.00	27,952.73	100.0%	27,952.73	0.00	27,952.73	100.0%
Total 400000 - Services and Supplies	27,952.73	0.00	27,952.73	100.0%	27,952.73	0.00	27,952.73	100.0%
Total Expense	27,952.73	0.00	27,952.73	100.0%	27,952.73	0.00	27,952.73	100.0%
Net Income	-27,952.73	0.00	-27,952.73	100.0%	-27,952.73	0.00	-27,952.73	100.0%

## Mosquito Fire Protection District Budget vs. Actual by Programs/Projects

July 1, 2020 through March 22, 2021  
EMW-2018-FF-00183 Vol R/R

	TOTAL				TOTAL			
	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
191060 - FEMA	20,000.00	76,000.00	-56,000.00	26.32%	20,000.00	76,000.00	-56,000.00	26.32%
<b>Total Income</b>	<b>20,000.00</b>	<b>76,000.00</b>	<b>-56,000.00</b>	<b>26.32%</b>	<b>20,000.00</b>	<b>76,000.00</b>	<b>-56,000.00</b>	<b>26.32%</b>
<b>Gross Profit</b>	<b>20,000.00</b>	<b>76,000.00</b>	<b>-56,000.00</b>	<b>26.32%</b>	<b>20,000.00</b>	<b>76,000.00</b>	<b>-56,000.00</b>	<b>26.32%</b>
<b>Expense</b>								
4021 Protective Clothing	0.00	6,000.00	-6,000.00	0.0%	0.00	6,000.00	-6,000.00	0.0%
300000 - Salaries and Employee Benefit								
303000 - Perm Employees/Elect Official	2,150.00	0.00	2,150.00	100.0%	2,150.00	0.00	2,150.00	100.0%
303001 - Temporary Employees	2,054.12	0.00	2,054.12	100.0%	2,054.12	0.00	2,054.12	100.0%
<b>Total 300000 - Salaries and Employee Benefit</b>	<b>4,204.12</b>	<b>0.00</b>	<b>4,204.12</b>	<b>100.0%</b>	<b>4,204.12</b>	<b>0.00</b>	<b>4,204.12</b>	<b>100.0%</b>
400000 - Services and Supplies								
404021 - Fire Turnouts	1,448.21	0.00	1,448.21	100.0%	1,448.21	0.00	1,448.21	100.0%
404022 - Uniforms	5,178.73	0.00	5,178.73	100.0%	5,178.73	0.00	5,178.73	100.0%
404040 - Telephone Co. Vendor Payments	366.69	0.00	366.69	100.0%	366.69	0.00	366.69	100.0%
404200 - Medical, Dental & Lab Supplies	220.00	0.00	220.00	100.0%	220.00	0.00	220.00	100.0%
404261 - Postage	45.11	0.00	45.11	100.0%	45.11	0.00	45.11	100.0%
404300 - Professional & Specialized Serv	245.87	0.00	245.87	100.0%	245.87	0.00	245.87	100.0%
404500 - Special Dept. Expense	440.00	0.00	440.00	100.0%	440.00	0.00	440.00	100.0%
404538 - Software	452.44	0.00	452.44	100.0%	452.44	0.00	452.44	100.0%
404609 - Staff Development	648.00	0.00	648.00	100.0%	648.00	0.00	648.00	100.0%
404617 - Staff Development (NOT 1099)	36.75	0.00	36.75	100.0%	36.75	0.00	36.75	100.0%
<b>Total 400000 - Services and Supplies</b>	<b>9,081.80</b>	<b>0.00</b>	<b>9,081.80</b>	<b>100.0%</b>	<b>9,081.80</b>	<b>0.00</b>	<b>9,081.80</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>13,285.92</b>	<b>6,000.00</b>	<b>7,285.92</b>	<b>221.43%</b>	<b>13,285.92</b>	<b>6,000.00</b>	<b>7,285.92</b>	<b>221.43%</b>
<b>Net Income</b>	<b>6,714.08</b>	<b>70,000.00</b>	<b>-63,285.92</b>	<b>9.59%</b>	<b>6,714.08</b>	<b>70,000.00</b>	<b>-63,285.92</b>	<b>9.59%</b>



# **Mosquito Fire Protection District** **Budget vs. Actual by Programs/Projects**

July 1, 2020 through March 22, 2021

Paramedic EMW-2018-FO-05356

					TOTAL			
	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
191060 - FEMA	15,345.80	37,000.00	-21,654.20	41.48%	15,345.80	37,000.00	-21,654.20	41.48%
191940 - Misc Revenue	33,260.22	0.00	33,260.22	100.0%	33,260.22	0.00	33,260.22	100.0%
<b>Total Income</b>	<b>48,606.02</b>	<b>37,000.00</b>	<b>11,606.02</b>	<b>131.37%</b>	<b>48,606.02</b>	<b>37,000.00</b>	<b>11,606.02</b>	<b>131.37%</b>
<b>Gross Profit</b>	<b>48,606.02</b>	<b>37,000.00</b>	<b>11,606.02</b>	<b>131.37%</b>	<b>48,606.02</b>	<b>37,000.00</b>	<b>11,606.02</b>	<b>131.37%</b>
<b>Expense</b>								
400000 - Services and Supplies								
404300 - Professional & Specialized Serv	21.00	0.00	21.00	100.0%	21.00	0.00	21.00	100.0%
404609 - Staff Development	5,000.00	0.00	5,000.00	100.0%	5,000.00	0.00	5,000.00	100.0%
404617 - Staff Development (NOT 1099)	14,730.32	0.00	14,730.32	100.0%	14,730.32	0.00	14,730.32	100.0%
<b>Total 400000 - Services and Supplies</b>	<b>19,751.32</b>	<b>0.00</b>	<b>19,751.32</b>	<b>100.0%</b>	<b>19,751.32</b>	<b>0.00</b>	<b>19,751.32</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>19,751.32</b>	<b>0.00</b>	<b>19,751.32</b>	<b>100.0%</b>	<b>19,751.32</b>	<b>0.00</b>	<b>19,751.32</b>	<b>100.0%</b>
<b>Net Income</b>	<b>28,854.70</b>	<b>37,000.00</b>	<b>-8,145.30</b>	<b>77.99%</b>	<b>28,854.70</b>	<b>37,000.00</b>	<b>-8,145.30</b>	<b>77.99%</b>

## Mosquito Fire Protection District Budget vs. Actual by Programs/Projects

July 1, 2020 through March 22, 2021  
2020 SSD MQT

					TOTAL			
	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
191940 - Misc Revenue	250,105.55	0.00	250,105.55	100.0%	250,105.55	0.00	250,105.55	100.0%
<b>Total Income</b>	<b>250,105.55</b>	<b>0.00</b>	<b>250,105.55</b>	<b>100.0%</b>	<b>250,105.55</b>	<b>0.00</b>	<b>250,105.55</b>	<b>100.0%</b>
<b>Gross Profit</b>	<b>250,105.55</b>	<b>0.00</b>	<b>250,105.55</b>	<b>100.0%</b>	<b>250,105.55</b>	<b>0.00</b>	<b>250,105.55</b>	<b>100.0%</b>
<b>Expense</b>								
300000 - Salaries and Employee Benefit								
303004 - Strike team	25,827.78	0.00	25,827.78	100.0%	25,827.78	0.00	25,827.78	100.0%
303021 - O.A.S.D.I.	1,601.32	0.00	1,601.32	100.0%	1,601.32	0.00	1,601.32	100.0%
303022 - Medi Care	374.50	0.00	374.50	100.0%	374.50	0.00	374.50	100.0%
<b>Total 300000 - Salaries and Employee Benefit</b>	<b>27,803.60</b>	<b>0.00</b>	<b>27,803.60</b>	<b>100.0%</b>	<b>27,803.60</b>	<b>0.00</b>	<b>27,803.60</b>	<b>100.0%</b>
400000 - Services and Supplies								
404040 - Telephone Co. Vendor Payments	63.38	0.00	63.38	100.0%	63.38	0.00	63.38	100.0%
404261 - Postage	29.60	0.00	29.60	100.0%	29.60	0.00	29.60	100.0%
404600 - Transportation & Travel	106.75	0.00	106.75	100.0%	106.75	0.00	106.75	100.0%
<b>Total 400000 - Services and Supplies</b>	<b>199.73</b>	<b>0.00</b>	<b>199.73</b>	<b>100.0%</b>	<b>199.73</b>	<b>0.00</b>	<b>199.73</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>28,003.33</b>	<b>0.00</b>	<b>28,003.33</b>	<b>100.0%</b>	<b>28,003.33</b>	<b>0.00</b>	<b>28,003.33</b>	<b>100.0%</b>
<b>Net Income</b>	<b>222,102.22</b>	<b>0.00</b>	<b>222,102.22</b>	<b>100.0%</b>	<b>222,102.22</b>	<b>0.00</b>	<b>222,102.22</b>	<b>100.0%</b>

## Mosquito Fire Protection District Budget vs. Actual by Programs/Projects

July 1, 2020 through March 22, 2021  
Strike Team

	Strike Team				TOTAL			
	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
191940 - Misc Revenue	93,614.99	0.00	93,614.99	100.0%	93,614.99	0.00	93,614.99	100.0%
<b>Total Income</b>	<b>93,614.99</b>	<b>0.00</b>	<b>93,614.99</b>	<b>100.0%</b>	<b>93,614.99</b>	<b>0.00</b>	<b>93,614.99</b>	<b>100.0%</b>
<b>Gross Profit</b>	<b>93,614.99</b>	<b>0.00</b>	<b>93,614.99</b>	<b>100.0%</b>	<b>93,614.99</b>	<b>0.00</b>	<b>93,614.99</b>	<b>100.0%</b>
<b>Expense</b>								
300000 - Salaries and Employee Benefit								
303001 - Temporary Employees	6,012.75	0.00	6,012.75	100.0%	6,012.75	0.00	6,012.75	100.0%
303004 - Strike team	34,318.99	0.00	34,318.99	100.0%	34,318.99	0.00	34,318.99	100.0%
<b>Total 300000 - Salaries and Employee Benefit</b>	<b>40,331.74</b>	<b>0.00</b>	<b>40,331.74</b>	<b>100.0%</b>	<b>40,331.74</b>	<b>0.00</b>	<b>40,331.74</b>	<b>100.0%</b>
400000 - Services and Supplies								
404140 - Maint. Equipment	42.89	0.00	42.89	100.0%	42.89	0.00	42.89	100.0%
404606 - Fuel Purchases	1,164.23	0.00	1,164.23	100.0%	1,164.23	0.00	1,164.23	100.0%
<b>Total 400000 - Services and Supplies</b>	<b>1,207.12</b>	<b>0.00</b>	<b>1,207.12</b>	<b>100.0%</b>	<b>1,207.12</b>	<b>0.00</b>	<b>1,207.12</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>41,538.86</b>	<b>0.00</b>	<b>41,538.86</b>	<b>100.0%</b>	<b>41,538.86</b>	<b>0.00</b>	<b>41,538.86</b>	<b>100.0%</b>
<b>Net Income</b>	<b>52,076.13</b>	<b>0.00</b>	<b>52,076.13</b>	<b>100.0%</b>	<b>52,076.13</b>	<b>0.00</b>	<b>52,076.13</b>	<b>100.0%</b>

Mosquito Fire Protection District  
Budget vs. Actual by Programs/Projects  
July 1, 2020 through March 22, 2021  
VFA 50/50 2019 7FG19078

					TOTAL			
	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget	Jul 1, '20 - Mar 22, 21	Budget	\$ Over Budget	% of Budget
Income								
191940 - Misc Revenue	11,805.40	0.00	11,805.40	100.0%	11,805.40	0.00	11,805.40	100.0%
Total Income	11,805.40	0.00	11,805.40	100.0%	11,805.40	0.00	11,805.40	100.0%
Gross Profit	11,805.40	0.00	11,805.40	100.0%	11,805.40	0.00	11,805.40	100.0%
Expense								
400000 - Services and Supplies								
404300 - Professional & Specialized Serv	15.00	0.00	15.00	100.0%	15.00	0.00	15.00	100.0%
Total 400000 - Services and Supplies	15.00	0.00	15.00	100.0%	15.00	0.00	15.00	100.0%
Total Expense	15.00	0.00	15.00	100.0%	15.00	0.00	15.00	100.0%
Net Income	11,790.40	0.00	11,790.40	100.0%	11,790.40	0.00	11,790.40	100.0%



## **MOSQUITO FIRE PROTECTION DISTRICT**

**8801 ROCK CREEK ROAD**

**PLACERVILLE, CA 95667**

**(530) 626-9017**

**Fax (530) 626-3240**

### ***Chief's Report February-March 2021***

Calls for Service: February 19-March 22

Fires: 0

Medical: 4

Public Assist: 3

This month marks the one-year anniversary of the pandemic, which has forever changed our community and the way we conduct business. The Budget Workshop for the 2021-2022 Preliminary Budget (3/20/21) was the first physical meeting the Board has had in the last year. We have introduced Zoom meeting capability with our physical meetings in the future. The remote access feature to participate in board meetings is beneficial to the community and will continue to be available for every meeting in the future.

On Saturday June 19<sup>th</sup> there will be a Community evacuation drill with a fire safety event following. The exercise will be an opportunity for residents to be involved in a simulated evacuation, which will end at the airport. Our Support Group and the Pilots Association will staff road checkpoints, assist residents and exercise our evacuation procedure, developed last July. From there residents and visitors can participate in a fire safety event, with lunch sponsored by the Mosquito Fire Safe Council and the Mosquito Firefighters Association. There will be fire safety information, firefighting demonstrations, fire safety information and activities for kids. This is an excellent opportunity to get valuable information to our community and get people thinking about what they must do to prepare in advance for a wildfire event with evacuation. Being prepared with essential items to pack, pre-plans for animal transportation, home preparedness, including vegetation management, along with other fire safety information is important. There is a great deal we can accomplish with this one-day event, to better prepare our Community for fire season.

#### Station Hours:

Station 75 is now open 12 hours (7am-7pm) with a new staffing pattern, on a three-month trial basis. The Captain and Engineer will continue to work eight hour shifts and overlap between 11am-3pm. Response to incidents will be backed up by volunteers. There is a chief officer covering each day to coordinate operations. The trial period will allow us to collect data, evaluate effectiveness and integrate volunteers into responses in a more coordinated way through advanced scheduling. We are optimistic and believe that extending station hours is beneficial for the community and our volunteers.

#### Personnel Update:

We are experiencing a steady increase in volunteers interested in joining the District. Four new volunteer candidates will be attending the wildland fire portion at the Divide Academy, in addition to the hopeful opportunity to join the academy recruits for the live fire training at Georgetown FD.

I am pleased to announce the promotion of Brian Morris to Firefighter Engineer. Brian has earned this promotion through his hard work, continued training, competency, and ability to tackle difficult assignments. Engineer Morris is waiting for an opportunity to enter paramedic training, funded by the FEMA AFG Medic Training Grant. The pandemic has created a backlog of paramedic candidates waiting to enter the program with a reduced number of available slots.

Our six academy recruits have been reduced to three, for various reasons. The academy class will begin wildland fire training over the next month. The academy graduates on May 27th.

Looking ahead to the next few months, fire season will be upon us again. Personnel will be going through various levels of wildland fire training and preparing for the addition of the OES Type 6 engine. All engine driver/operators will be required to attend an off-road driver training course, which we are in the process of establishing. All personnel assigned to the OES engine for deployment will be required to meet training standards according to OES contract provisions. The standards are the same as our normal training requirements.

#### Grant Update:

On 3/12/21 we submitted our grant request to FEMA for the SAFER program funding for staffing. If awarded, which we are hopeful, the grant would provide the ability for us to fund six full time positions for round the clock staffing for the next 3-4 years. Awards will be announced in September 2021.

Our Cal Fire 50-50 grant is currently active (\$20,000) for the purchase of wildland safety equipment. We are ready to place an order for the listed equipment approved by the grant. We will be reimbursed for half the amount we spend. There will an agenda item during this Board meeting to request advanced funding to cover the purchase. According to grant requirements we must purchase the approved equipment prior to June 30, 2021.

We have also submitted three additional grants (2 regional, 1 District) to FEMA for various equipment. Regional grants have been requested with our sister districts for the purchase of new, state of the art breathing apparatus and updated mobile radios, portable radios and pagers. District equipment includes vehicle extrication equipment, a washing machine for contaminate safety gear and a replacement breathing air compressor.

#### SSD/Strike Team Invoice Update:

Attached is the latest update of invoices, breakdown of expenses and revenue generated by fire engine and SSD out of District fire deployments. We have recently received a payment for \$114,000 for more than one incident, which we cannot identify at this time. I have placed a call to the Forest Service (where the payment came from) and hope to have the information and spreadsheet updated at the time of the Board meeting. I will continue to keep the Board updated each month as payments arrive. I do not anticipate all invoices to be paid until June or July.

The District is seeking volunteers of all types. If you have the desire to contribute your skills and talents to help your community, we have a place for you.

This concludes my report. I will continue to update our projects and report progress. There are some exciting months ahead as we develop these programs and attract new people to the District. I appreciate the great support we receive from the Community and its commitment to being prepared. If you have any questions or suggestions, please call me at the fire station (626-9017) or email me at [jrosevear@mfpd.us](mailto:jrosevear@mfpd.us).

Jack Rosevear, Chief

Name	Incident	Departed Date	Returned Date	Billable Hours	MFPD Base Rate	MFPD OT Rate	Gross Employees MFPD Salary
<b>SSD Assignments</b>							
<b>Marouk</b>							
	OSC Staging	06/22/20	6/24/2020	26.5	\$73.80	\$110.70	\$2,933.55
	ONC Staging	07/21/20	7/22/2020	7	\$73.80	\$110.70	\$774.90
	Mile Post 21	7/22/2020	7/27/2020	82.5	\$73.80	\$110.70	\$9,132.75
	ONC Staging	07/27/20	7/30/2020	44	\$73.80	\$110.70	\$4,870.80
	Ranch 2	08/14/20	8/26/2020	104.5	\$73.80	\$110.70	\$11,568.15
	El Dorado	09/05/20	9/18/2020	214	\$73.80	\$110.70	\$23,689.80
	Bobcat	09/27/20	10/7/2020	163	\$73.80	\$110.70	\$18,044.10
	North Complex	10/15/20	10/18/2020	85.7	\$73.80	\$110.70	\$9,486.99
<i>New Salary Survey</i>	<i>Mountain View</i>	<i>11/18/20</i>	<i>11/24/2020</i>	<i>92.5</i>	<i>\$76.78</i>	<i>\$115.17</i>	<i>\$10,653.23</i>
<b>Total Marouk</b>				<b>819.7</b>			<b>\$91,154.27</b>
<b>Carlson</b>							
	Stagecoach	08/04/20	8/14/2020	166.5	\$55.63	\$83.45	\$13,894.43
	Ranch 2	08/16/20	8/17/2020	28.5	\$55.63	\$83.45	\$2,378.33
	August Complex	08/18/20	8/28/2020	164.5	\$55.63	\$83.45	\$13,727.53
	OSC Staging	09/04/20	9/5/2020	21	\$55.63	\$83.45	\$1,752.45
	Valley	09/05/20	9/18/2020	191.5	\$55.63	\$83.45	\$15,980.68
	Dolan	09/21/20	10/7/2020	258	\$55.63	\$83.45	\$21,530.10
<b>Total Carlson</b>				<b>830</b>			<b>\$69,263.50</b>
<b>Portlock</b>							
	Slater	09/09/20	9/24/2020	237.5	\$55.63	\$83.45	\$19,819.38
	Sheep	09/01/20	9/9/2020	132	\$55.63	\$83.45	\$11,015.40
	Loyalton	08/15/20	8/24/2020	155	\$55.63	\$83.45	\$12,934.75
	ONC Staging	08/18/20	8/15/2020	31	\$55.63	\$83.45	\$2,586.95
	Trimmer	08/07/20	8/12/2020	79	\$55.63	\$83.45	\$6,592.55
	East Fork	10/02/20	10/20/2020	271	\$55.63	\$83.45	\$22,614.95
<i>New Salary Survey</i>	<i>August Complex</i>	<i>10/28/20</i>	<i>10/28/2020</i>	<i>3</i>	<i>\$58.40</i>	<i>\$87.60</i>	<i>\$262.80</i>
<i>New Salary Survey</i>	<i>Creek</i>	<i>11/11/20</i>	<i>11/22/2020</i>	<i>274.5</i>	<i>\$58.40</i>	<i>\$87.60</i>	<i>\$24,046.20</i>
<b>Total Portlock</b>				<b>1183</b>			<b>\$99,872.98</b>
<b>Eckroth</b>							
	OSC Staging	06/22/20	6/24/2020	26.5	\$55.63	\$83.45	\$2,211.43
	Stagecoach	08/04/20	8/13/2020	143	\$55.63	\$83.45	\$11,933.35
	Lake	08/13/20	8/27/2020	234	\$55.63	\$83.45	\$19,527.30
	OSC Staging	09/04/20	9/5/2020	38	\$55.63	\$83.45	\$3,171.10
	August Complex	09/06/20	9/20/2020	238	\$55.63	\$83.45	\$19,861.10
	Creek	09/24/20	10/9/2020	140	\$55.63	\$83.45	\$11,683.00
	Luna	10/15/20	11/1/2020	224	\$55.63	\$83.45	\$18,692.80
<b>Total Eckroth</b>				<b>1043.5</b>			<b>\$87,080.08</b>
<b>Roberts</b>							
	August Complex	09/06/20	9/20/2020	232	\$55.63	\$83.45	\$19,359.24
	Creek	09/24/20	10/9/2020	265	\$55.63	\$83.45	\$22,112.93
	Luna	10/15/20	10/29/2020	160	\$55.63	\$83.45	\$13,351.20
<b>Total Roberts</b>				<b>657</b>			<b>\$54,823.37</b>
<b>Holden</b>							
	ONC Staging	07/21/20	7/22/2020	7	\$55.63	\$83.45	\$584.15
	Mile Post 21	07/22/20	7/27/2020	89.5	\$55.63	\$83.45	\$7,468.78
	ONC Staging	07/27/20	7/30/2020	44	\$55.63	\$83.45	\$3,671.80
	Ranch 2	08/14/20	8/26/2020	196	\$55.63	\$83.45	\$16,356.20
	North Complex	10/15/20	10/29/2020	235	\$55.63	\$83.45	\$19,610.75
<i>New Salary Survey</i>	<i>Mountain View</i>	<i>11/18/2020</i>	<i>11/24/2020</i>	<i>92</i>	<i>\$58.40</i>	<i>\$87.60</i>	<i>\$8,059.20</i>
<b>Total Holden</b>				<b>663.5</b>			<b>\$55,750.88</b>
<b>AC Assignments</b>							



<b>Nugent</b>					
	OSC Staging	26.5	\$78.10	\$117.15	\$3,104.48
	Lake	234	\$78.10	\$117.15	\$27,413.10
	OSC Staging	38	\$78.10	\$117.15	\$4,451.70
	August Complex	238	\$78.10	\$117.15	\$27,881.70
	Creek	140	\$78.10	\$117.15	\$16,401.00
	Luna	224	\$78.10	\$117.15	\$26,241.60
<b>Total Nugent</b>		<b>900.5</b>			<b>\$105,493.58</b>
<b>Strike Team Assignments</b>					
ST Officer	Stage Coach	238	\$27.10	\$40.65	\$9,674.70
ST Apparatus Engineer	Stage Coach	238	\$21.90	\$32.85	\$7,818.30
ST Fire Fighter	Stage Coach	238	\$18.77	\$28.16	\$6,702.08
ST Fire Fighter	Stage Coach	238	\$18.77	\$28.16	\$6,702.08
<b>TOTAL Stage Coach</b>		<b>952</b>			<b>\$30,897.16</b>
ST Officer	Loyalton	42	\$27.10	\$40.65	\$1,707.30
ST Apparatus Engineer	Loyalton	42	\$21.90	\$32.85	\$1,379.70
ST Fire Fighter	Loyalton	42	\$18.77	\$28.16	\$1,182.72
ST Fire Fighter	Loyalton	42	\$18.77	\$28.16	\$1,182.72
<b>TOTAL Loyalton</b>		<b>168</b>			<b>\$5,452.44</b>
ST Officer	Apple	30.5	\$27.10	\$40.65	\$1,239.83
ST Apparatus Engineer	Apple	30.5	\$21.90	\$32.85	\$1,001.93
ST Fire Fighter	Apple	30.5	\$18.77	\$28.16	\$858.88
ST Fire Fighter	Apple	30.5	\$18.77	\$28.16	\$858.88
<b>TOTAL Apple</b>		<b>122</b>			<b>\$3,959.51</b>
ST Officer	North Complex	254	\$27.10	\$40.65	\$10,325.10
ST Apparatus Engineer	North Complex	254	\$21.90	\$32.85	\$8,343.90
ST Fire Fighter	North Complex	254	\$18.77	\$28.16	\$7,152.64
ST Fire Fighter	North Complex	254	\$18.77	\$28.16	\$7,152.64
<b>TOTAL North Complex</b>		<b>1016</b>			<b>\$32,974.28</b>
<b>Grand Total</b>		<b>8355.2</b>			<b>\$636,722.02</b>

<b><u>Engine Surcharge</u></b>	Apple	\$3,604.00
	Stage	\$25,618.00
	Loyalton	\$8,071.00
	North Complex	\$25,000.00

Note: Assumpt  
that Engine Po  
filled by same.

Response Salary-Expense

0.044	0.092	
SUI @ 4.4%	WC @ 9.2%	MFPD Total Salary Expense
\$129.08	\$269.89	\$3,332.52
\$34.10	\$71.29	\$880.29
\$401.84	\$840.21	\$10,374.80
\$214.32	\$448.11	\$5,533.23
\$509.00	\$1,064.27	\$13,141.42
\$1,042.35	\$2,179.46	\$26,911.61
\$793.94	\$1,660.06	\$20,498.10
\$417.43	\$872.80	\$10,777.22
\$468.74	\$980.10	\$12,102.07
<b>\$4,010.80</b>	<b>\$8,386.19</b>	<b>\$103,551.26</b>
\$611.35	\$1,278.29	\$15,784.07
\$104.65	\$218.81	\$2,701.79
\$604.01	\$1,262.93	\$15,594.47
\$77.11	\$161.23	\$1,990.79
\$703.15	\$1,470.22	\$18,154.05
\$947.32	\$1,980.77	\$24,458.19
<b>\$3,047.59</b>	<b>\$6,372.25</b>	<b>\$78,683.34</b>
\$872.05	\$1,823.38	\$22,514.81
\$484.68	\$1,013.42	\$12,513.50
\$569.13	\$1,190.00	\$14,693.88
\$113.83	\$238.00	\$2,938.78
\$290.07	\$606.51	\$7,489.13
\$995.06	\$2,080.58	\$25,690.59
\$11.56	\$24.18	\$298.54
\$1,058.03	\$2,212.25	\$27,316.48
<b>\$4,394.41</b>	<b>\$9,188.32</b>	<b>\$113,455.71</b>
\$97.30	\$203.45	\$2,512.18
\$525.07	\$1,097.87	\$13,556.29
\$859.20	\$1,796.51	\$22,183.01
\$139.53	\$291.74	\$3,602.37
\$873.89	\$1,827.22	\$22,562.21
\$514.05	\$1,074.84	\$13,271.89
\$822.48	\$1,719.74	\$21,235.02
<b>\$3,831.52</b>	<b>\$8,011.37</b>	<b>\$98,922.97</b>
\$851.81	\$1,781.05	\$21,992.10
\$972.97	\$2,034.39	\$25,120.29
\$587.45	\$1,228.31	\$15,166.96
<b>\$2,412.23</b>	<b>\$5,043.75</b>	<b>\$62,279.35</b>
\$25.70	\$53.74	\$663.59
\$328.63	\$687.13	\$8,484.54
\$161.56	\$337.81	\$4,171.17
\$719.67	\$1,504.77	\$18,580.64
\$862.87	\$1,804.19	\$22,277.81
\$354.60	\$741.45	\$9,155.25
<b>\$2,453.03</b>	<b>\$5,129.09</b>	<b>\$63,333.00</b>

\$136.60	\$285.61	\$3,526.69
\$1,206.18	\$2,522.01	\$31,141.29
\$195.87	\$409.56	\$5,057.13
\$1,226.79	\$2,565.12	\$31,673.61
\$721.64	\$1,508.89	\$18,631.53
\$1,154.63	\$2,414.23	\$29,810.46
<b>\$4,641.71</b>	<b>\$9,705.42</b>	<b>\$119,840.71</b>

\$425.69	\$890.07	\$10,990.46
\$344.01	\$719.28	\$8,881.59
\$294.89	\$616.59	\$7,613.56
\$294.89	\$616.59	\$7,613.56
<b>\$1,359.48</b>	<b>\$2,842.53</b>	<b>\$35,099.17</b>

\$75.12	\$157.07	\$1,939.49
\$60.71	\$126.93	\$1,567.34
\$52.04	\$108.81	\$1,343.57
\$52.04	\$108.81	\$1,343.57
<b>\$239.91</b>	<b>\$501.62</b>	<b>\$6,193.97</b>

\$54.55	\$114.06	\$1,408.44
\$44.08	\$92.18	\$1,138.19
\$37.79	\$79.02	\$975.69
\$37.79	\$79.02	\$975.69
<b>\$174.21</b>	<b>\$364.28</b>	<b>\$4,498.00</b>

\$454.30	\$949.91	\$11,729.31
\$367.13	\$767.64	\$9,478.67
\$314.72	\$658.04	\$8,125.40
\$314.72	\$658.04	\$8,125.40
<b>\$1,450.87</b>	<b>\$3,033.63</b>	<b>\$37,458.78</b>

<b>\$28,015.76</b>	<b>\$58,578.45</b>	<b>\$723,316.23</b>
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tion was made  
positions were  
employee

0.23720

0.23720

OES Rate (Includes WC/UI)	OES OT Rate (Includes WC/UI)	Personnel Total	MFPD Admin Surcharge 23.724% (Gross Salary X 0.2372)	OES Invoice Amount OES Rate based gross salary + Admin surcharge
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Travel Expenses Submitted for Reimbursement	MFPD Admin Surcharge 23.724% (Travel Expense X 0.2372)	Total Invoice
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\$83.10	\$124.65	\$3,303.23	\$783.52	\$4,086.75
\$83.10	\$124.65	\$872.55	\$206.97	\$1,079.52
\$83.10	\$124.65	\$10,283.63	\$2,439.28	\$12,722.91
\$83.10	\$124.65	\$5,484.60	\$1,300.95	\$6,785.55
\$83.10	\$124.65	\$13,025.93	\$3,089.75	\$16,115.68
\$83.10	\$124.65	\$26,675.10	\$6,327.33	\$33,002.43
\$83.10	\$124.65	\$20,317.95	\$4,819.42	\$25,137.37
\$83.10	\$124.65	\$10,682.51	\$2,533.89	\$13,216.40
\$86.45	\$129.68	\$11,994.94	\$2,845.20	\$14,840.14
		<b>\$102,640.42</b>	<b>\$24,346.31</b>	<b>\$126,986.73</b>

\$63.20	\$94.80	\$15,784.20	\$3,744.01	\$19,528.21
\$63.20	\$94.80	\$2,701.80	\$640.87	\$3,342.67
\$63.20	\$94.80	\$15,594.60	\$3,699.04	\$19,293.64
\$63.20	\$94.80	\$1,990.80	\$472.22	\$2,463.02
\$63.20	\$94.80	\$18,154.20	\$4,306.18	\$22,460.38
\$63.20	\$94.80	\$24,458.40	\$5,801.53	\$30,259.93
		<b>\$78,684.00</b>	<b>\$18,663.85</b>	<b>\$97,347.85</b>

No travel claimed		
No travel claimed		
1,495.43	\$354.72	\$21,143.79
87.50	\$20.76	\$2,571.28
1,258.88	\$298.61	\$24,017.87
No travel claimed		
		<b>\$674.08</b>

\$63.20	\$94.80	\$22,515.00	\$5,340.56	\$27,855.56
\$63.20	\$94.80	\$12,513.60	\$2,968.23	\$15,481.83
\$63.20	\$94.80	\$14,694.00	\$3,485.42	\$18,179.42
\$63.20	\$94.80	\$2,938.80	\$697.08	\$3,635.88
\$63.20	\$94.80	\$7,489.20	\$1,776.44	\$9,265.64
\$63.20	\$94.80	\$25,690.80	\$6,093.86	\$31,784.66
\$65.76	\$98.64	\$295.92	\$70.19	\$366.11
\$65.76	\$98.64	\$27,076.68	\$6,422.59	\$33,499.27
		<b>\$113,214.00</b>	<b>\$26,854.37</b>	<b>\$140,068.37</b>

1,124.61	\$266.76	\$29,246.93
230.50	\$54.67	\$15,767.00
399.77	\$94.83	\$18,674.02
516.86	\$122.60	\$4,275.34
978.07	\$232.00	\$10,475.71
907.01	\$215.14	\$32,906.81
		<b>\$986.00</b>

\$63.20	\$94.80	\$2,512.20	\$595.89	\$3,108.09
\$63.20	\$94.80	\$13,556.40	\$3,215.58	\$16,771.98
\$63.20	\$94.80	\$22,183.20	\$5,261.86	\$27,445.06
\$63.20	\$94.80	\$3,602.40	\$854.49	\$4,456.89
\$63.20	\$94.80	\$22,562.40	\$5,351.80	\$27,914.20
\$63.20	\$94.80	\$13,272.00	\$3,148.12	\$16,420.12
\$63.20	\$94.80	\$21,235.20	\$5,036.99	\$26,272.19
		<b>\$98,923.80</b>	<b>\$23,464.73</b>	<b>\$122,388.53</b>

106.75	\$25.32	\$16,904.05
1,869.14	\$443.36	\$29,757.56
No travel claimed		
		<b>\$468.68</b>

\$63.20	\$94.80	\$21,993.60	\$5,216.88	\$27,210.48
\$63.20	\$94.80	\$25,122.00	\$5,958.94	\$31,080.94
\$63.20	\$94.80	\$15,168.00	\$3,597.85	\$18,765.85
		<b>\$62,283.60</b>	<b>\$14,773.67</b>	<b>\$77,057.27</b>

		<b>\$0.00</b>
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\$63.20	\$94.80	\$663.60	\$157.41	\$821.01
\$63.20	\$94.80	\$8,484.60	\$2,012.55	\$10,497.15
\$63.20	\$94.80	\$4,171.20	\$989.41	\$5,160.61
\$63.20	\$94.80	\$18,580.80	\$4,407.37	\$22,988.17
\$63.20	\$94.80	\$22,278.00	\$5,284.34	\$27,562.34
\$65.76	\$98.64	\$9,074.88	\$2,152.56	\$11,227.44
		<b>\$63,253.08</b>	<b>\$15,003.64</b>	<b>\$78,256.72</b>

292.89	\$69.47	\$23,350.53
597.49	\$141.72	\$28,301.55
		<b>\$211.20</b>

\$87.94	\$131.91	\$3,495.62	\$829.16	\$4,324.78	
\$87.94	\$131.91	\$30,866.94	\$7,321.64	\$38,188.58	
\$87.94	\$131.91	\$5,012.58	\$1,188.98	\$6,201.56	
\$87.94	\$131.91	\$31,394.58	\$7,446.79	\$38,841.37	
\$87.94	\$131.91	\$18,467.40	\$4,380.47	\$22,847.87	
\$87.94	\$131.91	\$29,547.84	\$7,008.75	\$36,556.59	
		<b>\$118,784.96</b>	<b>\$28,175.79</b>	<b>\$146,960.75</b>	<b>\$0.00</b>
\$30.52	\$45.78	\$10,895.64	\$2,584.45	\$13,480.09	\$3,197.48
\$24.66	\$36.99	\$8,803.62	\$2,088.22	\$10,891.84	\$2,583.54
\$21.13	\$31.70	\$7,543.41	\$1,789.30	\$9,332.71	\$2,213.72
\$21.13	\$31.70	\$7,543.41	\$1,789.30	\$9,332.71	\$2,213.72
		<b>\$34,786.08</b>	<b>\$8,251.27</b>	<b>\$43,037.35</b>	<b>\$10,208.46</b>
\$30.52	\$45.78	\$1,922.76	\$456.08	\$2,378.84	\$564.26
\$24.66	\$36.99	\$1,553.58	\$368.51	\$1,922.09	\$455.92
\$21.13	\$31.70	\$1,331.19	\$315.76	\$1,646.95	\$390.66
\$21.13	\$31.70	\$1,331.19	\$315.76	\$1,646.95	\$390.66
		<b>\$6,138.72</b>	<b>\$1,456.11</b>	<b>\$7,594.83</b>	<b>\$1,801.50</b>
\$30.52	\$45.78	\$1,396.29	\$331.20	\$1,727.49	\$409.76
\$24.66	\$36.99	\$1,128.20	\$267.61	\$1,395.81	\$331.08
\$21.13	\$31.70	\$966.70	\$229.30	\$1,196.00	\$283.69
\$21.13	\$31.70	\$966.70	\$229.30	\$1,196.00	\$283.69
		<b>\$4,457.88</b>	<b>\$1,057.41</b>	<b>\$5,515.29</b>	<b>\$1,308.22</b>
\$30.52	\$45.78	\$11,628.12	\$2,758.19	\$14,386.31	\$3,412.43
\$24.66	\$36.99	\$9,395.46	\$2,228.60	\$11,624.06	\$2,757.23
\$21.13	\$31.70	\$8,050.53	\$1,909.59	\$9,960.12	\$2,362.54
\$21.13	\$31.70	\$8,050.53	\$1,909.59	\$9,960.12	\$2,362.54
		<b>\$37,124.64</b>	<b>\$8,805.97</b>	<b>\$45,930.61</b>	<b>\$10,894.74</b>
		<b>\$720,291.17</b>	<b>\$170,853.12</b>	<b>\$891,144.29</b>	<b>\$26,552.87</b>





Payment Status	Payment Received
Due	
Due	
Due	
Due	
Due	
Due	
Due	
Due	
Due	
Due	
<b>\$126,986.73</b>	
PAID	19528.21
Due	
Due	
Due	
PAID	24,017.87
<b>\$97,347.85</b>	
PAID	29,246.93
Due	
Due	
Due	
Due	
PAID	32,906.81
Due	
Due	
<b>\$140,068.37</b>	
Due	
PAID	16904.05
Due	
Due	
Due	
Due	
Due	
Due	
<b>\$122,388.53</b>	
Due	
Due	
Due	
<b>\$77,057.27</b>	
Due	
Due	
Due	
Due	
PAID	28301.55
Due	
<b>\$78,256.72</b>	

Due  
Due  
Due  
Due  
Due  
Due  
Due

**\$146,960.75**

**PAID** \$16,677.57  
**PAID** \$13,475.38  
**PAID** \$11,546.43  
**PAID** \$11,546.43  
**PAID**

Due  
Due  
Due  
Due

**PAID** \$2,137.25  
**PAID** \$1,726.89  
**PAID** \$1,479.69  
**PAID** \$1,479.69  
**PAID**

Due  
Due  
Due  
Due

# MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road  
Placerville, CA 95667  
(530) 626-9017

## Agenda Item Issue Paper

**Meeting Date:** March 25, 2021

**Title:** Authorization to purchase subscription to Lexipol Policy and Procedure Service

### Summary:

Lexipol is a service which provides ready to adopt or edit policies and procedures for the fire service. The company develops these policies based on the most current case and statutory State and Federal laws. Procedures (SOPs/SOGs) are based on the most current fire service standards, compliant with safety regulations and the policies developed.

Lexipol has a broad fire service and law enforcement customer base in California and across the country. There are several fire districts in El Dorado County which use the service, including Georgetown and El Dorado Hills.

### Discussion:

We have been working with our policy manual for many years. There has been many revisions and updates, yet we continue to find items missing or subject to misunderstanding. Coupled with liability concerns of personnel complaints and finding adequate guidance within the policies, it is clear that we cannot keep up with the changing legal environment. We have been unable to move forward fast enough with standard operating procedure (SOP) development. The absence of SOPs for our operations creates difficulty with training standardization. It takes quite a bit of time, review and communication to develop an SOP. We have many needing creation and implementation.

The Lexipol subscription includes 165 draft policies and 40 standard operating procedures. The policies and procedures are easily modified to suit our local needs and policies segments the Board wishes to retain. All policies and procedures represent the latest in legal compliance. Lexipol notifies its clients of legal changes which may affect the policies and will recommend updates to remain compliant.

Another excellent aspect of the Lexipol system is its training portal. Our staff can access their site from any device to receive training on our adopted policies and SOPs. All policy and SOP updates can be reviewed through the training platform, which documents the employee's receipt and acknowledgement. This maintains consistency and communication with all personnel, ensuring the documentation we need.

The annual subscription for the basic service is \$3,705. We would be invoiced a small pro-rated amount through June 30<sup>th</sup>, when we subscribe and the full annual amount is due in July.

Attached is information about the Lexipol system in further detail.

**Recommendation:**

Adopt the Lexipol policy and procedure service, as submitted.

**Fire Chief**

Jack Rosevear

Attachment: Lexipol Proposal



# SOLUTIONS PROPOSAL



**PREPARED FOR:**

Mosquito Fire Protection District  
Fire Chief Jack Rosevear  
jrosevear@mfpd.us  
(530) 626-9017

**PREPARED BY:**

Jeffrey Hopper  
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www.lexipol.com

## Executive Summary

Public safety agencies and local government organizations today face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up.

Lexipol's solutions are designed to save you time and money while protecting your personnel and your community. Our team consists of professionals with expertise in public safety law, policy, training, mental health and grants. We continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and help you effectively serve your community.

### **THE LEXIPOL ADVANTAGE**

Lexipol was founded by public safety experts who saw a need for a better, safer way to run a public safety agency. Since the company launch in 2003, Lexipol has grown to form an entire risk management solution for public safety and local government. Today, we serve more than 8,100 agencies and municipalities and 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries. In addition to providing policy management, online training, wellness resources, and grant assistance, we provide 24/7 industry news and analysis through the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1.

Our customers choose Lexipol to make an investment in the safety and security of their personnel, their agencies and their communities. We help agencies address issues that create substantial risk, including:

- Inconsistent and outdated policies
- Lack of technology to easily update and issue policies and training electronically
- Unchecked mental health needs of staff
- Difficulty keeping up with new and changing legislation and practices
- Inability to produce policy acknowledgment and training documentation
- Unfamiliarity of city legal resources with the intricacies of public safety law
- The need to secure grant funding for critical equipment, infrastructure and personnel

Lexipol is backed by the expertise of 320 employees with more than 2,075 years of combined experience in constitutional law, civil rights, ADA and discrimination, mental health, psychology, labor negotiations, Internal Affairs, use of force, hazmat, instructional design, federal and state grants and a whole lot more. That means no more trying to figure out policy, develop training or wellness content or secure funding on your own. You can draw on the experience of our dedicated team members who have researched, taught and lived these issues.

We look forward to working with Mosquito Fire Protection District to address your unique challenges.

## Scope of Services

### Policy Manual

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

### Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

### Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

### Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

### Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

### Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

### Fire Procedures

Clear and accessible procedures are imperative to ensure safe, effective and consistent emergency response and personnel interactions. Lexipol's fire procedures, based on national best practices, give you critical operational and administrative procedures as well as a template to build on.

- More than 35 best practice procedures designed to support safe and effective operations
- Tactical procedures address the operations most often cited as contributing to firefighter injury or death as well as the most common call types
- Administrative procedures address the areas of highest legal liability as well as best practices for organizational success
- Scenario-based training reinforces live training
- Mobile-friendly decision trees and checklists prevent essential steps from being missed

### **Standard Policy Cross-Reference**

Making the transition to Lexipol starts with understanding how your agency's current policy content compares with Lexipol's master policy content. Our Standard Policy Cross-Reference service provides a logical method to distinguishing between the two.

- Analysis of your existing policies and procedures to identify content similar to Lexipol's state specific master content, as well as content unique to your jurisdiction and not covered within the Lexipol manual
- Your existing policies returned with annotations and tips to integrate into the Lexipol master content
- One-on-one review with your agency to discuss the cross-reference report

### **Implementation Policy Tier I: High-Risk Policies**

Benefit from our proven, systematic approach to implementing policies. Tier I represents about 20% of the manual, including foundational policies necessary to provide structure and authority to your policy manual, as well as policies addressing high-risk, low-frequency and high-risk, high-frequency incidents. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

### **Implementation Policy Tier II: High-Liability Policies**

Benefit from our proven, systematic approach to implementing policies. Tier II represents about 20% of the manual, including policies that relate to common day-to-day calls for service that have a higher level of potential liability. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

### **Implementation Policy Tier III: Daily Operations Policies**

Benefit from our proven, systematic approach to implementing policies. Tier III represents about 20% of the manual, including policies needed for orderly daily operations of your organization. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

### **Implementation Policy Tier IV: Defensibility Policies**

Benefit from our proven, systematic approach to implementing policies. Tier IV represents about 20% of the manual, including policies essential to agency and agency member defensibility, including civil liability-related topics. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

### **Implementation Policy Tier V: Operational Consistency Policies**

Benefit from our proven, systematic approach to implementing policies. Tier V represents about 20% of the manual, including policies needed to ensure operational consistency across your organization. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

### **GrantFinder <http://app.grantfinder.com>**

GrantFinder is a real-time database of federal, state, and private grant opportunities tailored to municipalities, nonprofits, educational institutions, and public safety organizations. The simplicity and efficiency of our service will result in identifying grant applications intelligently tailored to your needs; greatly improving the chance your organization will ultimately be funded.

Currently tracking over 10,000 grants, GrantFinder monitors more than 4,300 grant websites to update and keep communities aware of the universe of funding. GrantFinder is being used by more than 8,000 individual users spread across 800 cities and organizations like yours.

The accompanying proposal outlines the functions of Lexipol's GrantFinder service and what would be provided.



**GrantFinder includes:**

- Access to Federal, State, Corporate & Foundation grants programs in one place with summaries, links to applications, guidelines and much more
- 10+ search filters including geographic coverage, program area, keyword, deadline, matching funds, etc.
- Save and download grant listings + track deadlines
- Custom grant email alerts tailored to user preference
- Application and performance tracking
- Document and application upload + storage
- Ongoing dedicated account management support + user-based training

# Proposal

Prepared By: Jeffrey Hopper  
Phone: (816) 788-6644  
Email: jhopper@lexipol.com

Quote #: Q-18703-1  
Date: 3/11/2021  
Valid Through: 6/9/2021

## Overview

Lexipol empowers first responders and their communities to best serve the needs of their residents safely and responsibly. We are the experts in policy, training and wellness support for first responders and government leaders, helping address public safety challenges and improve the quality of life for all community members. Our solutions encompass state-specific policies, online learning, behavioral health resources, funding assistance, and news and analysis, including the online digital communities Police1, FireRescue1, EMS1, Corrections1 and Gov1. The services proposed below are designed to meet your agency's specific goals and needs.

### Annual Subscription

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
1	Annual Fire Policy Manual & Daily Training Bulletins w/Supplemental Publication Service w/Fire Operations Procedures w/ GrantFinder (12 Months)	USD 3,705.00	USD 3,705.00
	<b>Subscription Line Items Total</b>		<b>USD 3,705.00</b>
			<b>USD 3,705.00</b>
<b>Annual Subscription TOTAL:</b>			<b>USD 3,705.00</b>

### Optional Implementation Professional Services

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
1	Fire Standard Policy Cross-Reference	USD 2,150.00	USD 2,150.00
1	Fire Tier I Implementation	USD 2,840.00	USD 2,840.00
1	Fire Tier II Implementation	USD 3,038.00	USD 3,038.00
1	Fire Tier III Implementation	USD 3,488.00	USD 3,488.00
1	Fire Tier IV Implementation	USD 2,823.00	USD 2,823.00
1	Fire Tier V Implementation	USD 2,970.00	USD 2,970.00
	<b>One-Time Line Items Total</b>		<b>USD 17,309.00</b>
			<b>USD 17,309.00</b>
<b>Optional Implementation Professional Services TOTAL:</b>			<b>USD 17,309.00</b>

\*Fire Policy pricing is based on 5 Fire Authorized Staff. Fire Cross Reference Professional Services pricing is based on 250 pages.



## MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road  
Placerville, CA 95667  
(530) 626-9017

### Agenda Item Issue Paper

**Meeting Date:** March 25, 2021

**Title:** Approve Policy 2-04 guidance for Safety Support Division (SSD) reimbursements.

**Summary:**

Current Policy 2-04 defines mutual aid and Strike Team (ST) response while providing specific guidance for the allocation of reimbursed funds received by the District

- ✚ 2-04-01 Apparatus directs that reimbursements for “apparatus and equipment shall be allocated to Account 7800 – Transfer to Reserves” with the intent that the amount be placed in the District’s Equipment Reserve Fund.
- ✚ 2-04-02 Administrative Costs directs reimbursements for “Administrative Costs shall be allocated to Account 7700 – Appropriations for Contingency”.

Although not mentioned directly by name in Policy 2-04, the function of SSD was similar to Strike Team and therefore the guidance of this Policy should apply to SSD. The SSD responded to requests for aid both in-state and out of state, and generated reimbursement for salaries, travel expenses, equipment, and Administrative Fees. The SSD responders received Travel Expenditure reimbursements and the full amount of the reimbursed salary (SSD members were not eligible for advanced payment of salary). MFPD was provided with the calculated amount for Worker’s Compensation coverage and State Unemployment Insurance based on total reimbursed salaries, and Administrative Fees. Engine Costs were reimbursed to MFPD if applicable.

Payment for SSD Invoices is still being received. Upon receipt of reimbursement, the funds are being deposited into the Miscellaneous Income Account (1940) pending redistribution.

**Recommendation:**

1. Recognize SSD reimbursements as falling under Policy 2-04 regarding distribution of reimbursements.
2. Direct staff to prepare breakdown of SSD Reimbursements for 2020-21 and provide to Treasurer for review by **June 4, 2021..**

3. The breakdown must include the Incident Name, and provide total reimbursements in the following areas:
  - Administrative Costs
  - Engine Reimbursement (if applicable)
  - Amount withheld for Workers' Compensation and State Unemployment Insurance
4. Treasurer to present to the Board at June 24, 2021 Board Meeting (or sooner if data available) recommended redistribution of SSD funds.

Director Warner

Attachment:

1. Current Policy Manual Section 2-04



## MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road  
Placerville, CA 95667  
(530) 626-9017

### Agenda Item Issue Paper

**Meeting Date:** March 25, 2021

**Title:** Approve deposit of Strike Team Revenues into appropriate accounts per Policy 2-04 with conditional restoration of funds to Reserve account per 2020-21 Board direction.

**Summary:**

Current Policy 2-04 defines mutual aid and Strike Team (ST) response while providing specific guidance for the allocation of reimbursed funds received by the District.

- ✚ 2-04-01 Apparatus directs that reimbursements for “apparatus and equipment shall be allocated to Account 7800 – Transfer to Reserves” with the intent that the amount be placed in the District’s Equipment Reserve Fund.
- ✚ 2-04-02 Administrative Costs directs reimbursements for “Administrative Costs shall be allocated to Account 7700 – Appropriations for Contingency”.
- ✚ 2-04-03 Paid Staff: “An amount of the compensation equivalent to that which the employee was paid as part of his normal compensation shall be transferred to account 7700 – Appropriations for Contingency”.

At which time the 2020-2021 Budget was prepared there was extensive discussion regarding the cannibalization of ST funds during the 2019-20 Fiscal Year (FY) to cover operational expenditures. While that was not the intent at the time of the initial Transfer of Reserves for the ST, the Board did approve the use of ST funds to purchase the generator and other essential items for the station from the proceeds. This action dramatically reduced the amount of funds available to be restored to the Reserve Account.

Board Approval for the 2020-21 Budget Year of Strike Team funding was contingent upon restoration of the funds to the Reserve Account. During the 2020-21 Budget approval process, Board members agreed that ST funding would be reinstated to the Reserve Account to restore the \$60,000 allocation following receipt of reimbursement from the 2020-21 fire season ST. Funds could include Administrative Fees and Salary recovery amounts that would normally be redirected to the 7700 – Appropriations for Contingency account.

**Recommendation:**

1. Direct staff to prepare breakdown of Strike Team Reimbursements for 2020-21 and provide to Treasurer for review by **April 19, 2021**.
2. The breakdown must include the Incident Name, and provide total reimbursements in the following areas:
  - Administrative Costs
  - Engine Reimbursement
  - Salary Recovery from wages paid by MFPD
  - Amount withheld for Workers' Compensation and State Unemployment Insurance
3. Treasurer to present to the Board at April 22, 2021 Board Meeting recommended redistribution of ST funds.

Director Warner

**Attachment:**

1. Current Policy Manual Section 2-04

MOSQUITO FIRE PROTECTION DISTRICT POLICY				
Name of Policy: Assistance by Hire <b>Reimbursement</b>				
Policy Number: <b>2-04</b>	Date First Developed: <b>January 2006</b>	Revision Date: <b>July 9,2020</b>	Review Date: <b>July 9, 2020</b>	Page <b>1</b> of <b>2</b>

**PURPOSE:** This policy provides guidelines for the allocation of reimbursed funds received by the District as the result of assistance by hire or other mutual aid assignments.

**POLICY:**

All reimbursements received by the Mosquito Fire Protection District for Assistance by Hire or other mutual aid assignments shall be received as “Miscellaneous Income”. Distribution of the amounts from the Miscellaneous Income shall occur after the reimbursement has been received by the District and processed by the County. Distributions shall be made in the following manner.

**2-04-01      Apparatus**

Reimbursements received for the use of District apparatus and equipment shall be allocated to Account 7800 - Transfer to Reserves. At the end of the fiscal year when the transfer to reserves actually occurs, that amount will be placed in the District’s Equipment Reserve fund.

**2-04-02      Administrative Costs**

All reimbursed amounts identified by the paying agency as “Administrative Costs” shall be allocated to Account 7700 - Appropriations for Contingency.

**2-04-03      Paid Staff**

- a. All compensation (less the administrative cost) received for a paid staff member’s participation in a Assistance by Hire or mutual aid assignment during a time period which would have been the employee’s regularly scheduled work period shall be allocated to Account 3004 – Other. An amount of the compensation equivalent to that which the employee was paid as part of his normal compensation shall be transferred to account 7700 - Appropriations for Contingency.
- b. All compensation (less the administrative cost) received for a paid staff member’s participation in a Assistance by Hire or mutual aid assignment for a time period which is outside the employee’s regularly scheduled work period shall be allocated to Account 3004 - Other. Paid staff shall be entitled to receive this amount of compensation according to the terms in the MOU (Policy 2-05).

MOSQUITO FIRE PROTECTION DISTRICT POLICY				
Name of Policy: Assistance by Hire <b>Reimbursement</b>				
Policy Number: <b>2-04</b>	Date First Developed: <b>January 2006</b>	Revision Date: <b>July 9,2020</b>	Review Date: <b>July 9, 2020</b>	Page <b>2</b> of <b>2</b>

#### **2-04-04 Volunteer Fire Fighters**

All reimbursements (less the administrative cost) received for a volunteer member's response on an Assistance by Hire or mutual aid assignment shall be allocated to Payroll Account 3004 - Other. The Volunteer shall be entitled to receive this amount of compensation according to the terms in the MOU (Policy 2-05).

#### **2-04-05 Secretary's Responsibility**

Upon receiving authorization from the Chief, the Secretary shall take those steps necessary to ensure that the paid staff member or volunteer receives the authorized compensation timely.





## MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road  
Placerville, CA 95667  
(530) 626-9017

### Agenda Item Issue Paper

**Meeting Date:** March 2020

**Title:** Approve or Reject redirection of Development Impact Fee for Vehicle Reimbursement into District's Reserve Fund Account 7800.

**Summary:**

MFPD was able to purchase the SQUAD vehicle from So. Lake Tahoe for \$10,000 in 2018. Due to the need for immediate action in order to secure the vehicle, the Board authorized the purchase utilizing funds transferred from Reserves.

Once it was determined that the funds in the MFPD Development Impact Fee impound account, maintained by El Dorado County (EDC), would cover the cost of the vehicle, Board Treasurer Warner and Chief Dwyer met with Sue Hennike, and initiated the process. There were several meetings with County personnel in 2019 and early 2020 to develop the documentation that would support the request.

EDC Board of Supervisors approved the request and in early 2021, the funds were transferred out of the impound account.

**Recommendation:**

Approve the redirection of the \$10,000 to Account 7800 Reserves to restore the funds that were accessed to complete the purchase.

**Director Warner**

# **MOSQUITO FIRE PROTECTION DISTRICT**

8801 Rock Creek Road

Placerville, CA 95667

(530) 626-9017

## **Agenda Item Issue Paper**

**Meeting Date:** March 25, 2021

**Title:** Authorization to pay G&T Truck Repair Invoice- \$4,278.57

### **Summary:**

G&T Truck repair conducted repairs and service to Engine 275 and Water Tender 75. Both vehicles have been deployed to out of District fire assignments. The request is for the Board to authorize the payment of the invoice from recent funds received for strike team deployment. The payment category is 4160-Vehicle Maintenance Service Contract (current balance \$195.16).

### **Discussion:**

Engine 275 and Water Tender 75 have been on deployments away from the District. Engine 275 deployed to four long distance incidents for almost 30 days. Water Tender 75 was used at four local fire incidents and made a positive contribution to the outcome of each fire. Both trucks needed inspection, servicing, and repairs. In addition to the normal oil changes and lubrication, they received transmission and differential oil changes. Engine 275 required a replacement oil cooler.

All four Cal Fire invoices have been paid to the District. The Stagecoach and Apple incidents which Engine 275 responded to have also been paid. The funds for all incidents have been received and staged but not assigned to specific expense categories or reserves.

While there are categories within the current budget with unallocated funds, it is important to recognize that a portion of funds received from out of District deployments are intended to be for maintenance and repairs for the vehicles deployed.

### **Recommendation:**

Approve the payment of the G&T Truck Repair invoice of \$4,278.57 with revenue from Strike Team deployment.

### **Fire Chief**

Jack Rosevear

Attachment: G&T Invoice 3960



**G&T TRUCK REPAIR**

77 Apple Court  
 Applegate, CA 95703  
 gttruck@live.com  
 (530) 878-4923



Invoice: **3960**

Date: **3/1/2021**

**Bill To**

MOSQUITO FIRE DEPT.

P: 530-626-9017

**Remit Payment To**

G & T TRUCK REPAIR  
 77 Apple Court  
 Applegate, CA 95703

Service Order	Terms	Due Date	Authorizer	Customer PO	Service Writer	Unit #
32634	Net 30	3/31/2021	MOSQUITO FIRE		Boeger, George	E275

Item	Description	Quantity	Rate	Amount
<b>Complaint:</b> OIL COOLER LEAK				
<b>Cause:</b> Customer requests				
Labor	<b>Correction:</b> Chassis / Chassis / Replaced oil cooler assembly, done - 1/21/2021			\$250.00
Parts	COOLER			\$1,603.13
Parts	O-RING #21			\$32.91
Parts	CLEANER			\$20.44
Parts	COOLANT			\$43.58
Parts	MOTOR OIL GALLON			\$10.69
<b>Subtotal</b>				\$1,960.75

**Complaint:** Transmission and rear diff service

**Cause:** Customer request (Inspection)

Labor	<b>Correction:</b> Chassis / Chassis / Serviced transmission and rear differential, done - 1/21/2021			\$187.50
Parts	TRANSYND GALLON			\$217.56
Parts	75W90 SYN-GEAR GAL			\$175.33
Parts	ALLISON SUMP FILTER KIT			\$75.84
Parts	CLEANER			\$5.11
<b>Subtotal</b>				\$661.34

**Complaint:** PERFORM SERVICE ON WT75

**Cause:** Customer request (Inspection)

Labor	<b>Correction:</b> Chassis / Chassis / PERFORM SERVICE ON WT75 - 3/1/2021			\$187.50
Parts	OIL FILTER			\$19.20
Parts	FUEL FILTER			\$16.05

Item	Description	Quantity	Rate	Amount
Parts	FUEL FILTER			\$14.00
Parts	AIR FILTER			\$47.82
Parts	HAZARDOUS WASTE FEE			\$10.50
Parts	MOTOR OIL GALLON			\$85.52
<b>Subtotal</b>				\$380.59

**Complaint:** TRANSMISSION SERVICE**Cause:** Customer request (Inspection)

Labor	<b>Correction:</b> Chassis / Chassis / TRANSMISSION SERVICE - 3/1/2021			\$187.50
Parts	TRANSYND GALLON			\$326.34
Parts	ALLISON SUMP FILTER KIT			\$75.84
<b>Subtotal</b>				\$589.68

**Complaint:** REAR AXLE SERVICE**Cause:** Customer request (Inspection)

Labor	<b>Correction:</b> Chassis / Chassis / REAR AXLE SERVICE - 3/1/2021			\$125.00
Parts	75W90 SYNGEAR HD GAL			\$335.36
<b>Subtotal</b>				\$460.36

**Unit:** E275 **VIN:** 1HTWEAZN47J390916

2007 International SR525

**Chassis:** 30,104 Miles**Labor** \$937.50**Parts** \$3,115.22**Pre Tax Total** \$4,052.72**Local (7.2500% of \$3,115.22)** \$225.85**Total** \$4,278.57**Payments & Credits** \$0.00**Balance Due** \$4,278.57

# MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road  
Placerville, CA 95667  
(530) 626-9017

## Agenda Item Issue Paper

**Meeting Date:** March 25, 2021

**Title:** Authorization to purchase wildland safety equipment- Cal Fire 50-50 Grant

**Summary:** The Volunteer Fire Assistance Grant, funded by the Federal Grant Assurances for Cooperative Forestry Assistance Act of 1978, managed by Cal Fire, and commonly known as the “50-50” grant was awarded to the District for the 2020-2021 grant cycle. The Board approved the grant at the marathon November 2020 meeting. We have until June 30, 2021 to complete the purchasing authorized under the grant.

### Discussion:

Attached is a list of approved purchase items under the grant. The list is primarily safety related personal protective gear for our firefighters. Items 14-17 on the list were disallowed but I do not have an explanation of why. Either the equipment itself is not authorized under the grant or the equipment exceeded the budget spending limit.

The grant award is for a total of \$18,752.68. For whatever authorized items are purchased, Cal Fire will reimburse us half the amount spent, up to the authorized limit.

We need wildland safety gear, both for new personnel joining us and to maintain an inventory to provide safety equipment for additional personnel who may join us later. Without an inventory of both structure and wildland gear, we wait for a vendor to process the order and have it delivered. This can cause weeks and sometimes months of delays in outfitting new personnel and forces us to borrow from other Districts.

The request is for the Board to authorize \$20,000 (from Category 4021/Fire Turnouts- Balance \$19,799 and Category 4507/Fire & Safety Supplies- Balance \$2,641) towards the purchase of the authorized items on the attached list. Any residual funds from the \$20,000, I would use towards purchase of gloves, helmets, shrouds and goggles to maintain in our inventory. With the number of people interested in joining us, any inventory could be depleted rapidly. A reminder that our SAFER Recruitment and Retention Grant does not allow wildland safety gear reimbursement.

The 50-50 grant will reimburse up to \$9,376 for the purchasing.

### Recommendation:

Authorize up to \$20,000 advance expenditure of wildland safety gear and equipment for immediate purchase.

### Fire Chief

Jack Rosevear

Attachment: Authorized grant purchase list



**E. Proposed Project (List individual items for funding. Include tax and shipping in unit cost):**

	Type	Item	Quantity	Unit Cost	Item Total
1.	Equipment - Wildland	Alligator clamps	8	\$ 240.00	\$ 1,920.00
2.	Safety - Wildland	Wildland boots	8	\$ 329.96	\$ 2,639.68
3.	Safety - Wildland	Gen 2 wildland pants	8	\$ 230.00	\$ 1,840.00
4.	Safety - Wildland	Coats brush nomex	8	\$ 270.00	\$ 2,160.00
5.	Safety - Wildland	Goggles Ess wildland	8	\$ 38.00	\$ 304.00
6.	Safety - Wildland	Fire Shelters	8	\$ 349.00	\$ 2,792.00
7.	Safety - Wildland	Shroud standard Face/neck	8	\$ 29.00	\$ 232.00
8.	Safety - Wildland	Hats 2 red, 1 white, 5 yello	8	\$ 63.00	\$ 504.00
9.	Safety - Wildland	Web gear belt	8	\$ 60.00	\$ 480.00
10.	Safety - Wildland	Web gear harness	8	\$ 27.00	\$ 216.00
11.	Safety - Wildland	Forestry gear bag deluxe	8	\$ 86.00	\$ 688.00
12.	Equipment - Wildland	Chain saw	1	\$ 1,200.00	\$ 1,200.00
13.	Equipment - Wildland	Back pump	2	\$ 200.00	\$ 400.00
X 14.	Equipment - Wildland	Drip torch	1	\$ 200.00	\$ 200.00
X 15.	Equipment - Wildland	Drip torch bracket	1	\$ 60.00	\$ 60.00
X 16.	Equipment - Wildland	Rogue Hoe	8	\$ 60.00	\$ 480.00
X 17.	Equipment - Wildland	Rogue pick hoe	8	\$ 60.00	\$ 480.00
18.	Safety - Wildland	Glove holder	20	\$ 12.00	\$ 240.00
19.	Safety - Wildland	Wildland gloves	20	\$ 50.00	\$ 1,000.00
20.	Safety - Wildland	Wildland fire helmet light	8	\$ 106.00	\$ 848.00
21.	Equipment - Wildland	nozzle ball shutoffs	8.00	\$ 150.00	\$ 1,200.00
22.	Equipment - Wildland	Gizmo shut off	1	\$ 89.00	\$ 89.00

**F. CAL FIRE USE ONLY (Formula-Driven)**

Project Total Cost: \$ 19,972.68

Organization Name: Mosquito Fire Protection District

1220.  
\$ 18,752.68  
2 = 9376.34

## FINANCE COMMITTEE REPORT

The Finance Committee provides fiscal oversight and evaluates systems and procedures that will streamline the reporting of fiscal information. The primary focus will be to evaluate the fiscal health and practices of MFPD with focus on strengthening reporting of fiscal status on a quarterly basis as the year progresses. Specific activities may include development of tracking spreadsheets to provide monitoring and oversight of grants or projects, integration of data systems, or responding to needs identified by the Chief.

The Committee will:

- \*assess options regarding the ability to strengthen Fiscal Oversight to the MFPD.
- \*review current status of Reserves and propose realistic steps to contribute to Reserves on a consistent basis
- \*review current forms, including Budget form, to evaluate opportunity for improvement.
- \*review the presentation of Grant funding as a companion document to the Budget and work toward improved clarity and consistency of information
- \*define, through expanded research, companion funding opportunities for special projects
- \*review and report specific benefits/drawbacks to proposed projects and/or grants

The committee will initially undertake the fact finding necessary for prioritization of activities, thereby defining timelines.