



Mosquito Fire Protection District

Special Board of Directors Meeting

Thursday, September 26, 2019 – 10:00 AM
 Mosquito Fire Station 75
 8801 Rock Creek Road, Placerville, Ca 95667

MINUTES

Item	Presenter
1. Call to Order. 10 AM	B Mikel
2. Roll Call & Quorum announced. Present Directors; <i>Barbara Mikel, Taffy Warner, William Buhnerkempe, Kathleen Pico and Charles Schnell.</i>	B Mikel
3. Pledge of Allegiance.	B Mikel
4. Approval of Agenda. <i>Motion to approve with removal of Agenda Item 6.2 by Director Mikel, second by Director Warner. Ayes: Directors Warner, Buhnerkempe, Mikel, Pico and Schnell. Noes: 0 Abstain: 0</i>	B Mikel
5. Public Comment Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration.	
6. Action Items	
<p>6.1 Approve or reject Policy 2-02. <i>Motion to approve 2-02-10-b with verbiage being: This is an hourly position. The annual compensation for Fiscal Year 2019-2020 is a minimum of \$29,120.00 to a maximum of \$33,280.00, \$14. To \$27.95 hourly. A onetime increase may be made by September 30, 2019, the amount to be determined by the Board of Directors, by director Mikel, second by director Warner. Ayes: Directors Warner, Buhnerkempe, Mikel, Pico and Schnell. Noes: 0 Abstain: 0</i></p> <p><i>Motion to approve 2-02-10-a, including verbiage being; These are non-management, non-benefitted, "at will" positions, by director Warner, second by director Buhnerkempe. Ayes: Directors Warner, Buhnerkempe,</i></p>	T. Warner

<p><i>Mikel, Pico and Schnell. Noes: 0 Abstain: 0</i></p> <p><i>Motion to update header for 2-02 to reflect revision date is 09/26/19 by Director Buhnerkempe, second by Director Warner. Ayes: Directors Warner, Buhnerkempe, Mikel, Pico and Schnell. Noes: 0 Abstain: 0</i></p> <p>6.2 Approve or reject and 3-01-02.</p> <p>6.3 Approve or Reject Fiscal Year 2019-2020 Final Budget. <i>Motion to approve with amendments (see attached final budget) by Director Schnell, second by Director Pico. Ayes: Directors Warner, Buhnerkempe, Mikel, Pico and Schnell. Noes: 0 Abstain: 0</i></p>	<p></p> <p>T. Warner</p> <p>T Warner</p>
<p>7. Director's Comments. None</p>	<p></p>
<p>8. Adjourn 11:02 AM.</p>	<p></p>



**Mosquito Fire Protection District
Final 2019-2020 Fiscal Year Budget**

Revenue

0001 Carry Over	40,025	
0100 Property Tax	151,000	
0110 Unsecured Property Taxes	2,000	
0120 Secured Prop Tax - Prior	100	
0130 Unsecured Prop Tax - Prior	1,000	
0140 Supplemental Taxes	600	
0150 Supplemental - Prior	500	
0175 Direct Assessments	188,000	
1350 Transfer from Reserve (Unallocated)	60,000	
13XX Transfer from Reserves (Allocated)	27,000	
0360 Penalties	2,700	
0400 Interest	1,500	
0820 St Homeowner Prop Tax Relief	1,200	
1200 Revenue Other Govt.	17,000	
1940 Misc. Revenue	0	
Total Revenue	492,625	492,625

Expenditures

Salaries/Benefits

3000 Permanent Employees

3000 Permanent Employees - Other 198,141

Chief Officer Paramedic	80,309	
Admin Asst	15,912	
Board Clerk	12,480	
Captain	54,080	
Staff Firefighter/ EMT	35,360	
Strike Team Firefighter	0	
Strike Team Firefighter	0	

3001 Temporary Employees 37,910

Relief Firefighter/ EMT	33,280	
Response Duty Capt	630	

3002 Overtime 4,000

3004 Other Strike Team

Total 3000 -3004 Employees 236,051

3020 Retirement 8,050

Chief	0	
Captain	4,867	
Staff Firefighter Paramedic (1)	0	
Staff Firefighter Paramedic (2)	0	
Staff Firefighter EMT	3,182	

3030 Vacation, Sick, Holiday 14,946

Vacation	5,849	
Sick	4,128	
Holiday	5,050	

3021-41 Employer Contribution 56,842

3021 OASDI	16,805	16,805
3022 Medicare	3,930	3,930
3040 Health Insurance (12 months @750.00x2)	9,000	
3041 UI(4.4% first \$7000.00 each employee)	1,848	
Adj/Incentive/Misc	0	
3060 Workers Comp 9.01% & (5.09 admin) \$1000000	25,259	25,259

Salaries/Benefits Total 315,889

Service/Supply

4021 Protective Clothing	7,500	
4022 Uniforms	3,000	
4040 Comm.-Telephone	2,800	
4042 Comm.-Dispatch	2,500	
4060 Emerg. Food Supplies	400	
4080 Station-General Supplies	1,400	
4085 Refuse Disposal	1,100	
4100 Insurance - Liability	12,288	
4140 Maint. Equipment	1,200	
4141 Maint. Office Equipment	0	
4142 Maint. Comm. Equipment	500	
4144 Maint. Computer	1,500	
4145 Maintenance Equipment Parts	200	
4160 Maint. Vehicle Other	1,200	
4161 Maint. Vehicle Parts	8,000	
4164 Maint. Vehicle - Tires	3,000	
4180 Maint. Buildings	2,000	
4183 Maint.-Grounds	500	
4200 Medical Supplies	250	
4220 Memberships	1,250	
4260 Office Expense	2,000	
4261 Postage	250	
4262 Software	500	
4263 Subscriptions	250	
4266 Printing/Duplicating Svc.	100	
4300 Prof Services	5,000	
4304 Agency Fee County/LAFCO	300	
4305 Auditing & Acctg Services	3,500	
4308 External Link FAMIS	150	
4313 Legal Services	1,200	
4324 Medical Dental Lab (JPA)	9,500	
4335 Election Dept Services	2,850	
4400 Publ & Legal Notices	500	
4420 Rents & Leases	100	
4460 Equip. Small tools	2,000	
4463 Equip Telephone/Radio	1,000	
4500 Spec Dept Expense	500	
4502 Education Materials	2,500	
4503 Staff Development	5,000	
4507 Fire & Safety	4,500	
4540 Staff Dev NOT 1099	1,000	
4600 Trans & Travel	1,000	
4602 Private Auto Mileage	500	
4606 Fuel Bulk	9,500	
4620 Utilities	12,000	
	0	
Total Operating Services and Supplies	116,288	116,288
606000 Fixed Assets		
6020 Buildings & Grounds		0
6040 Equipment Fixed Assets		0
7700 Contingency		60,448
7800 Reserves		0
Total Fixed Assets		60,448
Total Expenses		492,625
Excess/Deficient(-) Revenue		