



Mosquito Fire Protection District

Board of Directors Meeting

Thursday, June 24, 2021 – 7:00 PM

Mosquito FPD Station 75

8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
<p>1. Call to Order.</p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please indicate your wish to comment, await the notification that you may comment. You may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Topic: MFPD Board Meeting 2021 June 24 Time: June 24, 2021 07:00 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,,,,*223344# US (San Jose) +12532158782,,8685165316#,,,,*223344# US (Tacoma)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago)</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 Find your local number: https://zoom.us/u/abBOFN2Go</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	C. Persico
<p>2. Roll Call & Quorum announced.</p> <p>MFPD <<06/24/2021>> Page 1 of 60</p>	C. Persico

3. Pledge of Allegiance.	C. Persico
4. Public Comment Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration.	
5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.	C. Persico
<p>6. CONSENT CALENDAR</p> <p>6.1 Approval of Expenditures; Expenses June 10, 2021</p> <p>6.2 Approval of Expenditures; Expenses June 11, 2021</p> <p>6.3 Policy 1029: Uniform Regulations</p> <p>7. <u>Approval of Minutes:</u></p> <p>7.1 Minutes May 27, 2021</p> <p>7.2 Minutes Special Meeting June 10, 2021</p> <p>8. <u>Chief's Report</u></p> <p>9. <u>Issue Items</u></p> <p>9.1 Public Hearing: Discussion and adoption of the FY 21/22 Preliminary Budget</p> <p>9.2 Public Hearing: Adoption of Prop 4 limit for 2021-2022: Resolution 2021-02</p> <p>9.3 Fire Chief Evaluation Process: Special Meetings/Agendas: 6/28-7/1 (Closed Session)</p> <p>9.4 Discussion of Ballot Measure- Fire Tax Assessment: Adopt Resolution 2021-03 Ballot measure and approve Statement in Favor Of.</p> <p>9.5 Discussion and possible acquisition of parcel AP# 085-084-01/8829 Rock Creek Rd.</p> <p>9.6 Approval of changes to Policy 2-02- Compensation for Employees of the District: 2-02-02- Medical Benefit Contribution: Full Time Employees. 12-02-10- 2-month probationary period: Relief Firefighter, Engineer/Operator, Fire Captain.</p> <p>9.7 Budget Realignment/Adjustments for FY 2020-2021</p> <p>9.8 Cost increase for District Audit CPA Services: Results of alternative services.</p>	<p>J. Rosevear</p> <p>C. Persico</p> <p>C. Persico</p> <p>C. Persico</p> <p>C. Persico</p> <p>C. Persico</p> <p>J. Young</p> <p>J. Rosevear</p> <p>J. Rosevear</p>

<p>9.9 Approve reorganization of Mosquito Firefighters Association and temporary moratorium on MFA activities.</p> <p>9.10 Approval of Resolution 2021-04 for updated OES Salary Schedule</p> <p>9.11 Approval to purchase replacement tires: Water Tender 75</p>	<p>C. Persico</p> <p>J. Rosevear</p> <p>J. Rosevear</p>
<p>10. Adjourn to Closed Session</p> <p>10.1 Government Code 54957.6: Annual Evaluation of Fire Chief</p>	
<p>11. Director's Comments.</p>	
<p>12. Pending Agenda Items: Directors may propose agenda items for future Board meetings.</p>	
<p>13. Adjourn</p>	

Mosquito Fire Protection District
Bills for All Vendors

		June 10, 2021				June 10, 2021		June 10, 2021	
		Name	Num	Amount	Terms	Date	Split	Name Address	Memo
Jun 10, 21		8828	4506102021	87.50	MFPD6102021	06/10/2021	404600 · Transportation & Travel	AnnMarie Carlson	OSC Staging Fire incident Reimb
		10713	4526102021	748.41	MFPD6102021	06/10/2021	404600 · Transportation & Travel	David Roberts	August Complex Travel Reimb. Roberts
		10712	4536102021	782.93	MFPD6102021	06/10/2021	404600 · Transportation & Travel	James B. Eckroth	ONC Staging Fire Incident Reimb.
		9756	4236102021	977.07	MFPD6102021	06/10/2021	404600 · Transportation & Travel	Penny Portlock	Trimmer Fire Incident Travel Reimb.
		3309	04232021	266.55	MFPD6102021	06/10/2021	303040 · Health Insurance	Ryan Purves	04232021 Medical Reimb R.Purves
		3309	05072021	266.55	MFPD6102021	06/10/2021	303040 · Health Insurance	Ryan Purves	05072021 Medical Reimb R. Purves
		10709	4516102021	340.51	MFPD6102021	06/10/2021	404600 · Transportation & Travel	Sam Marouk	North Complex Fire Incident REimb
Jun 10, 21				3469.52					

Mosquito Fire Protection District Bills for All Vendors

						June 11, 2021			
	Name	Num	Amount	Terms	Date	Split	Name Address	Memo	
Jun 11, 21									
	2425	422731	254.06	MFPD06112021	06/11/2021	404022 · Uniforms	Advantage Gear, Inc	422731 Advant. Gear R. Hopkins R&R grant	
	2425	425751	54.54	MFPD06112021	06/11/2021	404022 · Uniforms	Advantage Gear, Inc	425751 Adv. Gear M. Lugo	
	2425	426781	396.72	MFPD06112021	06/11/2021	404022 · Uniforms	Advantage Gear, Inc	426781 Adv. Gear C. Keeton R&R Grant	
	2425	428001	396.72	MFPD06112021	06/11/2021	404022 · Uniforms	Advantage Gear, Inc	428001 Adv. Gear M. Keith R&R Grant	
	2425	428021	628.37	MFPD06112021	06/11/2021	404022 · Uniforms	Advantage Gear, Inc	428021 Adv. Gear E. Keith R&R Grant	
	2425	428981	350.60	MFPD06112021	06/11/2021	404022 · Uniforms	Advantage Gear, Inc	428981 Adv. Gear M. Lugo	
	2425	428261	381.69	MFPD06112021	06/11/2021	404022 · Uniforms	Advantage Gear, Inc	428261 Adv. Gear L. Moore R&R Grant	
	2425	431001	362.39	MFPD06112021	06/11/2021	404022 · Uniforms	Advantage Gear, Inc	431001 Adv. Gear C. Keeton R&R Grant	
	559	231838	209.46	MFPD06112021	06/11/2021	404460 · Equip. Small tools & Instrument	ALLSTAR Fire Equipment	231838 Allstar Equip. Reimbursed by SCpoa	
	3267	20210848	6919.00	MFPD06112021	06/11/2021	303060 · Workers' Compensation Employer	FASIS	FASIS Workers Compensation FY 20-21 Q4	
	4660	34242021	2955.00	MFPD06112021	06/11/2021	404313 · Legal Services	Girard & Edwards Attorneys at L	34242021 Legal Counsel	
	4660	34232021	312.00	MFPD06112021	06/11/2021	404313 · Legal Services	Girard & Edwards Attorneys at L	34232021 Legal Counsel	
	4941	904059	2500.03	MFPD06112021	06/11/2021	404606 · Fuel Purchases	Hunt & Sons	904059 Hunts Bulk Fuel	
	4974	90992021	38.50	MFPD06112021	06/11/2021	404400 · Publications & Legal Notices	Mountain Democrat	90992021 MT. Democrat Legal Notice Prop 4	
Jun 11, 21			<u>15759.08</u>						

Uniform Regulations

1029.1 PURPOSE AND SCOPE

The purpose of this policy is to establish uniform regulations for members in order to enhance the district's overall professional and positive image.

1029.2 POLICY

It is the policy of the Mosquito Fire Protection District that members shall wear the proper uniform at all times when on-duty or engaged in district-related activities off-duty. Members shall maintain an adequate supply of uniforms to meet the needs of their assignment and maintain the uniforms in an acceptable condition. This policy does not supersede district regulations regarding the use of any personal protective equipment (PPE).

Any variance to this policy should be at the direction of the Chief.

1029.3 STANDARD WORK UNIFORM

The standard work uniform for captains, engineers, and firefighters shall consist of a navy blue short- or long-sleeve shirt (with black buttons), navy blue trousers, district-issued badge, standard black belt and black leather or approved wildland boots.

The standard work uniform shall be worn as directed. Members are not required to wear the standard work uniform underneath personal protective equipment (PPE) in order to complete the PPE ensemble.

Officers shall wear appropriate rank insignia on the standard work uniform.

1029.3.1 UNIFORM JACKETS

Uniform jackets may be worn as described in this subsection:

- At any time over the standard work uniform shirt
- For an emergency response, over an approved t-shirt
- In transit to and from a physical fitness location
- Uniform jackets that are not fire resistive, shall not be worn underneath PPE.
- Captains shall wear appropriate rank insignia on any uniform jacket.

1029.3.2 T-SHIRTS

Official district on-duty t-shirts may be worn:

- Under the standard work uniform shirt.
- Uncovered and tucked into the trousers, at the company officer's discretion, while working at the fire station or while engaged in company level manipulative training that does not require PPE.

Mosquito Fire Protection District

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- Long-sleeve t-shirts, either official or plain, can be worn as a layering component under wildland PPE.

1029.3.3 BASEBALL CAPS

Official district on-duty baseball caps (that have been approved by the Chief) may be worn, except:

- When a helmet is required.
- At formal or semi-formal events or occasions.

The baseball caps will be clean and serviceable. Any Insignias, logos or nicknames are not allowed to be affixed to the cap.

1029.3.4 POLO SHIRTS

A dark navy blue Polo shirt may be worn in lieu of the Standard Work Uniform shirt described above, with the Chief's approval. The right side breast pocket area will at a minimum have the wearers last name. It is optional to include the wearers rank. The left side breast pocket area will have "Mosquito Fire District" on it.

1029.3.5 OTHER

Official district "job shirts" (sweatshirt with denim collar and elbow patches or similar) may be worn:

- Only as directed and only in quarters.
- On emergency responses or in transit to and from a physical fitness location, if covered by PPE.

The right side breast pocket area will at a minimum have the wearers last name. It is optional to include the wearers rank. The left side breast pocket area will have "Mosquito Fire District" on it.

1029.4 PHYSICAL FITNESS UNIFORMS

The physical fitness uniform shall primarily be worn when engaged in physical fitness. It may also be worn in quarters after normal work hours, as long as there are no public event occurring at the Station.

The fitness uniform shall be covered with an appropriate work uniform or combination of PPE and work uniform while in transit to and from a physical fitness location.

Nylon or other synthetic material shorts and other fitness uniform items shall not be worn under PPE because those fabrics may melt.

1029.5 DRESS UNIFORMS

Dress uniforms are optional and may be purchased by the employee at their own expense. Dress uniforms shall be worn as directed by the Fire Chief via bulletin or memo and when attending the following types of events:

- Funerals and memorials

Mosquito Fire Protection District

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- Formal district functions, such as graduations and badge ceremonies
- Formal District functions

1029.6 UNIFORM MAINTENANCE

- Uniforms shall be clean, neat, in good condition and should fit well.
- Boots shall be clean and polished with black polish, as applicable.
- Metal badges shall be clean and free from excessive scratches.



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, May 27, 2021 – 7 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order.</p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please indicate your wish to comment, await the notification that you may comment. You may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Topic: MFPD Board Meeting 2021 May 27 Time: May 27, 2021 07:00 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,,,,*223344# US (San Jose) +12532158782,,8685165316#,,,,*223344# US (Tacoma)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago)</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 Find your local number: https://zoom.us/u/abBOFN2Go</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	C. Persico
<p>2. Roll Call & Quorum announced. Present Directors Connell Persico, Barbara Mike, Jerry Pullin and James Young. We have quorum</p>	C. Persico

3. Pledge of Allegiance.	C. Persico
4. Public Comment Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration. <i>SCPOA presented a donation check to the MFPD.</i>	
5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action. <i>Motion to approve Agenda with amendment to move item 9.1 before item 7, and approval of Consent Calendar by Director Young, second by Director Persico. Ayes: Directors Young, Persico, Pullin and Mikel. Noes: 0 Abstain: 0</i>	C. Persico
6. CONSENT CALENDAR 6.1 Approval of Expenditures; Expenses April 29, 2021 6.2 Approval of Expenditures; Expenses May 13, 2021 6.3 Approval of Expenditures; Expenses May 18, 2021 6.4 Approval of Expenditures; Expenses May 19, 2021 9.1 Lexipol Policy Process- Organization and Timeline- Appointment of Subcommittee- Authorization to convert and adopt policies. Approval of Policy conversions to Lexipol Format: Policy 1200- District Board Members and Meetings. <i>Presentation by Marty Scheuerman on the transition and implementation of the update to our Policy manual.</i> <i>Motion to approve committee of One Board member with one floating Board member to work with the Chief approving Policies, with the Chief to approve SOP policies, and having the Board approve the remaining Policies before implementation via the consent calendar by Director Connell, second by Director Young Ayes Directors Young, Persico, Pullin and Mikel Noes: 0 Abstain: 0</i> <i>Motion to approve Policies 1200 and 1201 with amendment to strike Policy 1200.2.3 (b) by Director Connell, second by Director Mikel, Ayes Directors Young, Persico, Pullin and Mikel Noes: 0 Abstain: 0</i> 7. Approval of Minutes:	J. Rosevear

<p>7.1 Minutes April 22, 2021. <i>Motion to approve supplemental Minutes of April 22, 2021, by Director Young, second by Director Pullin, Ayes Directors Young, Persico, Pullin and Mikel Noes: 0 Abstain: 0</i></p>	
<p>8. <u>Chief's Report</u></p>	J. Rosevear
<p>9. <u>Issue Items</u></p>	
<p>9.2 Adoption of Resolution: Declaration of Thank You Ryan Purves Day- June 4, 2021. <i>Motion to approve by Director Persico, second by Director Pullin, Ayes Directors Young, Persico, Pullin and Mikel Noes: 0 Abstain: 0</i></p>	C. Persico
<p>9.3 Discussion of possible Ballot Measure- Fire Tax Assessment.</p>	C. Persico
<p>9.4 Appointment to Vacant Board Position. <i>Motion to approve appointment of Wayne Gregson as the new Board Director by Director Persico, second by Director Pullin, Ayes Directors Young, Persico, Pullin and Mikel Noes: 0 Abstain: 0</i></p>	C. Persico
<p>9.5 Approval of changes to Policy 2-02- Compensation for Employees of the District: Compensatory Time Off (CTO) and updates to other sections. <i>Motion to approve with amendment; 'if the SSD program/payments continue beyond June 30, 2021, the SSD jobs remain active until the final payment to SSD is made', by Director Persico, second by Director Pullin, Ayes Directors Young, Persico, Pullin and Mikel Noes: 0 Abstain: 0</i></p>	J. Rosevear
<p>9.6 Budget Realignments/Adjustments for FY 2020-2021. <i>Motion to approve by Director Pullin, second by Director Young, Ayes Directors Young, Persico, Pullin and Mikel Noes: 0 Abstain: 0</i></p>	J. Rosevear
<p>9.7 Cost increase for District Audit CPA Services.</p>	J. Rosevear
<p>9.8 Discussion of possible acquisition of parcel AP# 085-084-01/8829 Rock Creek Rd <i>Motion to allow Director Persico to negotiate a possible acquisition of parcel AP# 085-084-01/8829 Rock Creek Rd by Director Young, second by Director Pullin Ayes Directors Young, Persico, Pullin and Mikel Noes: 0 Abstain: 0</i></p>	C. Persico
<p>10. Informational items: Correspondence and Communication. None</p>	
<p>11. Director's Comments. None</p>	
<p>12. Pending Agenda Items: Directors may propose agenda items for future Board meetings. <i>Director Persico: Next month meeting; Closed session Chief' evaluation, Discussion of FY 21/22 Goals, Tax Increase Measure, Policy updates and Budgetary items.</i></p>	

13. Adjourn. 9:30 PM	
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Mosquito Fire Protection District

Board of Directors Special Meeting

Thursday, June 10, 2021 – 7:15 PM

Mosquito FPD Station 75

8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 7:15 PM</p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please indicate your wish to comment, await the notification that you may comment. You may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Topic: MFPD Board Meeting 2021 June 10 Time: June 10, 2021 7:15 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,,,,*223344# US (San Jose) +12532158782,,8685165316#,,,,*223344# US (Tacoma)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago)</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 Find your local number: https://zoom.us/u/abBOFN2Go</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	C. Persico
<p>2. Roll Call & Quorum announced. Present Directors Persico, Pullin, Young and Gregson. Director Mike joined the meeting at 8 PM. We have quorum.</p>	C. Persico



MOSQUITO FIRE PROTECTION DISTRICT

8801 ROCK CREEK ROAD

PLACERVILLE, CA 95667

(530) 626-9017

Fax (530) 626-3240

Chief's Report

May-June 2021

Calls for Service: May 25-June 21

Fires: 3 (Water Tender Mutual aid to Coloma & Georgetown- Engine to Wildland Fire- Kelsey/Cancelled)

Medical: 7

Public Assist: 3

The Fire Safe Council hosted a breakfast at the Fire Station on Saturday June 19. The event was well attended, serving over 90 people. We appreciate the organization and generosity of Jerry and Karen Pullin.

Also, on June 19th the Support Group conducted annual evacuation training, deploying to various locations to assist residents with evacuation directions. Attached are the recently revised procedures and information given to residents encountered on the road during the drill.

I would like to extend our appreciation to McCauley Construction and Director James Young for the donated paving improvements to the Fire Station, including asphalt to the removed oak tree area in front of the Station.

The Station has also received an evaluation for the conversion of our station interior lights to LED, a program sponsored by PG&E. The program involves a no interest loan for the conversation, the payment being the savings from the normal PG&E bill. The details will be brought to the Board when the estimate and proposal is completed by the PG&E vendor.

We are in the process of installing two of the three water storage tanks for the strategic placement of additional water supply (in areas with no fire hydrants). One tank will be located at the end of Gravel Rd. and the other at Buckboard & Lawyer Rds. We appreciate the property owners' cooperation to place these tanks for the benefit of the community. Our ability to quickly contain a fire with adequate water supply is critically important.

We have conducted three Covid vaccination clinics between April-June, administering a total of 69 vaccinations. The Moderna vaccine was administered in a two-shot series. The clinics have gone smoothly thanks to the skill, organization, and positive attitude of our personnel. This involved staff giving vaccinations, screening paperwork, directing vehicles through the drive-thru, monitoring residents for vaccine after-effects.

Defensible space inspections are still in progress. District personnel are available seven days a week to assist residents with property inspections and fire safety information. This includes those residents who have received a violation notice from Cal Fire. Please email jrosevear@mfpd.us to schedule an inspection.

The Sheriff and Cal Fire encourage residents to sign up for the Code Red program (phone application but also for hard-wire phones, email, and other devices), to receive emergency information about fires or other emergencies to be aware of and possibly evacuate from. You can find sign-up information at: [EDSO Alert Notification](#).

The response to the South Fork Consultant's questions and request for comment on the draft Financial Section of the District's Municipal Service Report update was drafted and sent. See attached copy of the response.

Personnel Update:

Firefighter Engineer Brian Morris has been accepted to Paramedic School, beginning in August 2021. Brian will be funded by a FEMA Assistance to Firefighters Grant, which will cover salary, tuition and replacement of Brian's position while he is away. The training process will take approximately one year, and Brian will return to us as a certified paramedic, as Ryan Purves is now.

The District is hosting a Fire Apparatus/Pump Operation class June 21-24. The class is grant funded for District personnel with several seats opened to personnel from the Divide Departments. We will host additional classes for wildland fire training and CPR.

Summary of Current Personnel:

- 2 Full Time- Chief & Captain
- 3 Part Time- FF Engineers, Admin Assistant
- 2 Volunteers- Administration/Grants
- 9 Trained Volunteers- Asst Chief, Battalion Chief, Captain, Apparatus Operators, Firefighters
- 11 Volunteers in Training- Firefighters
- 1 Explorer
- 4 Volunteers being on boarded- Firefighters
- 1 Part Time being evaluated for on boarding- Captain
- 19 Support Group

Grant Update:

On 3/12/21 we submitted our grant request to FEMA for the SAFER program funding for staffing. If awarded, which we are hopeful, the grant would provide the ability for us to fund six full time positions for round the clock staffing for the next 3-4 years. Awards will be announced in September 2021.

Our Cal Fire 50-50 grant is currently active (\$20,000) for the purchase of wildland safety equipment. We have finished ordering the Board approved advanced purchase of safety gear and equipment (final spending by 6/30). We will be reimbursed for half the amount we spend. I have submitted a grant request renewal for \$20,000 for the next fiscal year 2021/22. It identifies additional safety equipment, in anticipation of more volunteers being added over the next 6-8 months. If approved, the grant will come to the Board for review and approval.

I also submitted a grant request to the Jenny Jones Foundation through the California State Firefighters Association (CSFA). The request was for \$25,000 for the replacement of aging hose and the addition of new fire hose, which we have not been able to afford. There was quite a bit of hose which was sold for surplus last

year, without consideration of replacement. We need to add hose length capability for water supply and fire attack lines. We are currently borrowing 600 feet of fire attack double jacket hose, from Cal Fire.

We have also submitted three additional grants (2 regional, 1 District) to FEMA for various equipment. Regional grants have been requested with our sister districts for the purchase of new, state of the art breathing apparatus and updated mobile radios, portable radios and pagers. District equipment includes vehicle extrication equipment, a washing machine for contaminated safety gear and a replacement breathing air compressor.

SSD/Strike Team Invoice Update:

Attached is the latest update of invoices, breakdown of expenses and revenue generated by fire engine and SSD out of District fire deployments. We have recently received payments for incidents (SSD) of approximately \$330,000. The payment for the fire engine/crew deployments are all paid now (4 incidents). I will continue to keep the Board updated each month as payments arrive. I do not anticipate all invoices to be paid until late July. There is approximately \$130,000 remaining from the unpaid invoices.

The District is seeking volunteers of all types. If you have the desire to contribute your skills and talents to help your community, we have a place for you. Please visit our website, mfpd.us.

This concludes my report. I will continue to update our projects and report progress. There are some exciting months ahead as we develop these programs and attract new people to the District. I appreciate the great support we receive from the Community and its commitment to being prepared. If you have any questions or suggestions, please call me at the fire station (626-9017) or email me at jrosevear@mfpd.us.

Jack Rosevear, Chief



Mosquito Fire Protection District Support Group Evacuation Training Exercise

On Saturday June 19, 2021, the MFPD Support Group is conducting a training exercise relative to evacuation procedures.

In the event of an actual evacuation situation, we would ask that you proceed in accordance with the MFPD Community Evacuation Procedures which directs residents in passenger vehicles to use Mosquito Road (if open, safe, and not affected by fire) and for vehicles with trailers/larger vehicles to stage near the airport. All vehicle traffic is to refrain from accessing Rock Creek Road. This action will allow incoming fire apparatus in and allow evacuating residents to get out in an orderly and safe fashion.

The procedure of directing residents to the airport will be for mandatory and partial evacuations of all types. The idea is to leave the area under controlled conditions via Rock Creek Road under the supervision of the Sheriff's Office/CHP. The priority is the access of Rock Creek Road by incoming fire apparatus into the community.

Support Group personnel will set up road checkpoints at the following locations: Rock Creek Road at Mosquito Cutoff Road; Mosquito Road at Mosquito Cutoff Road; Rock Creek Road at the Airport gate; Mosquito Road at the RV/Large animal gate (Dyer Lake basketball court), at Rock Creek and Gravel Road; and at La Paz and Mosquito Road.

At the checkpoints Support Group personnel will advise motorists that Rock Creek is the only way fire engines can get in and opposing traffic may present an unsafe situation, delaying fire engines from getting in. Vehicles will be directed back to the airport. Vehicles turned back from Rock Creek Road can use the Mosquito Cutoff Road to return to the Airport.

The Mosquito Cutoff Road at Mosquito Road and at La Paz checkpoints will direct oversize vehicles (or vehicles towing trailers) to not proceed down Mosquito Road and instead return to the airport or the RV/Large Animal designated area. Oversized vehicles and trailers may prevent the bridge from being used for escape. If a fire is impacting the road to the bridge or if the bridge is out of service, all vehicles will be instructed to return to the airport or the RV/Large Animal designated area.

We appreciate your cooperation with the Mosquito Fire Protection District's efforts to provide a safe and efficient evacuation of the community, if that need should arise.



**MOSQUITO
FIRE PROTECTION DISTRICT
8801 ROCK CREEK ROAD
PLACERVILLE, CA 95667
(530) 626-9017
Fax (530) 626-3240**

**Standard Operating Procedures
Community Evacuation Procedures
Revision June 12, 2021**

SUBJECT: Community Evacuation Procedures- Support Group

1. PURPOSE

- 1.1. Fire District Support personnel, when available, shall assist residents to leave, in an organized fashion, when a partial or full community evacuation becomes necessary.
- 1.2 An evacuation may be necessary for a fire or other incident which endangers life and property. Evacuation orders will be given by the fire and/or law enforcement Incident Commander. Evacuation orders are carried out by and under the authority of the El Dorado County Sheriff's Office.

2. STRATEGY

- 2.1. It is the intent of this SOP to establish guidelines for community evacuation within the Fire District.
- 2.2. Any procedures and guidelines set forth are ultimately subject to change by the El Dorado County Sheriff's Office, which has the ultimate responsibility to issue and carry out evacuation orders.
- 2.3. The Swansboro Airport may be used as a Temporary Refuge Area (TRA). The decision and timing to move people out Rock Creek Rd.. will be made by the Sheriff's Office considering incoming fire resources and safe egress out. Mosquito Road will be a primary evacuation route for normal/authorized sized vehicles, provide fire has not impacted the road or the bridge is inaccessible (repair closure).
- 2.4. When the Swansboro Airport is used as a TRA, Support Personnel shall utilize all areas of the airport to protect citizens, if necessary. Care shall be taken to park vehicles away from combustible material, including buildings and vegetation. When the airport is utilized, it is expected that the airspace will be restricted by Cal Fire and there will be no aircraft traffic which will interfere in protection of citizens. Exceptions can be authorized by the Incident Commander and Air Attack Coordinator, including medical evacuation.
- 2.5. If fire impacts the airport, the east end of the airport (aircraft tie down area & usual medical helo landing area) is the safest large area location without combustible material nearby. No vehicle parking

should be allowed in this area and must be maintained clear in the event moving people to this location is necessary. The Support Group leader for the Airport will notify the Incident Commander or Camino Dispatch if fire will impact the airport and citizens will be staged in that area.

3. DEFINITIONS

3.1. Evacuation Order: The Incident Commander determines there is an immediate threat to life and property and residents must leave the area. The threat may be actual or predicted based on fire direction and rate of spread. Evacuations may be determined based on a smaller geographical area or widespread community basis.

3.2. Evacuation Warning: The Incident Commander determines there is a predicted threat to an area or the entire community and advises residents they should leave the area. This often gives residents a chance to prepare to leave the area in plenty of time. In some instances, the voluntary evacuation threat may change to an evacuation order based on a change of fire conditions.

4. PROCEDURE

The Sheriff's Office will be notified of the evacuation in progress and the temporary refuge area at the airport. They will decide best options for residents to leave the area

4.1. The procedure of directing residents to the airport will be for mandatory and partial evacuations of all types. Mosquito Rd. to the bridge will be the primary means for people to leave the area, provided the road is safe (not impacted by fire) and are travelling in a vehicle suitable for crossing the bridge (no large/oversized vehicles, trailers). The idea for those who evacuate to the Airport (including large/oversize vehicles) is to leave the area under controlled conditions out Rock Creek Rd. under the supervision of the Sheriff's Office. The priority is the access of Rock Creek Rd. by incoming fire apparatus into the community.

4.2. Evacuation procedures will be activated upon request of the Incident Commander or if conditions exist where there is an obvious active progressing fire in which residents are leaving the area. The key objectives are to stage residents accessing Rock Creek Rd. to allow incoming Fire Apparatus IN and allow evacuating residents to get OUT in an orderly and safe fashion. If there is any doubt of evacuation activation contact the Incident Commander on the designated fire tactical channel or send a support representative to the Incident Command Post.

4.3. Support Group personnel will set up road checkpoints at the following locations: Rock Creek Rd. at Mosquito Cutoff Rd.; Mosquito Rd. at Mosquito Cutoff Rd.; Rock Creek Rd. at the Airport gate; Mosquito Rd. at the RV/Large animal gate (Dyer Lake basketball court), at Rock Creek and Gravel Rd.; and at La Paz and Mosquito Rd.

4.4. At the checkpoints Support personnel will advise motorists that Rock Creek is the only way fire engines can get in and opposing traffic may present an unsafe situation, delaying fire engines from getting in. Vehicles will be directed back to the airport. If a driver insists on driving out Rock Creek Rd. and cannot be verbally persuaded otherwise, make no attempt to physically stop them. Vehicles turned back from Rock Creek Rd. can use the Mosquito Cutoff Rd. to return to the Airport.

4.5. The Mosquito Cutoff Rd. at Mosquito Rd. and at La Paz checkpoints will prevent oversize vehicles (or vehicles towing trailers) from going down Mosquito Rd. to the bridge, or if a fire is impacting the road to the bridge. Make no attempt to physically stop them but advise that there is no way to get through and they will be forced to turn around and come back because of conditions. Oversized vehicles and trailers may prevent the bridge from being used for escape.

4.6. The Rock Creek Rd. at the Airport gate checkpoint will direct most of the traffic through the gate and into the designated parking area.

4.7. The Mosquito Rd. RV/Large Animal gate checkpoint will direct large vehicles and vehicles with trailers into the designated parking area.

4.8. If there is an available Support person, respond to the Fire Station to answer the telephones and direct residents who happen to stop there for information.

4.9. The pilot's group and available Support personnel will open Airport gates, (at night place blue lights from helispot bag), signs, and directions, establish the parking area and temporary refuge area location. Personnel may need to utilize able and willing residents to manage the parking area and other duties which need assistance. As residents come in, create a check-in log from which residents' names and addresses are collected and shared with the Sheriff's Office for coordination in checking for residents still in the fire impact area.

4.10. Medical support personnel will staff the Temporary Refuge Area to monitor medical issues. Available Support personnel shall transport Squad 75 to the Airport. Contact the Incident Commander or District Liaison via radio to request a paramedic ambulance, if needed. If unable to make contact by radio call Camino Dispatch via 911.

4.11. If an unsafe situation exists contact the Incident Commander or District Liaison. Move to a safe location if necessary.

4.12. If any road checkpoint becomes unsafe for any reason, evacuate to the Airport or Fire Station and assist as needed.

END



MOSQUITO FIRE PROTECTION DISTRICT
8801 ROCK CREEK ROAD
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(530) 626-9017
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Ms. Amanda Ross
South Fork Consulting LLC
South Lake Tahoe, Ca.

RE: Response to Financial Section of MSR for Mosquito Fire Protection District (MQT)

I understand from your letter of May 18, 2021, that LAFCO has directed you to respond to our April 19, 2021, correspondence with a continuing bias in support of efforts to consolidate small and rural fire districts. Though seemingly fruitless, allow me to respond to some of your assertions. First though, thank you for agreeing to include the statement you have suggested at the end of the third paragraph under Section 13.8. Perhaps, the remainder of this response may help you understand the validity of that position.

In addition to adding the proposed language at the end of the first paragraph in Section 13.8, consider waiting for publication until the end of Fiscal Year 2020-2021 and include the results of the MFPD audit which will show both a balanced budget and supplements to our reserves. Such results remove your statement about conjecture and undermine your conclusions of inevitability.

As for the reserve policy issue, I believe you and Chief Rosevear have had a conversation that has satisfied your concern. The Board of Directors does have the ability to move contingency reserve money for operational needs, but the Board's commitment is to preserve equipment reserves and designate available funds to equipment reserves for capital improvements. The District has a County-approved Capital Improvement Plan (CIP). The CIP is currently being rewritten and will reflect the District's capital needs and apparatus replacement plan.

I believe there may be an error of fact in your paragraph 6 response. Your conclusion that using reserves is unsustainable can only be based on available data from FY 2017/2018 to 2019/2020.

If you use the data available to you from FY 2020/2021, it will refute your assumption and make your conclusion erroneous.

You are correct that there is no guarantee that an assessment increase will occur when a vote occurs. But again, since your argument of unsustainability assumes failure, we request you wait until November 2021 to issue such conjecture as we will have the results of a proposed assessment increase at that time.

Under Paragraph 2 of your specific errors of fact section you argue that your assertion that expenses continue to outpace revenues is not an assumption but is a suggestion, and as such

Response to South Fork Consultants- Page 2

causes you to retain it as a statement of fact. I respectfully disagree as neither assumption nor suggestion constitute fact. Again, let me suggest that if you examine the FY 2020/2021 fiscal condition this assertion will disappear.

Finally, let me provide the best information I can find in relation to your unaddressed questions. For FY 2018/2019, Paid Fire revenue includes Cal Fire payments for the CARR fire incident, STONE fire incident, and CAMP fire incident and are included in the other revenue category. The remaining amounts include Allied World Insurance Company payments for a variety of settlements, cash donations from SCPOA, MFA, Crafters and MVFA and rebates from US Bank. In the FY 2018-2019 audited financials the \$427,000 is broken down as \$403,000 in General Reserve Funds and \$24,000 in Development Fees. The District meets the minimum requirement of the General reserve Fund policy.

I believe that provides all you are missing from our previous response. Your report has been helpful in sharpening our understanding of our past, our present and our future. Though your report may accurately describe our past, it fails to support both our present and our future. The drive toward consolidation and the seeking of data that supports that predetermined conclusion does not serve our district, the county or LAFCO well. There is much change afoot on the Divide, and it is my belief that paying attention to that (and perhaps even embracing it), will serve all parties better and will lead to a better future for our residents.

Respectfully,



Connell Persico

President, MFPD Board of Directors

Name	Incident	Departed Date	Returned Date	Billable Hours	MFPD Base Rate	MFPD OT Rate	Gross Employees MFPD Salary	SUI @ 4.4%	WC @ 9.2% (calculated from base)	MFPD Total Salary Expense	Support Vehicle (Non-Rental)
SSD Assignments											
Marouk											
No MOU in place prior to 8/7 Thus no OT and calculated at old Admin Rate of 0.1969	OSC Staging	06/22/20	6/24/2020	22	\$73.15	\$0.00	\$1,609.30	\$70.81	\$148.06	\$1,828.17	-
	ONC Staging	07/21/20	7/22/2020	8.5	\$73.15	\$0.00	\$621.78	\$27.36	\$57.20	\$706.34	-
	Mile Post 21	7/22/2020	7/27/2020	82.5	\$73.15	\$0.00	\$6,034.88	\$265.53	\$555.21	\$6,855.62	-
	ONC Staging	7/27/2020	7/30/2020	44	\$73.15	\$0.00	\$3,218.60	\$141.62	\$296.11	\$3,656.33	-
	Ranch 2	08/14/20	8/26/2020	202.5	\$73.80	\$110.70	\$22,416.75	\$986.34	\$1,374.89	\$24,777.98	-
	El Dorado	09/05/20	9/18/2020	214	\$73.80	\$110.70	\$23,689.80	\$1,042.35	\$1,452.97	\$26,185.12	-
	Bobcat	09/27/20	10/6/2020	146	\$73.80	\$110.70	\$16,162.20	\$711.14	\$991.28	\$17,864.62	-
New Salary Survey	North Complex	10/15/20	10/18/2020	84.5	\$73.80	\$110.70	\$9,354.15	\$411.58	\$573.72	\$10,339.45	-
	Mountain View	11/18/20	11/24/2020	92.5	\$76.78	\$115.17	\$10,653.23	\$468.74	\$653.40	\$11,775.37	-
Total Marouk				896.5			\$93,760.68	\$4,125.47	\$6,102.84	\$103,988.99	
Carlson											
	Stagecoach	08/04/20	8/14/2020	166.5	\$55.63	\$83.45	\$13,894.43	\$611.35	\$852.14	\$15,357.92	-
	Ranch 2	08/16/20	8/17/2020	28.5	\$55.63	\$83.45	\$2,378.33	\$104.65	\$145.86	\$2,628.84	-
	August Complex	08/18/20	8/28/2020	164.5	\$55.63	\$83.45	\$13,727.53	\$604.01	\$841.90	\$15,173.44	-
	OSC Staging	09/04/20	9/5/2020	21	\$55.63	\$83.45	\$1,752.45	\$77.11	\$107.48	\$1,937.04	-
	Valley	09/05/20	9/18/2020	191.5	\$55.63	\$83.45	\$15,980.68	\$703.15	\$980.09	\$17,663.92	-
	Dolan	09/21/20	10/7/2020	258	\$55.63	\$83.45	\$21,530.10	\$947.32	\$1,320.43	\$23,797.85	-
Total Carlson				830			\$69,263.50	\$3,047.59	\$4,247.90	\$76,558.99	
Portlock											
	Slater	09/09/20	9/24/2020	237.5	\$55.63	\$83.45	\$19,819.38	\$872.05	\$1,215.52	\$21,906.95	-
	Sheep	09/01/20	9/9/2020	132	\$55.63	\$83.45	\$11,015.40	\$484.68	\$675.57	\$12,175.65	-
	Loyalton	08/15/20	8/24/2020	155	\$55.63	\$83.45	\$12,934.75	\$569.13	\$793.28	\$14,297.16	-
	ONC Staging	08/18/20	8/15/2020	31	\$55.63	\$83.45	\$2,586.95	\$113.83	\$158.66	\$2,859.44	-
	Trimmer	08/07/20	8/12/2020	79	\$55.63	\$83.45	\$6,592.55	\$290.07	\$404.32	\$7,286.94	-
	East Fork	10/02/20	10/20/2020	271	\$55.63	\$83.45	\$22,614.95	\$995.06	\$1,386.97	\$24,996.98	-
	Creek	11/11/20	11/22/2020	174.5	\$58.40	\$87.60	\$15,286.20	\$672.59	\$937.55	\$16,896.34	-
Total Portlock				1080			\$90,850.18	\$3,997.41	\$5,571.87	\$100,419.46	
Eckroth											
	OSC Staging	06/22/20	6/24/2020	26.5	\$55.63	\$83.45	\$2,211.43	\$97.30	\$135.63	\$2,444.36	370.30
	Stagecoach	08/04/20	8/13/2020	143	\$55.63	\$83.45	\$11,933.35	\$525.07	\$731.87	\$13,190.29	117.30
	Lake	08/13/20	8/27/2020	234	\$55.63	\$83.45	\$19,527.30	\$859.20	\$1,197.60	\$21,584.10	249.55
	ONC Staging	09/03/20	9/5/2020	38	\$55.63	\$83.45	\$3,171.10	\$139.53	\$194.48	\$3,505.11	\$207.00
	August Complex	09/06/20	9/20/2020	238	\$55.63	\$83.45	\$19,861.10	\$873.89	\$1,218.07	\$21,953.06	790.63
	Creek	09/24/20	10/9/2020	140	\$55.63	\$83.45	\$11,683.00	\$514.05	\$716.51	\$12,913.56	270.83
	Luna	10/15/20	11/1/2020	224	\$55.63	\$83.45	\$18,692.80	\$822.48	\$1,146.42	\$20,661.70	1,418.53
Total Eckroth				1043.5			\$87,080.08	\$3,831.52	\$5,340.58	\$96,252.18	
Roberts											
	August Complex	09/06/20	9/20/2020	232	\$55.63	\$83.45	\$19,359.24	\$851.81	\$1,187.37	\$21,398.42	-
	Creek	09/24/20	10/9/2020	265	\$55.63	\$83.45	\$22,112.93	\$972.97	\$1,356.26	\$24,442.16	-
	Luna	10/15/20	10/29/2020	160	\$55.63	\$83.45	\$13,351.20	\$587.45	\$818.87	\$14,757.52	-
Total Roberts				657			\$54,823.37	\$2,412.23	\$3,362.50	\$60,598.10	
Holden											
	ONC Staging	07/21/20	7/22/2020	7	\$55.63	\$83.45	\$584.15	\$25.70	\$35.83	\$645.68	-
	Mile Post 21	07/22/20	7/27/2020	89.5	\$55.63	\$83.45	\$7,468.78	\$328.63	\$458.06	\$8,255.47	-
	ONC Staging	07/27/20	7/30/2020	44	\$55.63	\$83.45	\$3,671.80	\$161.56	\$225.19	\$4,058.55	-
	Ranch 2	08/14/20	8/26/2020	196	\$55.63	\$83.45	\$16,356.20	\$719.67	\$1,003.12	\$18,078.99	-
	North Complex	10/15/20	10/29/2020	235	\$55.63	\$83.45	\$19,610.75	\$862.87	\$1,202.72	\$21,676.34	-
New Salary Survey	Mountain View	11/18/2020	11/24/2020	92	\$58.40	\$87.60	\$8,059.20	\$354.60	\$494.30	\$8,908.10	500.83
Total Holden				663.5			\$55,750.88	\$2,453.03	\$3,419.22	\$61,623.13	
AC Assignments											
Nugent											
No MOU in place	Quarter Fire	6/22/2020	6/22/2020	6	\$78.10	\$117.15	\$468.60	\$20.62	\$43.11	\$532.33	
No MOU in place	OSC Staging	6/22/2020	6/24/2020	28	\$78.10	\$117.15	\$2,186.80	\$96.22	\$201.19	\$2,484.21	-
	Lake	8/18/2020	8/27/2020	152	\$78.10	\$117.15	\$17,806.80	\$783.50	\$1,092.15	\$19,682.45	723.35
	ONC Staging	9/4/2020	9/5/2020	28	\$78.10	\$117.15	\$3,280.20	\$144.33	\$201.19	\$3,625.72	66.70
	August Complex	9/6/2020	9/20/2020	231.5	\$78.10	\$117.15	\$27,120.23	\$1,193.29	\$1,663.37	\$29,976.89	472.08
	Creek	9/24/2020	10/10/2020	265	\$78.10	\$117.15	\$31,044.75	\$1,365.97	\$1,904.08	\$34,314.80	627.90
	Luna		11/1/2021	212	\$78.10	\$117.15	\$24,835.80	\$1,092.78	\$1,523.26	\$27,451.84	-
Total Nugent				916.5			\$106,274.58	\$4,676.09	\$6,585.24	\$117,535.91	
SSD Totals											

Strike Team Assignments

ST Officer	Stage Coach			238	\$27.10	\$40.65	\$9,674.70	\$425.69	\$593.38	\$10,693.77	
ST Apparatus Engineer	Stage Coach			238	\$21.90	\$32.85	\$7,818.30	\$344.01	\$479.52	\$8,641.83	
ST Fire Fighter	Stage Coach			238	\$18.77	\$28.16	\$6,702.08	\$294.89	\$410.99	\$7,407.96	
ST Fire Fighter	Stage Coach			238	\$18.77	\$28.16	\$6,702.08	\$294.89	\$410.99	\$7,407.96	
TOTAL Stage Coach				952			\$30,897.16	\$1,359.48	\$1,894.88	\$34,151.52	
ST Officer	Loyalton			42	\$27.10	\$40.65	\$1,707.30	\$75.12	\$104.71	\$1,887.13	
ST Apparatus Engineer	Loyalton			42	\$21.90	\$32.85	\$1,379.70	\$60.71	\$84.62	\$1,525.03	
ST Fire Fighter	Loyalton			42	\$18.77	\$28.16	\$1,182.72	\$52.04	\$72.53	\$1,307.29	
ST Fire Fighter	Loyalton			42	\$18.77	\$28.16	\$1,182.72	\$52.04	\$72.53	\$1,307.29	

TOTAL Loyalton		168			\$5,452.44	\$239.91	\$334.39	\$6,026.74
ST Officer	Apple	30.5	\$27.10	\$40.65	\$1,239.83	\$54.55	\$76.04	\$1,370.42
ST Apparatus Engineer	Apple	30.5	\$21.90	\$32.85	\$1,001.93	\$44.08	\$61.45	\$1,107.46
ST Fire Fighter	Apple	30.5	\$18.77	\$28.16	\$858.88	\$37.79	\$52.67	\$949.34
ST Fire Fighter	Apple	30.5	\$18.77	\$28.16	\$858.88	\$37.79	\$52.67	\$949.34
TOTAL Apple		122			\$3,959.51	\$174.21	\$242.83	\$4,376.55
ST Officer	North Complex	254	\$27.10	\$40.65	\$10,325.10	\$454.30	\$633.27	\$11,412.67
ST Apparatus Engineer	North Complex	254	\$21.90	\$32.85	\$8,343.90	\$367.13	\$511.76	\$9,222.79
ST Fire Fighter	North Complex	254	\$18.77	\$28.16	\$7,152.64	\$314.72	\$438.62	\$7,905.98
ST Fire Fighter	North Complex	254	\$18.77	\$28.16	\$7,152.64	\$314.72	\$438.62	\$7,905.98
DTAL North Complex		1016			\$32,974.28	\$1,450.87	\$2,022.27	\$36,447.42
Grand Total		8345			\$631,086.63	\$27,767.81	\$39,124.52	\$697,978.96

Engine Surcharge	Apple	\$3,604.00
	Stage	\$25,618.00
	Loyalton	\$8,071.00
	North Complex	\$25,000.00

Note: Assumption was made
that Engine Positions were
filled by same employee
- SM

2020 Off-District Incident Response Salary-Expense

					0.1969 0.2806 0.23720		0.1969 0.2806 0.23720					
OES Rate (Includes WC/UI)	OES OT Rate (Includes WC/UI)	Personnel Total	MFPD Admin Surcharge 23.724% (Gross Salary X 0.2372)	OES Invoice Amount Rate based gross salary + Admin surcharge	Travel Claim (Y/N)	Travel Expenses Submitted for Reimbursement	MFPD Admin Surcharge 23.724% (Travel Expense X 0.2372)	Total Invoice	Payment Status	Payment Recieved	Outstanding	
\$83.10	\$0.00	\$1,828.20	\$359.97	\$2,188.17	Y	272.12	\$53.58	\$2,513.87	PAID	\$ 2,513.87		
\$83.10	\$0.00	\$706.35	\$139.08	\$845.43	Y	196.15	\$38.62	\$1,080.20	PAID	\$ 1,080.20		
		\$6,855.75										
\$83.10	\$0.00		\$1,349.90	\$8,205.65	Y	578.65	\$113.94	\$8,898.24	Due			
\$83.10	\$0.00	\$3,656.40	\$719.95	\$4,376.35	Y	328.44	\$64.67	\$4,769.46	PAID	\$ 4,769.46		
\$83.10	\$124.65	\$25,241.63	\$5,987.31	\$31,228.94	Y	1,375.00	\$326.15	\$32,930.09	PAID	\$ 32,930.09		
\$83.10	\$124.65	\$26,675.10	\$6,327.33	\$33,002.43	Y	763.59	\$181.12	\$33,947.14	Due			
\$83.10	\$124.65	\$18,198.90	\$4,316.78	\$22,515.68	Y	577.79	\$137.05	\$23,230.52	PAID	\$23,230.52		
\$83.10	\$124.65	\$10,532.93	\$2,498.41	\$13,031.34	Y	340.51	\$80.77	\$13,452.61	PAID	\$ 13,452.61		
\$86.45	\$129.68	\$11,994.94	\$2,845.20	\$14,840.14	Y	803.43	\$190.57	\$15,834.14	Due			
		\$105,690.19	\$24,543.93	\$130,234.12				\$136,656.27		\$77,976.75	\$58,679.52	
\$63.20	\$94.80	\$15,784.20	\$3,744.01	\$19,528.21	N	-	\$0.00	\$19,528.21	PAID	\$ 19,528.21		
\$63.20	\$94.80	\$2,701.80	\$640.87	\$3,342.67	N	-	\$0.00	\$3,342.67	PAID	\$ 3,342.67		
\$63.20	\$94.80	\$15,594.60	\$3,699.04	\$19,293.64	Y	1,495.43	\$354.72	\$21,143.79	PAID	\$ 21,143.79		
\$63.20	\$94.80	\$1,990.80	\$472.22	\$2,463.02	Y		\$0.00	\$2,463.02	PAID	\$ 2,463.02		
\$63.20	\$94.80	\$18,154.20	\$4,306.18	\$22,460.38	Y	1,258.88	\$298.61	\$24,017.87	PAID	\$ 24,017.87		
\$63.20	\$94.80	\$24,458.40	\$5,801.53	\$30,259.93	N	-	\$0.00	\$30,259.93	PAID	\$ 30,259.93		
		\$78,684.00	\$18,663.85	\$97,347.85			\$653.32	\$100,755.48		\$100,755.49	-\$0.01	
\$63.20	\$94.80	\$22,515.00	\$5,340.56	\$27,855.56	Y	1,124.61	\$266.76	\$29,246.93	PAID	\$ 29,246.93		
\$63.20	\$94.80	\$12,513.60	\$2,968.23	\$15,481.83	Y	230.50	\$54.67	\$15,767.00	PAID	\$ 15,767.00		
\$63.20	\$94.80	\$14,694.00	\$3,485.42	\$18,179.42	Y	399.77	\$94.83	\$18,674.02	PAID	\$ 18,674.02		
\$63.20	\$94.80	\$2,938.80	\$697.08	\$3,635.88	Y	516.86	\$122.60	\$4,275.34	PAID	\$ 4,275.34		
\$63.20	\$94.80	\$7,489.20	\$1,776.44	\$9,265.64	Y	977.07	\$231.76	\$10,474.47	PAID	\$ 10,474.47		
\$63.20	\$94.80	\$25,690.80	\$6,093.86	\$31,784.66	Y	907.01	\$215.14	\$32,906.81	PAID	\$ 32,906.81		
\$65.76	\$98.64	\$17,212.68	\$4,082.85	\$21,295.53	Y	568.23	\$134.78	\$21,998.54	PAID	\$21,998.54		
		\$103,054.08	\$24,444.44	\$127,498.52			\$1,120.54	\$133,343.11		\$133,343.11	\$0.00	
\$59.75	\$89.63	\$2,745.36	\$770.35	\$3,515.71	Y	429.62	\$120.55	\$4,065.88	PAID	\$ 4,065.88		
\$63.20	\$94.80	\$13,673.70	\$3,243.40	\$16,917.10	Y	106.75	\$25.32	\$17,049.17	PAID	\$ 17,049.17		
\$63.20	\$94.80	\$22,432.75	\$5,321.05	\$27,753.80	Y	1,869.14	\$443.36	\$30,066.30	PAID	\$ 30,066.30		
\$63.20	\$94.80	\$3,809.40	\$903.59	\$4,712.99	Y	575.93	\$136.61	\$5,425.53	PAID	\$ 5,425.53		
\$63.20	\$94.80	\$23,353.03	\$5,539.34	\$28,892.37	Y	995.81	\$236.21	\$30,124.39	PAID	\$ 30,124.39		
\$63.20	\$94.80	\$13,542.83	\$3,212.36	\$16,755.19	N	-	\$0.00	\$16,755.19	PAID	\$ 16,755.19		
\$63.20	\$94.80	\$22,653.73	\$5,373.46	\$28,027.19	Y	1,218.12	\$288.94	\$29,534.25	PAID	\$ 29,534.25		
		\$102,210.80	\$24,363.55	\$126,574.35			\$1,250.99	\$133,020.71		\$133,020.71	\$0.00	
\$63.20	\$94.80	\$21,993.60	\$5,216.88	\$27,210.48	Y	748.71	\$177.59	\$28,136.78	PAID	\$ 28,136.78		
\$63.20	\$94.80	\$25,122.00	\$5,958.94	\$31,080.94	Y	901.47	\$213.83	\$32,196.24	PAID	\$ 32,196.24		
\$63.20	\$94.80	\$15,168.00	\$3,597.85	\$18,765.85	Y	987.64	\$234.27	\$19,987.76	PAID	\$ 19,987.76		
		\$62,283.60	\$14,773.67	\$77,057.27			\$625.69	\$80,320.78		\$80,320.78	\$0.00	
\$63.20	\$94.80	\$663.60	\$130.66	\$794.26	Y	171.92	\$33.85	\$1,000.03	PAID	\$ 1,000.03		
\$63.20	\$94.80	\$8,484.60	\$1,670.62	\$10,155.22	Y	242.04	\$47.66	\$10,444.92	Due			
\$63.20	\$94.80	\$4,171.20	\$821.31	\$4,992.51	Y	225.38	\$44.38	\$5,262.27	PAID	\$ 5,262.27		
\$63.20	\$94.80	\$18,580.80	\$4,407.37	\$22,988.17	Y	292.89	\$69.47	\$23,350.53	PAID	\$ 23,350.53		
\$63.20	\$94.80	\$22,278.00	\$5,284.34	\$27,562.34	Y	597.49	\$141.72	\$28,301.55	PAID	\$ 28,301.55		
\$65.76	\$98.64	\$9,575.71	\$2,271.36	\$11,847.07	Y	114.00	\$27.04	\$11,988.11	Due			
		\$63,753.91	\$14,585.66	\$78,339.57			\$364.12	\$80,347.41		\$57,914.38	\$22,433.03	
\$87.94	\$87.94	\$527.64	\$103.89	\$631.53	N			\$631.53	PAID	\$ 631.53		
\$87.94	\$0.00	\$2,462.32	\$484.83	\$2,947.15	Y	496.74	\$97.81	\$3,541.70	PAID	\$ 3,541.70		
\$87.94	\$131.91	\$20,773.67	\$4,927.51	\$25,701.18	Y	880.12	\$208.76	\$26,790.06	PAID	\$ 26,790.06		
\$87.94	\$131.91	\$3,760.18	\$891.91	\$4,652.09	Y	181.81	\$43.13	\$4,877.03	Due			
\$87.94	\$131.91	\$31,009.25	\$7,355.39	\$38,364.64	Y	488.65	\$115.91	\$38,969.19	PAID	\$ 38,969.19		
\$87.94	\$131.91	\$35,584.05	\$8,440.54	\$44,024.59	Y	342.73	\$81.30	\$44,448.62	Due			
\$87.94	\$131.91	\$27,964.92	\$6,633.28	\$34,598.20	Y	1,572.87	\$373.08	\$36,544.15	PAID	\$ 36,544.15		
		\$121,554.39	\$28,733.46	\$150,287.85			\$919.99	\$155,170.75		\$105,845.10	\$49,325.65	
										\$689,176.32	\$130,438.21	
\$30.52	\$45.78	\$10,895.64	\$2,584.45	\$13,480.09			\$3,197.48		PAID	\$ 16,677.57		
\$24.66	\$36.99	\$8,803.62	\$2,088.22	\$10,891.84			\$2,583.54		PAID	\$ 13,475.38		
\$21.13	\$31.70	\$7,543.41	\$1,789.30	\$9,332.71			\$2,213.72		PAID	\$ 11,546.43		
\$21.13	\$31.70	\$7,543.41	\$1,789.30	\$9,332.71			\$2,213.72		PAID	\$ 11,546.43		
		\$34,786.08	\$8,251.27	\$43,037.35			\$10,208.46		PAID			
\$30.52	\$45.78	\$1,922.76	\$456.08	\$2,378.84			\$564.26		PAID			
\$24.66	\$36.99	\$1,553.58	\$365.81	\$1,919.39			\$455.92		PAID			
\$21.13	\$31.70	\$1,331.19	\$315.76	\$1,646.95			\$390.66		PAID			
\$21.13	\$31.70	\$1,331.19	\$315.76	\$1,646.95			\$390.66		PAID			

		\$6,138.72	\$1,456.11	\$7,594.83
\$30.52	\$45.78	\$1,396.29	\$331.20	\$1,727.49
\$24.66	\$36.99	\$1,128.20	\$267.61	\$1,395.81
\$21.13	\$31.70	\$966.70	\$229.30	\$1,196.00
\$21.13	\$31.70	\$966.70	\$229.30	\$1,196.00
		\$4,457.88	\$1,057.41	\$5,515.29
\$30.52	\$45.78	\$11,628.12	\$2,758.19	\$14,386.31
\$24.66	\$36.99	\$9,395.46	\$2,228.60	\$11,624.06
\$21.13	\$31.70	\$8,050.53	\$1,909.59	\$9,960.12
\$21.13	\$31.70	\$8,050.53	\$1,909.59	\$9,960.12
		\$37,124.64	\$8,805.97	\$45,930.61
		\$719,738.29	\$169,679.32	\$889,417.61

		\$1,801.50	
\$409.76	PAID	\$	2,137.25
\$331.08	PAID	\$	1,726.89
\$283.69	PAID	\$	1,479.69
\$283.69	PAID	\$	1,479.69
		\$1,308.22	PAID
\$3,412.43	PAID		
\$2,757.23	PAID		
\$2,362.54	PAID		
\$2,362.54	PAID		
		\$10,894.74	
		\$29,147.58	

Mosquito Fire Protection District
Budget 2021 -2022
July 2021 through June 2022

	Total for Jul '21 - Jun 22	"Normal" '21 - Jun 22	Jul Grants Jul'21- Jun'22	USDA Strike teams	Jul '20-Jun21	Difference 20/21-21/22	% of Budget	Note
Income								
0001 Carry Over	37,595.00				40,000.00	-2,405.00	93.99%	
0001G Carry Over Grant Funds								
0001S Carry Over Strike Teams	36,000.00			36,000.00				Work Comp SSD/Strike from 20-21
0100 - Prop Tax Curr Secured	153,894.00	153,894.00			153,894.00	0.00	100.0%	
0110 - Prop Tax Curr Unsecured	2,810.00	2,810.00			2,810.00	0.00	100.0%	
0120 - Prop Tax Prior Unsecured	0.00	0.00			100.00	-100.00	0.0%	Past Negative
0130 - Unsecured Prop Tax Prior	100.00	100.00			500.00	-400.00	20.0%	Past <100
0140- Supplemental Taxes	4,500.00	4,500.00			1,000.00	3,500.00	450.0%	
0150- Supplemental Prior	300.00	300.00			500.00	-200.00	60.0%	
1175 - Special Tax Direct Assessments	188,000.00	188,000.00			188,000.00	0.00	100.0%	
0360- Penalties	3,000.00	3,000.00			2,000.00	1,000.00	150.0%	
0430 - Development Fee	0.00	0.00			10,000.00	-10,000.00	0.0%	
4400 - Rev Intrest	6,000.00	6,000.00			3,280.00	2,720.00	182.93%	
0820 - ST Homeowner Prop Tax relief	1,220.00	1,220.00			1,220.00	0.00	100.0%	
0880 Other	6,000.00	6,000.00						
1060- FEMA Grants	187,660.00				137,000.00	50,660.00	136.98%	
1060G- FEMA Grants			177,660.00					
1060G- FEMA 50/50 Grants			10,000.00					
1128 Federal: USDA	110,000.00			110,000.00				Estimate Strike Team Revenue
1128 Federal: USDA								
1321 Transfer from Reserves (Allocated)								
1350 Transfer from Reserves (Unallocated)								
1744 Misc Inspections or Services	325.00	325.00						
1940 Misc Revenue	13,500.00	13,500.00						Donations & Training Income
Total Income	750,904.00	379,649.00	187,660.00	146,000.00	540,304.00	44,775.00	138.98%	
Gross Profit	750,904.00	379,649.00			540,304.00	44,775.00	138.98%	
Expense								
300000 - Salaries and Employee Benefit								
303000 - Perm Employees/Elect Official	154,561.00	154,561.00			154,561.00	0.00	100.0%	
303001 - Temporary Employees	93,015.00	63,015.00			63,015.00		147.61%	
303001G - Temporary Employees			30,000.00					Grant Coordinator
303002 - Overtime	10,000.00	10,000.00			3,000.00	7,000.00	333.33%	Overtime Station Cover-Training-Emerg
303004 - Strike team	103,600.00			83,600.00	20,000.00	83,600.00	518.0%	Strike Team Payroll
303004G - Vol Stipends			20,000.00					Shift Cover and Pay per call
303020 - Retirement	4,867.00	4,867.00			4,867.00	0.00	100.0%	
303021 - O.A.S.D.I.	23,868.00	16,268.00			16,268.00	7,600.00	146.72%	
303021G - O.A.S.D.I.			2,400.00		16,268.00	-16,268.00	0.0%	Coordinator Position

Mosquito Fire Protection District
Budget 2021 -2022
July 2021 through June 2022

	Total for Jul '21 - Jun 22	"Normal" '21 - Jun 22	Jul Grants Jul'21- Jun'22	USDA Strike teams	Jul '20-Jun21	Difference 20/21-21/22	% of Budget	Note
303021S - O.A.S.D.I.				5,200.00	16,268.00	-16,268.00	0.0%	Strike Team
303022 - Medi Care	5,575.00	3,805.00			3,805.00	1,770.00	146.52%	
303022G - Medi Care			570.00		3,805.00	-3,805.00	0.0%	Coordinator Position
303022S - Medi Care				1,200.00	3,805.00	-3,805.00	0.0%	Strike Team
303030 - Vacation, Sick, Holiday	13,598.00	13,598.00			13,598.00	0.00	100.0%	
303040 - Health Insurance	18,000.00	18,000.00			15,000.00	3,000.00	120.0%	
303041 - Unemployment Insurance Employer	12,896.00	8,606.00			8,606.00	4,290.00	149.85%	Norm+Coordinator Position/SSD
303041G - Unemployment Insurance Employer			1,290.00		8,606.00	-8,606.00	0.0%	Coordinator Position
303041S - Unemployment Insurance Employer				3,000.00	8,606.00	-8,606.00	0.0%	Strike Team/SSD
303060 - Workers' Compensation Employer	64,500.00	28,000.00			28,000.00	36,500.00	230.36%	Work Comp + Fire Season 2020
303060G - Workers' Compensation Employer			500.00					Work Comp - Cordinator
303060S - Workers' Compensation Employer				36,000.00				Work Comp SSD - Fire Season 2020
Total 300000 - Salaries and Employee Benefit	504,480.00	320,720.00	54,260.00	129,000.00	388,078.00	116,402.00	129.99%	
400000 - Services and Supplies								
404021 - Fire Turnouts	40,000.00	0.00			52,006.00	-12,006.00	76.91%	
404021G - Fire Turnouts			30,000.00					New Vol Structure Gear
404021G2 - Fire Turnouts			10,000.00					50/50 Grant
404022 - Uniforms	9,500.00	2,000.00			5,000.00	4,500.00	190.0%	
404022G - Uniforms			7,500.00					New Vol/Explore Uniforms
404040 - Telephone Co. Vendor Payments	4,500.00	3,000.00			6,000.00	-1,500.00	75.0%	
404040G - Telephone Co. Vendor Payments			1,500.00					Internet Market Web Host
404042 Radio Vendor Payments	500.00	500.00						
404043 - Dispatch Fees-Contract	3,000.00	3,000.00			3,000.00	0.00	100.0%	
404060 - Food & Food Products	760.00	260.00			260.00	500.00	292.31%	
404060S - Food & Food Products				500.00	260.00	-260.00	0.0%	Strike Team
404080 - Household Expense-Station Supplies	350.00	350.00			1,000.00	-650.00	35.0%	Split out 083 & 084
404083 Laundry	600.00	600.00						
404084 Expendable Equipment	50.00	50.00						
404085 - Refuse Disposal	1,400.00	1,400.00			1,400.00	0.00	100.0%	
404100 - Insurance Premium	14,500.00	14,500.00			14,500.00	0.00	100.0%	
404140 - Maint. Equipment	2,800.00	2,800.00			2,800.00	0.00	100.0%	
404142 * Maint. Comm Equipment	600.00	600.00			600.00	0.00	100.0%	
404144 - Maint. Computer System/Software	500.00	500.00			500.00	0.00	100.0%	
404145 - Maint. Equipment Parts	200.00	200.00			200.00	0.00	100.0%	
404160 - Veh. Maint. Service Contract	7,200.00	7,200.00			1,200.00	6,000.00	600.0%	
404161 - Veh Maint. Parts Direct Charge	2,000.00	2,000.00			8,000.00	-6,000.00	25.0%	
404164 - Veh Maint. Tires & Tubes	2,000.00	2,000.00			1,000.00	1,000.00	200.0%	
404180 - Maint Building & Improvements	7,800.00	2,800.00			2,800.00	5,000.00	278.57%	

Mosquito Fire Protection District
Budget 2021 -2022
July 2021 through June 2022

	Total for Jul '21 - Jun 22	"Normal" Jul '21 - Jun 22	Grants Jul'21- Jun'22	USDA Strike teams	Jul '20-Jun21	Difference 20/21-21/22	% of Budget	Note
404180G · Maint Building & Improvements			5,000.00					Electrial Improvement to station needed to support Sign
404183 · Maint. Grounds	200.00	200.00			500.00	-300.00	40.0%	Split out 183
404197 Maint Building Supplies	300.00	300.00						
404200 · Medical, Dental & Lab Supplies	11,500.00	6,500.00			6,500.00	5,000.00	176.92%	
404200G · Medical, Dental & Lab Supplies			5,000.00					New Vol Physicals
404220 · Memberships	2,250.00	2,250.00			2,250.00	0.00	100.0%	
404260 · Office Expense	1,500.00	1,500.00			1,500.00	0.00	100.0%	
404261 · Postage	390.00	390.00			390.00	0.00	100.0%	
404263 · Subscription Newspaper Journals	200.00	200.00			200.00	0.00	100.0%	
404300 · Professional & Specialized Serv	0.00	0.00			81,000.00	-81,000.00	0.0%	
404304 * Agency fee County/ Lafco	300.00	300.00			300.00	0.00	100.0%	
404305 · Audit & Accounting Services	7,000.00	7,000.00			3,760.00	3,240.00	186.17%	\$3240 Increase from 20/21
404313 · Legal Services	10,000.00	10,000.00			12,800.00	-2,800.00	78.13%	
404324 · Medical Dental Lab	2,000.00	2,000.00			2,000.00	0.00	100.0%	
404335 * Election Dept Services	2,850.00	2,850.00			2,850.00	0.00	100.0%	
404400 · Publications & Legal Notices	400.00	400.00			400.00	0.00	100.0%	
* 404420 · Rent & Lease Equipment	0.00	0.00			200.00	-200.00	0.0%	no longer used by county
404460 · Equip. Small tools & Instrument	2,000.00	2,000.00			2,000.00	0.00	100.0%	
404463 · Equipment Telephone Radio	1,000.00	1,000.00			1,000.00	0.00	100.0%	
404500 · Special Dept. Expense	51,124.00	1,124.00			1,124.00	50,000.00	4,548.4%	
404500G · Special Dept. Expense(R&R)			40,000.00					General/Advance/Officer Train
404500G · Special Dept. Expense(Training)			10,000.00					FireFighter Training
404502 · Educational Materials	3,500.00	500.00			500.00	3,000.00	700.0%	
404502G · Educational Materials			3,000.00					New Vol Marketing Program
404507 · Fire & Safety Supplies	4,000.00	4,000.00			4,000.00	0.00	100.0%	
* 404529 * Software Licenses Fire Related	0.00	0.00			250.00	-250.00	0.0%	no longer used by county
404538 · Software	2,250.00	2,250.00			2,250.00	0.00	100.0%	
404539 Software License	250.00	250.00						
404600 * Transportation & Travel	0.00	0.00			200.00	-200.00	0.0%	
404602 * Mileage Employee Private auto	1,650.00	250.00			250.00	1,400.00		
404602G Mileage Employee Private auto			1,400.00					Coordinator Milage
404606 · Fuel Purchases	11,000.00	11,000.00			11,000.00	0.00	100.0%	
404609 · Staff Development	2,000.00	2,000.00			2,000.00	0.00	100.0%	
404700 · Utilities	10,500.00	10,500.00			10,500.00	0.00	100.0%	
Total 400000 · Services and Supplies	226,424.00	112,524.00	113,400.00	500.00	250,250.00	-23,826.00	90.48%	
600000 · Fixed Assets								
606020 · Buildings & Grounds	20,000.00					20,000.00	100.0%	

Mosquito Fire Protection District
Budget 2021 -2022
July 2021 through June 2022

	Total for Jul '21 - Jun 22	"Normal" '21 - Jun 22	Jul Grants Jul'21- Jun'22	USDA Strike teams	Jul '20-Jun21	Difference 20/21-21/22	% of Budget	Note
606020G - Buildings & Grounds			20,000.00					Sign, Install/permits
606040 - 606040 Equipment	0.00	0.00			25,000.00	-25,000.00	0.0%	
Total 600000 - Fixed Assets	20,000.00	0.00	20,000.00	0.00	25,000.00	-5,000.00	80.0%	
Total Expense	750,904.00	433,244.00	187,660.00	129,500.00	663,328.00	87,576.00	113.2%	
Net Income	0.00	-53,595.00	0.00	16,500.00	-123,024.00	123,024.00	0.0%	\$13,500 Training & Donations \$26,400 Admin Fees Strike Team Revenue \$74,495 Deficit without above
ADD BACKS								
404021 - Fire Turnouts (Non Grant Personnel)	\$20,000.00							
404160 - Veh. Maint. Service Contract	\$12,800.00							
Grant Matching Funds:								
AFG Equipment Grant	\$5,000							
AFG Radio Grant	\$5,000							
AFG Breathing Apparatus	\$7,600							
50/50 Grant	\$10,000							



MOSQUITO FIRE PROTECTION DISTRICT
8801 ROCK CREEK ROAD
PLACERVILLE, CA 95667
(530) 626-9017

RESOLUTION NO. 2021-02

WHEREAS, the Board of Directors conducted a hearing on the appropriation limitation for Mosquito Fire Protection District on, Thursday June 24th, 2021; and,

WHEREAS, the hearing was advertised and noticed as required by law; and,

WHEREAS, the Board received testimony and other evidence regarding the appropriation limitation to be established for the Mosquito Fire Protection District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of Mosquito Fire Protection District that the, appropriation limit for the 2021-2022 fiscal year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of \$ 326,209.08 computed as follows,

\$ 305,182.04 (2020-21 Approp. Limit) (X) 1.0689 = \$ 326,209.08 (2021-22 Approp. Limit)

The foregoing resolution was passed and adopted by the Board of Directors of Mosquito Fire Protection District at a meeting of said Board held on the 24th day of June, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Chairman of Board of Directors

MFPD Board Clerk

RESOLUTION 2021-03

RESOLUTION OF THE MOSQUITO FIRE PROTECTION DISTRICT PROPOSING A BALLOT MEASURE TO CREATE A SPECIAL TAX TO SUPPORT THE MAINTENANCE OF A SUSTAINABLE INDEPENDENT FIRE PROTECTION DISTRICT

WHEREAS, the Board of Directors of the Mosquito Fire Protection District has determined that it is in the best interest of the District's citizens to prevent significant service cutbacks to fire protection and emergency services, we submit to the voters of the District a proposal to increase funding to maintain the Mosquito Fire Protection District and enhance the service level; and

WHEREAS, Health and Safety Code § 13911 and Government Code §50075 *et seq.*, provides authority for fire protection districts to impose special taxes; and

WHEREAS, the Board has determined that creating a special tax rate of \$111 per parcel per year is necessary in order to adequately maintain and enhance the service of the Mosquito Fire Protection District; and

WHEREAS, the Board has determined that the electors within the District should have the opportunity to decide the level of funding for maintaining and enhancing, the Mosquito Fire Protection District; and

WHEREAS, Government Code §53722 provides that a special tax must be submitted to the electorate of the District and approved by a two-thirds vote of the voters voting on the issue,

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of the Mosquito Fire Protection District as follows:

1. The Board shall submit to the voters within the District the question of whether to create the special tax of \$111, for the purpose of maintaining a sustainable independent fire district by eliminating the structural deficit and building equipment and facilities reserves.
2. The Mosquito Fire Protection District requests that the El Dorado County Registrar of Voters place the proposed measure before the voters of the Mosquito Fire Protection District on the November 2, 2021 election by all mail in ballot.
3. The title of the measure shall be "Mosquito Fire Protection District Special Funding Initiative".
4. The measure shall appear on the ballot in substantially the following form: Shall a special property tax of \$111 per year per parcel, raising approximately \$102,564 annually, be imposed by the Mosquito Fire Protection District, in order to resolve its structural deficit condition, and allow for generating equipment and facilities reserves in order to maintain a sustainable independent fire district?
5. A certified copy of this Resolution shall be delivered to the Office of the El Dorado County Clerk and County Clerk who shall be directed to conduct said election pursuant to applicable laws of the state of California.

6. If approved by the electorate set forth above, said special tax shall be levied and collected in accordance with this resolution and shall be collected in the same manner and subject to the same penalty as, or with, other charges and taxes fixed and collected by the District or by the County of El Dorado.
7. If approved by the electorate as set forth above the special tax set forth above shall augment existing sources of revenue to the Mosquito Fire Protection District and shall not apply to parcels owned by federal or state governmental agencies.
8. In accordance with applicable laws, the Mosquito Fire Protection District shall reimburse the County of El Dorado for the cost of such election.
9. Pursuant to Government Code §50075.1 the specific purposes of the special taxes are hereby identified as resolving the structural deficit condition of the District and generating equipment and facilities reserves in order to maintain a sustainable independent fire district.
10. The proceeds of the special tax shall only be applied to those specific purposes.
11. The District shall prepare an annual report pursuant to Government Code §50075.3 to determine the amount of funds collected and expended and to identify the purposes for which the special tax funds have been expended.
12. In the event of any ambiguity, uncertainty or conflict regarding the application of the special tax to a particular parcel of land such ambiguity shall be resolved by formal motion of the Board of Directors of the Mosquito Fire Protection District.
13. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this measure, or any part thereof, is held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this chapter or part thereof. The Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentences, clause or phrase of this measure irrespective of the fact that anyone or more sections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.
14. This measure shall take effect immediately upon its adoption.

The foregoing Resolution 21-02 was duly passed at an official meeting of the Mosquito Fire Protection District on June 24, 2021 by the following roll call vote:

Ayes:

Noes: 0

Abstain: 0

Absent: 0

Argument in Favor of Mosquito Fire Protection District Special Funding Initiative

The Mosquito Fire Protection District (MFPD) has a baseline income of approximately \$340,000, which comes from two sources:

- An allocation of 2% of the property taxes paid on the properties within the district (924 parcels)
- A special tax of \$204 per parcel as approved by Mosquito/Swansboro voters in 2001

Basic operating costs for the District must be covered by this baseline income. Given that baseline income has remained steady since 2001 and costs have increased (using standard cost of living adjustment formulas, over the 20 years since the fee approval costs have increased by over 100%), the MFPD has a structural deficit, in that there is insufficient baseline revenue to support baseline expenses.

Baseline non-personnel expenses include such items as utilities, fuel for vehicles, annual equipment, vehicle and grounds maintenance, insurance, legal fees, audit fees, office supplies and equipment, required contracts and memberships, and firefighter uniforms and other gear.

Baseline personnel expenses include a full-time fire chief, an 80% time combined board clerk/administrative assistant, and a full time fire captain.

This year, those baseline costs are approximately \$380,000. As the District rebuilds its volunteer staffing model, it must add training costs to its baseline expenses. The District is seeking a minimum of 20 regular volunteers as its core response team.

In addition to these annual costs, it is critical to build reserves to meet two vital purposes - vehicle replacement and building improvements.

The District has a fleet of 4 vehicles (two engines – Type 1 and Type 2, a type 1 water tender and a Squad), all of which are past their estimated life span. The receipt of the OES Type 6 engine takes some pressure off the immediate response vehicle. The next critical need is a second water tender, available to help fight fires in the non-hydrant areas of our community as well as a prime revenue generation vehicle in the case of strike teams. A vehicle replacement reserve would enable the purchase of newer (but still used) equipment or lease/purchase options.

Building improvements are similar. The fire station, built by volunteers in 1973, in addition to needing a new roof and areas of new siding, suffers from a lengthy pattern of deferred maintenance. Electrical power is inadequate and some plumbing is problematic. The new OES Type 6 engine raises storage issues that adds to the existing need for additional space.

In order to meet these needs, we seek your Yes vote on the Mosquito Fire Protection District Special Funding Initiative.

TEXT OF THE BALLOT MEASURE

The question submitted to the voters shall read substantially as follows:

Shall a special property tax of \$111 per year per parcel, raising approximately \$102,564 annually, be imposed by the Mosquito Fire Protection District, in order to resolve its structural deficit condition, and allow for generating equipment and facilities reserves in order to maintain a sustainable independent fire district?

**CONSOLIDATED DISTRICT ELECTION (UDEL)
NOVEMBER 2, 2021**

MEASURE CALENDAR

The information contained in this calendar is the research and opinions of Elections' staff and are applicable to local measures filed in the County of El Dorado only.

DATE	RESPONSIBLE PARTY	DESCRIPTION
June 30 * (125)	District	<p>BALLOT MEASURE (E.C. §§ 9311,9051,10403,13247)</p> <p>Resolutions from districts calling a measure due to the Registrar of Voters. The statement of all measures submitted to the voters shall be abbreviated on the ballot. The ballot label shall not contain more than 75 words.</p> <p>* If your district is unable to meet this deadline please contact The Elections Department. (530) 621-7480.</p>
July 5 - 11 (120 - 114)	Registrar of Voters	<p>NOTICE OF ELECTION (E.C. §§ 12112, 12113; G.C. §§ 6060, 6061)</p> <p>Publish a single notice of election as soon as possible between these dates setting forth the date for submitting arguments for and against a measure. A synopsis of the measure(s) shall be included in the publication.</p>
July 16 (109)	Proponents/ Opponents	<p>FILE ARGUMENTS (E.C. §§ 9315, 9316, 9600)</p> <p>Last day set by the Registrar of Voters to submit arguments in favor or against the measure. Arguments may not exceed 300 words. No more than five signatures shall appear with any argument.</p>
July 17 – 26 (108 – 99)	Registrar of Voters	<p>PUBLIC EXAM OF BALLOT MEASURE MATERIALS (E.C. § 9380)</p> <p>During this period the Registrar of Voters will make available for public examination a copy of any, argument or other measure materials.</p>
July 26 (99)	Proponents/ Opponents	<p>FILE REBUTTALS (E.C. § 9317, 9600)</p> <p>Last day set by the Registrar of Voters for the same authors of the primary arguments to file rebuttals with the Registrar of Voters. Rebuttals are limited to 250 words.</p>
July 27 – August 5 (98 – 89)	Registrar of Voters	<p>PUBLIC EXAM OF REBUTTALS (E.C. § 9380)</p> <p>During this period the Registrar of Voters will make rebuttals to primary arguments available for public examination.</p>
August 6 (88)	County Counsel	<p>IMPARTIAL ANALYSIS (E.C. §§ 9313, 9314)</p> <p>Impartial analysis of measures due from County Counsel to Registrar of Voters. The analysis will be printed in the ballot pamphlet preceding the arguments for or against the measure. The analysis is limited to 500 words.</p>

MOSQUITO FIRE PROTECTION DISTRICT POLICY

Name of Policy:

Compensation for Employees of the District

Policy Number:

2-02

Date First Developed:

08-13-2020

Revision Date:

~~05-27-21~~

06-24-21

Review Date:

~~05-27-21~~

06-24-21

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PURPOSE

To define the compensation and benefits for paid employees and volunteers (stipend) of the District.

POLICY:

At their regular meeting on May 27, 2021 the Board of Directors of the Mosquito Fire Protection District ("MFPD" or "District") adopts the following policy which defines employee benefits and compensation for Fiscal Year 2021-2022. This policy supersedes any benefit and compensation policy, or practice previously adopted by the Board.

Unless otherwise noted, the following provisions apply only to full-time, paid employees. Part-time, paid staff's salary and benefits are described under the appropriate sections in this policy. All listed Compensation to begin in the first full pay period of the Budget year or the first full pay period following hiring or promotion. Time cards must be submitted in a timely fashion. (Not exceeding 1 Month.)

When the term "Chief" is used in this policy, it refers to the highest ranking paid, management employee in the District.

2-02-01 Retirement Plan

Monthly, the District will pay into an approved retirement plan on behalf of the employee an amount equal to 0.75% of the employee's previous month's salary. In a twelve-month period, the total amount paid will be 9% of the employee's annual salary. For a newly hired employee, this benefit does NOT accrue until the first pay period in the month following that employee's acceptance into their chosen retirement plan. The Chief is excluded and is not offered a retirement plan.

2-02-02 Medical Insurance Contribution

Monthly, the District will pay ~~into~~ a health insurance ~~contribution of \$750.00~~ ~~program chosen by~~ ~~to the employee, to offset the cost of the employee's health care plan and medical expenses.~~ ~~The contribution will be in lieu of the District providing a health insurance plan. The contribution will be included in each payroll, not to exceed \$750.00 per month. a monthly contribution which shall be either the cost of the employee's chosen program or \$750.00, whichever is less.~~ This benefit does NOT accrue to a newly hired employee until the first pay period in the month following that employee's acceptance into their chosen medical insurance plan.

**MOSQUITO FIRE PROTECTION DISTRICT
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2-02-03 Sick Leave

Employees shall accrue sick leave at the rate of 2.67 work hours for every pay period of continuous service until a maximum of 40 hours is accrued.

Sick leave must only be used by the employee during times he/she is experiencing impacts on physical or mental health. Use of Sick leave mandates the employee, to whenever possible to provide a 12-hour window, when they are aware of a progressing medical condition. Emergency sick leave may occur when sudden onset of injury or illness that does not allow the employee to establish a 12-hour window to notify District Managers may be used when necessary. Sick Leave shall not be used in place of Vacation or Comp-time Off. All changes in scheduling must be reported to the Fire Chief or his/her designee. Should sick leave extend to more than 3 days, employee will need a doctor's note.

The Chief or his/her designee shall accurately maintain a record of all sick leave earned and used by each employee. The Chief shall monitor each employee's accrual balance to assure that the balance does not, at any time, exceed 40 work hours.

2-02-04 Long Term Disability

If an employee cannot perform their duties because of illness or incapacity, arising from an incident not associated with this employment, for a period that exceeds all paid leaves which the employee has accrued, the District will continue to make contributions to the medical and retirement benefits specified by this policy for one calendar month beginning with the month following the exhausting of said paid leaves. After that month, the District is no longer bound to make contributions to any employee benefits offered by Policy 2-02. The Employee's full compensation and benefits will be reinstated upon return to work.

2-02-05 Holiday Leave

Employees shall receive the day off from work with pay on each of the following "Holidays"; Christmas Eve, Christmas Day, New Year's Day, Thanksgiving Day, and the Friday immediately following Thanksgiving, Easter, President's Day, and Memorial Day.

If the holiday falls on the employee's scheduled day off, the employee shall be granted Compensatory Time Off equivalent to one workday or receive payment equivalent to one work day.

**MOSQUITO FIRE PROTECTION DISTRICT
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2-02-06 Vacation Leave

a. Vacation Leave Accrual

- 1) Probationary Employee. NO vacation leave shall accrue during the probationary period. However, at the completion of probation, the employee shall be awarded vacation leave hours equivalent to 1.5 hours for each pay period worked during the probation period.
- 2) Year Two through Year Four. After completing 26 pay periods of continuous employment in any classification, employee shall accrue vacation leave at the rate of 3.0 hours per pay period of service.
- 3) Year Five and Thereafter. After completing 130 pay periods of continuous employment in any classification, employee shall accrue vacation leave at the rate of 4.5 hours per pay period of service.
- 4) Maximum accrual of vacation hours is 240 hours. Employees are encouraged to take vacation time in the year earned. Accrued vacation hours will be paid at employment termination for any reason.

b. Vacation Leave Usage

- 1) All vacation leave shall be approved by the Chief (or a Board member in the chief's absence).

c. Vacation Leave Accounting

- 1) The Chief or his/her designee shall maintain an accurate record of all vacation leave earned and used by each employee. The Chief shall monitor each employee's accrual balance to assure that the balance does not, at any time, exceed the specified maximum accrual.

2-02-07 Overtime and Compensatory Time Off (CTO)

As is inherent when providing emergency services, additional work time may occasionally be necessary to satisfy the staffing needed for emergency calls for service and to assure the continued readiness of fire personnel, apparatus, and equipment. CTO is only available to Full Time personnel, who have a choice of CTO or Overtime pay. Overtime pay only is available to Part Time personnel, except the Board Clerk/Administrative Assistant, who has a choice of CTO or Overtime. To that end, overtime or CTO is granted:

MOSQUITO FIRE PROTECTION DISTRICT POLICY

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Compensation for Employees of the District

Policy Number: 2-02	Date First Developed: 08-13-2020	Revision Date: 05-27-21 06-24-21	Review Date: 05-27-21 06-24-21	Page 4 of 10
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- a. For each hour worked in excess of the normal duty hours, the employee will be compensated by being granted CTO or Overtime at the rate of one and one-half (1 ½) hours off for each hour worked.
- b. The Chief or his/her designee shall approve the use of all CTO or Overtime earned by paid staff members **before the fact** when practical.
- c. **Dispatched Calls for Service when Off Duty**
In recognition of the Board's desire that trained, paid staff respond to emergency calls for service whenever they are available, CTO or Overtime is granted at the rate of **one and one-half (1.5) hours** of CTO/Overtime earned for each hour worked when responding to a dispatched call for service after the employee's normal duty hours. The minimum amount of CTO/Overtime awarded shall be 1.5 hours.
- d. **CTO Accounting**
Employee – The full time employee shall accurately record all CTO earned and used on the District's time card submitted each pay period. Full time employees shall assure that their CTO accrual balance does not exceed 480 hours by expeditiously using earned CTO.

Chief – The Chief or his/her designee shall maintain an accurate record of all CTO earned and used by each employee. The Chief shall assure that CTO accrual balances do not exceed 480 hours.
- e. **CTO Usage** – CTO may be taken when requested unless it would unduly disrupt the operations of the District. The District may require an employee to use accrued CTO at any time. In all other respects, usage of CTO will be governed by the same provisions as Vacation Leave usage.
- f. **Payout** - In the last pay period in June of each year, each employee's CTO balance will be reduced to zero (0) by being compensated at the current regular pay rate for unused hours. At the time employment terminates for any reason, an employee shall be paid for accrued CTO at the employee's final hourly rate of pay.

MOSQUITO FIRE PROTECTION DISTRICT

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2-02-08 Staff Fire Captain

- a. Position – This is a non-management, full-time, salaried, “at will” position. An employee may appeal any adverse action taken by the Chief resulting in termination, reduction in pay or significant change in working conditions using District Policy 3-03, 3-04, or 3-06
- b. Salary - The annual salary for Fiscal Year 2020-2021 is a minimum of \$52,000 and a maximum of \$54,080 (\$25-\$26 hourly).
- c. Work Hours - Regular duty hours shall consist of eight (8) hours per day, five (5) days per week. The Chief shall establish the duty schedule for the positions keeping in mind the Board’s desire is to have an EMT scheduled for duty on each day of the week when possible.
- d. Scheduled Training – When the employee attends an approved, scheduled District training session (i.e. Tuesday night training) after having worked a normal shift that day, he/she shall be granted CTO/Overtime at a rate of 1.5 times the number of training hours.
- f. There are no additional benefits associated with this position.

2-02-09 Staff Firefighter

- a. Position – This is a non-management, full-time, salaried, “at will” position. An employee may appeal any adverse action taken by the Chief resulting in termination, reduction in pay or significant change in working conditions, using District Policy 3-03, 3-04, or 3-06
- b. Salary – Annual salary for this position for Fiscal Year 2021-2022 is a minimum of \$35,360.00 to a maximum of \$37,440.00 (\$17-\$18 hourly).
- c. Work Hours - Regular duty time shall consist of eight (8) hours per day, five (5) days per week. The Chief shall establish the duty schedule for this position keeping in mind the Board’s desire is to have a certified EMT scheduled for duty on each day of the week when possible.
- d. Scheduled Training - When the employee attends an approved, scheduled District training session (i.e. Tuesday night training) after having worked a

MOSQUITO FIRE PROTECTION DISTRICT POLICY

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normal shift that day, he/she shall be granted CTO/Overtime at a rate of 1.5 times the number of training hours.

- e. There are no additional benefits associated with this position.

2-02-10 Relief Firefighter/EMT

- a. Position – This category includes the ranks of Firefighter, Engineer Operator, and Fire Captain. These are non-management, non-benefited, “at will” positions. An employee may appeal any adverse action taken by the Chief resulting in termination, reduction in pay or significant change in working conditions using District Policy 3-03, 3-04, or 3-06. *These positions will each have a probationary period of 12 months.*
- b. Salary - This is an hourly position ranging from \$14.00 to \$27.95 per hour. The annual compensation for Fiscal Year 2021-2022 is a minimum of \$29,120.00 and a maximum of \$33,280.00.
- c. Work Hours - The Chief shall establish the duty schedule for the positions keeping in mind the Board’s desire is to have an EMT scheduled for duty on each day of the week when possible.
- d. Scheduled Training - When the employee attends an approved, scheduled District training session (i.e. Tuesday night training) after having worked a normal shift that day, he/she shall be granted Overtime at a rate of 1.5 times the number of training hours.
- e. 2-02-03 Sick Leave policy provisions apply to this position.
- f. There are no additional benefits associated with this position.

2-02-11 Nominal Stipend or Pay Per Call Volunteer Firefighter

- a. Position - This is a flexible, “at will” position. Persons occupying this position are Entry Level Nominal Stipend and are not part of the MFPD regular paid staff.
- b. Compensation – For the Budget Year 2021-2022, a firefighter serving in this capacity shall be compensated either \$100.00 for a 24 hour overnight shift, or \$50 for 12 hours, he/she works at the fire station, or an amount of \$30 to \$50 per call depending on type of skills. Amount to be set contractually as based in SAFER

MOSQUITO FIRE PROTECTION DISTRICT POLICY

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Volunteer Firefighter Recruitment and Retention grant. Annual amount to range from \$3,600 to \$5,200 per person.

- c. Work Hours – The Chief shall establish the duty schedule.
- d. The Chief (or a Board member when necessary) must approve the Contract prior to the start of work.
- e. Sick Leave policy 2-02-03 provisions apply to this position.
- f. There are no additional benefits associated with this position.

2-02-12 District Board Clerk

- a. Position - This position is a part-time, hourly, “At Will” position. An employee may appeal any adverse action taken by the Chief resulting in termination, reduction in pay or significant change in working conditions using District Policy 3-03, 3-04, or 3-06-
- b. Work Hours – The position shall be funded for 780 work hours per year. The Chief shall establish the duty schedule for the positions necessary to meet District needs.
- c. Compensation – Compensation for this position in Fiscal Year 2020-2021 is \$13,260. A onetime increase may be made by September 30, 2020, the amount to be determined by the Board of Directors. The hourly rate for this position is \$17.00 for Fiscal year 2020-2021.
- d. 2-02-07 Compensatory Time Off (CTO)/Overtime provisions apply to this position.
- e. 2-02-05 Holiday Leave policy provision apply to this position.
- f. 2-02-03 Sick Leave policy provisions apply to this position.
- g. There are no additional benefits associated with this position.

MOSQUITO FIRE PROTECTION DISTRICT

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2-02-14 Administrative Assistant

- a. Position - This position is a part-time, hourly, "At Will" position. An employee may appeal any adverse action taken by the Chief resulting in termination, reduction in pay or significant change in working conditions using District Policy 3-03, 3-04, or 3-06.
- b. Work Hours – The position shall be funded for 936 work hours per year. The Chief shall establish the duty schedule for the positions necessary to meet District needs.
- c. Compensation -Compensation for this position in Fiscal Year 2020-2021 is \$15,912. A onetime increase may be made by September 30, 2020, the amount to be determined by the Board of Directors The hourly rate for this position in Fiscal Year 2020-2021 is \$17.00.
- d. 2-02-07 Compensatory Time Off (CTO)/Overtime provisions apply to this position.
- e. 2-02-05 Holiday Leave policy provision apply to this position.
- f. 2-02-03 Sick Leave policy provisions apply to this position.
- g. There are no additional benefits associated with this position.

2-02-15 Volunteer Duty Captains

- a. For recognition of the commitment and expectation that the volunteer duty captains respond to all calls during their after-hour coverage assignment.
- b. Compensation- \$50 Stipend per emergency response.
- c. The hours and time a volunteer duty captain covers the district is set by the Chief.

MOSQUITO FIRE PROTECTION DISTRICT

POLICY

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Compensation for Employees of the District

Policy Number: 2-02	Date First Developed: 08-13-2020	Revision Date: 05-27-21 06-24-21	Review Date: 05-27-21 06-24-21	Page 9 of 10
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d. A volunteer may appeal any adverse action taken by the Chief resulting in termination, reduction in pay or significant change in working conditions using District Policy 3-03, 3-04, or 3-06

e. There are no additional benefits associated with this position.

2-02-16 ~~SSD Division Chief~~ *(Effective 7/1/21 or upon completion of 2020 SSD payments)*

a. ~~Position—This category includes members of the Support Services Division. These are non-management, non-benefited, “at will” positions. An employee may appeal any adverse action taken by the Chief using District Policy 3-03, 3-04, or 3-06~~

b. ~~Salary—This is an SSD hourly position ranging from \$65.05 to \$76.10 per hour. The annual compensation for Fiscal Year 2020-2021 has no minimum and no maximum. A one-time increase may be made by September 30, 2020, the amount to be determined by the Board of Directors.~~

c. ~~Work Hours—The Chief shall establish the duty schedule for these SSD positions based on request for personnel to respond to major incidents within the department’s local jurisdiction, county, state, national and international levels through the state master mutual aid system.~~

d. ~~There are no additional benefits associated with this position.~~

2-02-17 ~~SSD Battalion Chief~~ *(Effective 7/1/21 or upon completion of 2020 SSD payments)*

a. ~~Position—This category includes members of the Support Services Division. These are non-management, non-benefited, “at will” positions. An employee may appeal any adverse action taken by the Chief using District Policy 3-03, 3-04, or 3-06~~

b. ~~Salary—This is an SSD hourly position ranging from \$49.46 to \$57.88 per hour. The annual compensation for Fiscal Year 2020-2021 has no minimum and no maximum. A one-time increase may be made by September 30, 2020, the amount to be determined by the Board of Directors.~~

c. ~~Work Hours—The Chief shall establish the duty schedule for these SSD positions based on request for personnel to respond to major incidents within the department’s local jurisdiction, county, state, national and international levels through the state master mutual aid system.~~

MOSQUITO FIRE PROTECTION DISTRICT

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- d. ~~There are no additional benefits associated with this position.~~

~~2-02-18~~ SSD Technical Specialist *(Effective 7/1/21 or upon completion of 2020 SSD payments)*

- a. ~~Position—This category includes members of the Support Services Division. These are non-management, non-benefited, “at will” positions. An employee may appeal any adverse action taken by the Chief using District Policy 3-03, 3-04, or 3-06.~~
- b. ~~Salary—This is an SSD hourly position ranging from \$49.46 to \$57.88 per hour. The annual compensation for Fiscal Year 2020-2021 has no minimum and no maximum. A one-time increase may be made by September 30, 2020, the amount to be determined by the Board of Directors.~~
- c. ~~Work Hours—The Chief shall establish the duty schedule for these SSD positions based on request for personnel to respond to major incidents within the department’s local jurisdiction, county, state, national and international levels through the state master mutual aid system.~~
- d. ~~There are no additional benefits associated with this position.~~

2-02-19 Volunteer Duty Battalion Chief

- a. For recognition of the commitment and expectation that the volunteer duty battalion chief respond to all calls during their after-hour coverage assignment.
- b. Compensation- \$50 Stipend per emergency response.
- c. The hours and time a volunteer duty battalion chief covers the district is set by the Chief.
- d. A volunteer may appeal any adverse action taken by the Chief resulting in termination, reduction in pay or significant change in working conditions using District Policy 3-03, 3-04, or 3-06
- e. There are no additional benefits associated with this position.



Mosquito Fire Protection District
2020-2021 Revised Fiscal Year Budget
Jun-21

06/24/21

<u>Revenue</u>		<u>Adjust</u>	<u>Adjusted Total</u>	
0001 Carry Over	40,000		40,000	
0100 Property Tax	153,894		153,894	
0110 Unsecured Property Taxes	2,810		2,810	
0120 Secured Prop Tax - Prior	100		100	
0130 Unsecured Prop Tax - Prior	500		500	
0140 Supplemental Taxes	1,000		1,000	
0150 Supplemental - Prior	500		500	
0175 Direct Assessments	188,000		188,000	
0360 Penalties	2,000		2,000	
0400 Interest	3,280		3,280	
0430 Develoment Fee	10,000		10,000	
0820 St Homeowner Prop Tax Relief	1,220		1,220	
1060 FEMA	147,857		147,857	
1128 Federal: USDA	421,000		421,000	
1200 Revenue Other Govt.	0		0	
1321 Transfer from Reserves (Allocated)	25,000		25,000	
1350 Transfer from Reserve (Unallocated)	0		0	
1940 Misc. Revenue	635,006	76,046	711,052	\$27,768 State UI- Fire Season 2020
Total Revenue	1,632,167	76,046	1,708,213	\$48,278 OASDI/Medicare Fire Season 20

Expenditures

Salaries/Benefits

3000 Permanent Employees

3000 Permanent Employees - Other	155,577	155,577	
Chief Officer	71,309	71,309	
Admin Asst	15,912	15,912	
Board Clerk	13,260	13,260	
Captain	55,096	55,096	
Staff Firefighter/ EMT	0	0	
		0	
		0	
3001 Temporary Employees	109,482	109,482	
Relief Firefighter/ EMT	106,482	106,482	
3002 Overtime	3,000	3,000	
		0	
3004 Other / Strike Team	707,000	707,000	
Strike Team Firefighter	707,000	707,000	687000
Strike Team Firefighter	0	0	
		0	

Total 3000 - 3004 Employees	972,059	0	972,059
------------------------------------	----------------	----------	----------------

3020 Retirement		4,867	4,867
Captain	4,867	4,867	
		0	
3030 Vacation, Sick, Holiday		13,598	13,598
Vacation	4,500	4,500	
Sick	4,048	4,048	
Holiday	5,050	5,050	

<u>Revenue</u>		<u>Adjust</u>	<u>Adjusted Total</u>	
3021-41 Employer Contribution	71,679	0	147,725	
3021 OASDI	16,268	39,127	55,395	Fire Season 2020 Additional
3022 Medicare	3,805	9,151	12,956	Fire Season 2020 Additional
3040 Health Insurance (12 months @750.00x2)	15,000		15,000	
3041 UI(4.4% first \$7000.00 each employee)	8,606	27,768	36,374	Fire Season 2020 Additional
Adj/Incentive/Misc	0		0	
3060 Workers Comp 9.20% & (5.09 admin) \$100 gr	28,000		28,000	
Salaries/Benefits Total	1,062,203	76,046	1,138,249	

Service/Supply

4021 Protective Clothing	52,006	52,006
4022 Uniforms	5,000	5,000
4040 Comm.-Telephone	6,000	6,000
4043 Comm.-Dispatch	3,000	3,000
4060 Emerg. Food Supplies	260	260
4080 Station-General Supplies	1,000	1,000
4085 Refuse Disposal	1,400	1,400
4100 Insurance - Liability	14,840	14,840
4140 Maint. Equipment	2,800	2,800
4141 Maint. Office Equipment	0	0
4142 Maint. Comm. Equipment	600	600
4144 Maint. Computer	500	500
4145 Maintenance Equipment Parts	200	200
4160 Maint. Vehicle Other	11,200	11,200
4161 Maint. Vehicle Parts	8,235	8,235
4164 Maint. Vehicle - Tires	1,000	1,000
4180 Maint. Buildings	2,800	2,800
4183 Maint.-Grounds	500	500
4200 Medical Supplies	6,500	6,500
4220 Memberships	2,250	2,250
4260 Office Expense	1,500	1,500
4261 Postage	390	390
4262 Software	2,000	2,000
4538 Software	0	0
4263 Subscriptions	200	200
4266 Printing/Duplicating Svc.	0	0
4300 Prof Services	84,920	84,920
4304 Agency Fee County/LAFCO	300	300
4305 Auditing & Acctg Services	3,760	3,760
4308 External Link FAMIS	0	0
4313 Legal Services	12,800	12,800
4324 Medical Dental Lab (JPA)	2,000	2,000
4335 Election Dept Services	2,850	2,850
4400 Publ & Legal Notices	250	250
4420 Rents & Leases	0	0
4460 Equip. Small tools	2,000	2,000
4463 Equip Telephone/Radio	1,000	1,000
4500 Spec Dept Expense	2,626	2,626
4502 Education Materials	500	500
4609 Staff Development	11,804	11,804
4507 Fire & Safety	4,000	4,000
4529 Software Licenses Fire Related	250	250

<u>Revenue</u>		<u>Adjust</u>	<u>Adjusted Total</u>
4617 Staff Dev NOT 1099	20,467		20,467
4600 Trans & Travel	200		200
4602 Private Auto Mileage	450		450
4606 Fuel Bulk	13,664		13,664
4700 Utilities	10,500		10,500
	0		0
Total Operating Services and Supplies	298,522	298,522	0 298,522
<u>606000 Fixed Assets</u>			
6020 Buildings & Grounds	0		0
6040 Equipment Fixed Assets	23,000		23,000
7700 Contingency	22,415		22,415
7800 Reserves	73,400		73,400
Total Fixed Assets	118,815	0	118,815
Total Expenses	1,479,540		1,555,586
Excess/Deficient (-) Revenue	152,627		152,627

FY 2020-2021 MQT Budget Adjustments/Transfer Summary- 6/24/21

[illegible]

MFA Reorganization and Moratorium

The Board has set the reintegration of the Mosquito Firefighters Association (MFA) into District operations as a necessary and desirable objective. The District needs an auxiliary organization with 501 (c) (3) status in order to accept charitable and tax deductible contributions. Having such an organization is one aspect of the fiscal soundness and sustainability goal.

The Board previously established a Memorandum of Understanding between the District and the MFA. One major element of that MOU is that the MFA will clear all fund raising activities and events through the Chief prior to announcement. It has become apparent that requirement has not been met. Secondly, with the departure of Ryan Purves from the District, the MFA President's position has been vacated and left unfilled, adding to the communications deficit. As a result, Board President Persico is proposing the following actions at the June 24, 2021 MFPD Board meeting:

1. A moratorium on events, fund raising activities and social media communications under the sponsorship of the MFA be established until the relationship issues can be settled.
2. The Chief be appointed as the Acting President of MFA until capacity building and bylaws revisions can occur. As Acting President, Chief Rosevear will share fiscal control and organization development responsibilities with Chris Dillender, Volunteer Captain and current Vice President of MFA.
3. Both will work with an ad hoc committee consisting of Board Director James Young, Captain Morgan Lugo, and Volunteer Scott Reiman to establish ground rules, structures and interfaces to insure a strong auxiliary capable of significant fund raising and clear communications between the Auxiliary and the District.
4. The Board expects a report at its August 26, 2021 that will enable the lifting of the moratorium.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MOSQUITO FIRE PROTECTION DISTRICT IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

WHEREAS, the Mosquito Fire Protection District is a public agency located in the County of El Dorado, State of California; and

WHEREAS, it is the Mosquito Fire Protection District's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Mosquito Fire Protection District has in its employ, Fire Department response Personnel, which includes: Fire Chief, Assistant Chief, Battalion Chiefs, Fire Captains, Engineers, Equipment Operators, Firefighters; and

WHEREAS, the Mosquito Fire Protection District will compensate its employee's portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the Mosquito Fire Protection District will compensate its employees' overtime in accordance with their current Job Descriptions while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

Now, Therefore, Be It Hereby Resolved by the Board of Directors of the Mosquito Fire Protection District's that:

1. Personnel shall be compensated according to Board approved salary chart, personnel rules and Regulations, and/or other directives that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth annually in the California Governor's Office of Emergency Services, Fire Rescue Division Letter will be used to compensate such personnel.
3. The Mosquito Fire Protection District will maintain a current salary survey or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.
4. Personnel will be compensated (portal to portal) beginning at the time of departure until the return to jurisdiction when equipment and personnel are in service and available for agency response.
5. Fire department response personnel include: Fire Chief, Assistant Chiefs, Battalion Chiefs, Fire Captains, Engineers, Equipment Operators, and Firefighters.

PASSED, APPROVED AND ADOPTED this 24th day of June 2021.

Connell Persico, President

ATTEST:

Sharlyn Fields, Board Clerk

I, Sharlyn Fields, Board Clerk of the Mosquito Fire Protection District, does hereby certify that the foregoing resolution was duly passed at a regular meeting of the Board Of Directors of the Mosquito Fire Protection District held on the 24th day of June, 2021 by the following vote on roll call:

Ayes:

Noes:

Absent: 0

2020 SALARY SURVEY / ADMINISTRATIVE RATE**for****AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY ASSISTANCE TO****THE STATE OF CALIFORNIA AND FEDERAL FIRE AGENCIES****(California Fire Assistance Agreement)**

Please complete the salary survey information sheet. All fields on this form that pertain to your agency are required, or may be returned due to lack of information. Return your completed survey as soon as possible to:

Cal OES - Fire and Rescue Division
3650 Schriever Ave Mather, California 95655

-or-

cfaareimbursement@caloes.ca.gov

(Cal OES will verify receipt of your emailed salary survey by replying "received")

Agency 3-Letter MACS I.D.:			
Agency / Department Name:			
Chief's Name:			
Chief's Email Address*:			
Department Email Address:			
Physical Address, City, State, Zip:			
Mailing Address, City, State, Zip:			
Telephone Number:			
Federally Recognized Tribe? Yes: No:	Federal Fire Dept.? Yes: No:	Dept. of Defense? Yes: No:	Volunteer/Combo Fire Dept.? Yes: No:

* Email is for the individual responsible for reviewing and processing the salary survey, administrative rate, and invoices.

All information provided on this form is subject to audit by Cal OES, CAL FIRE, and the Federal Fire Agencies signatory to the California Fire Assistance Agreement. Please provide the hourly Salary Rate, or Base Rate for each classification used by your agency that is reflected in the chart below.

[Instructions for Completing the 2020 Cal OES Salary Survey](#) / [Instructions for Completing Administrative Rate Calculations](#)

A	B	C	D	E	F
Classification Title	Base Rates (ST) as of 05/01/2020. Are you utilizing these rates? If no, continue to D to enter your agency's Salary Rates. If yes, continue to C .	WC and/or UI? If yes, add to the rates listed in B and enter new rates in D .	Salary Rate or the Base Rate (ST) as of: (If using Base Rate enter the rates from B or B + C)	Above B/C with an MOU/MOA for overtime.	MOU/MOA/GBR for Portal-to-Portal.
Chief	\$27.14 / hour Yes: No:	Yes: No:	\$ / hour	Yes: No:	Yes: No:
Deputy Chief	\$27.14 / hour Yes: No:	Yes: No:	\$ / hour	Yes: No:	Yes: No:
Division Chief	\$27.14 / hour Yes: No:	Yes: No:	\$ / hour	Yes: No:	Yes: No:
Assistant Chief	\$27.14 / hour Yes: No:	Yes: No:	\$ / hour	Yes: No:	Yes: No:
Battalion Chief	\$27.14 / hour Yes: No:	Yes: No:	\$ / hour		Yes: No:
Co. Officer/Capt./Lt.	\$22.58 / hour Yes: No:	Yes: No:	\$ / hour		Yes: No:
App. Officer/Eng.	\$22.58 / hour Yes: No:	Yes: No:	\$ / hour		Yes: No:
Firefighter/FF-PMedic	\$22.58 / hour Yes: No:	Yes: No:	\$ / hour		Yes: No:

Administrative Rate** (due by July 1st):	Enter as Decimal
--	-------------------------

Agency Federal Taxpayer I.D. Number or Federal Employee I.D. Number:	
--	--

Agency Data Universal Numbering System (DUNS) Number:	
---	--

FISCAL Supplier I.D. Number:	
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NOTE: These rates are not effective until the date they are received by Cal OES.

**If your agency has an administrative rate on file, you are required to update and complete an administrative rate calculation sheet (Page 2) by July 1, 2020. After that date, the rate will default to the de minimis of 10%.

What is reported on this form constitutes direct salary costs for employees.

As an authorized representative of my agency/dept., I certify to the best of my knowledge and belief, and under penalty of perjury that this information is correct. Furthermore, my signature below represents acceptance by my agency/dept., as a cooperator, to comply with the authorities, terms and conditions of the CFAA. I also agree to comply with all cooperator agency internal accounting and expense reimbursement standards.

2020 SALARY SURVEY / ADMINISTRATIVE RATE

for

AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY ASSISTANCE TO

THE STATE OF CALIFORNIA AND FEDERAL FIRE AGENCIES

(California Fire Assistance Agreement)

Agency 3-Letter MACSI.D.: _____ Agency/Dept. Name: _____

FY ____/____ Data for use in _____ Fire Agreements

Year

Administrative Rate (Include *ONLY* allowable costs and use whole numbers)

PROGRAM	INDIRECT	DIRECT	TOTAL
Emergency Medical Services			
General Administration			
Information Technology			
Logistics / Procurement / Supply / Minor Fire Equipment			
Public Information Office			
Telecommunications			
Arson Investigation			
Community Education			
Facilities			
Fire Comm. Center / Dispatch / Comm. & Control Center			
Fire Hazard Reduction Program			
Fleet			
Hazardous Materials Response Program			
Mapping			
Operations			
Prevention			
Training			
Urban Search and Rescue			
GRAND TOTALS			

ADMINISTRATIVE RATE (INDIRECT COST/DIRECT COST):

As an authorized representative of my agency/dept., I certify to the best of my knowledge and belief, and under penalty of perjury that the administrative rate is correct and is established in accordance with the negotiated California Fire Assistance Agreement using the [Instructions for Completing Administrative Rate Calculations](#) and [ICRP Definitions](#). Furthermore, my signature below represents acceptance by my agency/dept., as a cooperator, to comply with the authorities, terms and conditions of the CFAA.

MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road

Placerville, CA 95667

(530) 626-9017

Agenda Item Issue Paper

Meeting Date: June 24, 2021

Title: Approval to Purchase: Replacement Tires for Water Tender 75.

Summary:

Water Tender 75 is need of replacement tires for both rear axles (8 tires). Current Budget Category 4300- Professional Services has adequate funds to cover this purchase (\$72,011.95).

Category 4164- Vehicle Maintenance-Tires has a current balance of \$1,000.

Recommendation:

Approve purchase and approve transfer of \$3,034 from Category 4300- Professional Services to Category 4164- Vehicle Maintenance-Tires.

Fire Chief

Jack Rosevear

Attachments: Sierra Tire Estimate



**SIERRA
NEVADA
TIRE & WHEEL**

Sierra Nevada Tire & Wheel - Placerville

659 Main St.
Placerville, CA 95667
Store: 530-622-4714 Fax: 530-622-5345
EPA : CAL000382093 B.A.R.: ARD00271713

DUPLICATE

Workorder #525516

Mosquito Fire Protection District
526850
8801 Rock Creek Road
Placerville CA 95667

Printed: 4:04:52 PM 6/18/2021

MLUGO@MFPD.US

Ordered on
Friday, June 18, 2021

MAKE & MODEL		FLEET NO.	PHONE	REP	CSH	PO #	TERMS			
			530-626-9017	Mike Edlund	-		NET 30			
LICENSE NO.	MILES IN/OUT	VIN	TORQUE	ENGINE SIZE	TRANSMISSION	COLOR	PRD DATE			
CATALOG	DESCRIPTION			QTY	PARTS	LABOR	DISC	FET	TOTAL	Code
OPT	295/75R22.5/H GOODYEAR ENDURANCE RSA[756817674]			8	418.00				\$3,344.00	
PKMCDF	MEDIUM TRUCK CASING DISPOSAL									
MCDF	MEDIUM TRUCK CASING DISPOSAL			8	10.00				\$80.00	
LABT	MOUNT MEDIUM TRUCK TIRE			8		40.00			\$320.00	
STF	CALIFORNIA STATE TIRE FEE			8	1.75				\$14.00	

THIS IS THE CURRENT TIRE, THE 399LHS HAS BEEN DISCONTINUED

MORGAN 707-344-5750

Welcome, We appreciate your business.

Parts	\$3,344.00	Taxable	\$3,344.00
Labor	\$320.00	Non-Taxable	\$414.00
Freight	\$0.00	Local Sale Tax 8.25	\$275.88
Other	\$94.00		
FET	\$0.00		
Supplies	\$0.00		

Estimate \$4,033.88

Mechanical Parts and Labor warranties 90 days or 4000 miles, whichever comes first. This warranty limited to the work on this form only. Vehicle must be returned to our shop at customer's expense, to honor warranty. I hereby authorize the repair work to be done along with the necessary materials. You and your employees may operate vehicle for purposes of testing, inspection or delivery at my risk. An express Mechanic's lien is acknowledged on vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident or any other cause beyond your control. Because of the extent of the teardown and inspection, the vehicle may not perform as well as before. No refunds on installed Tires and or Wheels, Special Orders or discontinued items. All returns are subject to 15% handling charge. Any deposits are subject to forfeit if cancelled. ALL VEHICLES LEFT MORE THEN 5 DAYS AFTER CUSTOMER NOTIFIED REPAIRS ARE COMPLETE WILL BE SUBJECT TO \$30 A DAY STORAGE FEE.

Print Name _____ Signature _____ Date _____