

MOSQUITO FIRE PROTECTION DISTRICT

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

Minutes Regular Meeting

Thursday, November 9th, 2017, 7:00 PM

1. **Call to Order 7PM**
2. **Roll Call & Announcement of Quorum.** *Present Directors Hern, Snyder, Morris, Swystun & Mikel.*
3. **Pledge of Allegiance.**
4. **Approval of Agenda.** *Motion to approve by Joe Snyder, second Karryn Morris. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
5. **Approval of Minutes:** Regular Meeting October 12 2017. *Motion to approve by Gene Swystun, second Barbara Mikel. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
6. **Public Comment.** Public may address the Board on any District related item not included in this agenda. Comments should be limited to three (3) minutes in duration. *No comments.*
7. **Fiscal Items:**
 - 7.1. Approval of Treasurer's Report 10-31-2017. *Motion to approve by Joe Snyder, second by Gene Swystun. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
 - 7.2. Approval of Expenditures: Expenses 10-11-2017. *Motion to approve by Karryn Morris, second Gene Swystun. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
 - 7.3. Approval of Expenditures: Expenses 10-24-2017. *Motion to approve by Joe Snyder, second Karryn Morris. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
 - 7.4. Approval of Expenditures: Expenses 10-25-2017. *Motion to approve by Joe Snyder, second Gene Swystun. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
8. **Informational Items: Correspondence and Communication**
 - 8.1 Chiefs Report.
 - I. *The Department.*

We submitted our proposal to the JPA for the operation of a half time medic unit. We are in competition with Diamond Springs, and Garden Valley Fire Districts. I believe we submitted a proposal that over the long run would provide the greatest fiscal savings and operational capability to the JPA.
 - II. *The Station:*

Paid staff completed an extensive inventory of equipment owned by the Fire District.

We completed a full building inspection in preparation for the upcoming winter. Some repairs to

the roof were made, more are to follow quickly. The west side of the building will need to be re-sided and portions of the roof replaced. The Firefighters have appropriate skills and abilities and would like to keep all labor in house. We will identify the cost of material to install a new roof, new siding for the west side of the station and to paint the entire building. The cost will be submitted for the 2018/19 Budget.

III. INFORMATION:

Our annual audit has been completed.

MS75 is providing funding for three sets of turnouts and three helmets.

IV. Equipment:

Paid staff are in the process of preparing the apparatus and equipment for the winter.

U75 Will be receiving new tires and a frontend alignment. Budget Item 404164

WT 75. During daily inspections, a bad valve stem was found and repaired. Budget Item 404164

V. Calls for Service:

We received 10 calls for Service.

Medical: 4

Public Assist: 4

Hazard: 1

Auto Accident 1

8.2 Correspondence and Communication. None

8.3 Ad Hoc Committee Reports

- a. Parcel Assessment Review Committee – Director Snyder. Director Snyder referred his report to action item 9.4*
- b. Services Consolidation Committee – Director Mikel. Director Mikel reported that she; the Chief and Director Swystun continue to meet with Garden Valley FPD concerning “Shared Services”.*
- c. Grant Coordination Committee – Director Swystun. Director Swystun referred his report to Action Item 9.1.*

9. Action Items.

- 9.1** *Accept or Reject SAFER Grant. Motion to table item for now. After Chief receives more pertinent information, and the Treasurer Mikel and Chief Dwyer put together a business plan a special meeting will be scheduled for the final vote, by Gene Swystun, second by Barbara Mikel. Ayes: Directors Snyder, Morris, Swystun and Mikel. Noes: Director Hern. Abstain:0.*
- 9.2** *Accept or Reject 5Yr Mitigation Report to the State. Director Mikel presented a draft of the “5-year Mitigation Report” which is required by the State. Motion by Director Mikel to approve the report for submission without change. Second by Director Swystun. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
- 9.3** *Adopt, if appropriate, Resolution 17-05 acknowledging Board approval of the 5Yr Mitigation Report. Board Resolution 17-05 is an acknowledgement that the Board approved the report in Item 9.2 for submission to the State. This is required to accompany the report when submitted. Motion by Director Mikel to adopt Resolution 17-05 without amendment. Second by Director Snyder. Ayes: Directors*

Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.

9.4 Review “Our Dwindling Resources” information paper for posting on District’s Website.
Motion to approve paper with a minor rewording by Director Snyder, second by Director Swystun. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.

10. Director’s Comments. *Director Mikel commented that another Mitigation Fee correspondence has arrived and will be shared at the next meeting.*

Director Morris wanted to let the Board know that MVFA has approved payment for new T-shirts for the Fire Explorers.

11. Adjourn to Closed Session. 8:54 PM

Chief Dwyer has a three employment year contract with the District. Article 1 of that employment contract requires that the Board meet with Chief Dwyer after one year of service to review the contents of the contract. Pursuant to Government Code 54957(b), the Board will meet in closed session with the Chief to fulfill the requirement of Article 1.

12. Return to Open session and Report. 9:15 PM

Board President Hern returned the meeting to open session and reported that the Directors unanimously agreed to continue Chief Dwyer’s contract with one modification and one clarification of one item.

13. Meeting Adjourned at 9:18 PM.