



## Mosquito Fire Protection District

**Board of Directors Meeting**  
 Thursday, May 14, 2020 – 10 AM  
 Mosquito Fire Station 75  
 8801 Rock Creek Road, Placerville, Ca 95667

### MINUTES TELECONFERENCE

Item	Presenter
<p><b>1. Call to Order. 10:02 AM</b>            In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please use the “raise your hand icon” and await your opportunity to speak. joining the meeting and, when you are notified that your call has been unmuted, you may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Dial-in number (US): (339) 209-6835 no access id required</p> <p>International dial-in numbers: <a href="https://fccdl.in/i/bmikel6">https://fccdl.in/i/bmikel6</a>            Online meeting ID: bmikel6            Join the online meeting: <a href="https://join.freeconferencecall.com/bmikel6">https://join.freeconferencecall.com/bmikel6</a></p> <p><u><i>If you do not have local and long-distance calling</i></u>  <u><i>Toll Free access (844) 854-2222 Id 437857*</i></u></p> <p><u><i>Participants joining through either the Desktop App or through a web browser, must have a mic and speaker connected. Thank you.</i></u>  <i>For additional assistance connecting to the meeting text "Help" to the Dial-In number above.</i>  <i>Message and data rates may apply.</i></p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530 626 9017 or <a href="mailto:admin75@mfpd.us">admin75@mfpd.us</a></p>	<p>B. Mikel</p>
<p><b>2. Roll Call &amp; Quorum announced. Present via teleconference Directors Kathy Pico, William Buhnerkempe, Taffy Warner, and Barbara Mikel. We have quorum.</b></p>	<p>B. Mikel</p>
<p><b>3. Pledge of Allegiance.</b> (Suspended for teleconferencing)</p>	<p>B. Mikel</p>
<p><b>4. Public Comment</b> Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration. <i>No public comment.</i></p>	

<p><b>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR</b></p> <p>The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p><i>Motion to approve Consent Calendar, with removal of Items 6.4 and 6.5 by Director Buhnerkempe, second by Director Warner. Ayes: Directors Buhnerkempe, Warner, Pico and Mikel. Noes: 0 Abstain: 0</i></p>	<p>B. Mikel</p>
<p><b>6. CONSENT CALENDAR</b></p> <p><b>6.1</b> Minutes 2020 Apr 9 Teleconference  <b>6.2</b> Minutes 2020 May 5 Special Meeting Teleconference  <b>6.3</b> Approval of Treasurer's Report 2020 May 8  <del><b>6.4</b> Approval of Expenditures; Expenses 2020 Apr 14</del>  <del><b>6.5</b> Approval of Expenditures; Expenses 2020 May 5</del></p> <p><b>- END OF CONSENT CALENDAR ITEMS -</b></p> <p><i>Motion to approve agenda with amendments, move items 6.4 and 6.5 before 6.6 and move item 6.19 before 6.9, remove items 6.10 and 6.14 by Director Pico, second by Director Warner. Ayes: Directors Pico, Warner and Mikel  Noes: Director Buhnerkempe Abstain: 0</i></p> <p><b>6.4</b> Approval of Expenditures; Expenses 2020 Apr 14.  <b>6.5</b> Approval of Expenditures; Expenses 2020 May 5.</p> <p><i>Motion to approve Items 6.4 and 6.5 by Director Warner, second by Director Pico Ayes: Directors Pico, Warner, Buhnerkempe and Mikel.  Noes: 0 Abstain: 0</i></p> <p><b>6.6</b> Chief's Report.  <b>6.7</b> Ad-Hoc committee Reports:  * Financial Stability. <i>There's been a first meeting, with community volunteers Meredith Blain, Karryn Morris and Diane Brady together with Directors Mikel</i></p>	<p>B. Mikel  B. Mikel  T. Warner  T. Warner  T. Warner</p> <p>M. Schwegler  T. Warner</p>

and Warner.

*Planned discussions on Capital Improvement Planning and future Budget planning.*

- \* Community Risk Reduction. *Report next month.*
- \* Emergency Service Provision. *Nothing to report.*
- \* Community Engagement. *Not been able to meet.*
- \* Good Governance. *No board appointment yet.*

**Issue Items:**

- |   |                                       |
|---|---------------------------------------|
| <p><b>6.8</b> Approve or reject Board Meetings returning to Station 75 with Teleconference for public access. <i>Motion to approve the option for Board members to be at the station for Board meeting while continuing public Teleconferencing by Director Mikel, second by Director Warner. Ayes: Directors Mikel, Warner, Buhnerkempe And Pico. Noes: 0 Abstain: 0</i></p> | K. Pico<br>W. Buhnerkempe<br>B. Mikel |
| <p><b>6.19</b> Approve or reject Station Generator. <i>Motion to approve purchase of Station Generator for and using funds out of reserves by Director Warner, second by Director Pico. Ayes: Directors Mikel, Warner and Pico. Noes: Buhnerkempe Abstain: 0</i></p>  | B. Mikel<br><br>M. Schwegler          |
| <p><b>6.9</b> Approve or reject Removing Minutes from Consent Calendar. <i>Motion to approve by Director Pico, second by Director Warner. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe Noes: 0 Abstain: 0</i></p>  | K. Pico                               |
| <p><del><b>6.10</b> Approve or reject Request the creation of Book of list and forms.</del></p>   | W. Buhnerkempe                        |
| <p><b>6.11</b> Approve or reject Request SCOPA pay for one Class D Ext. <i>Motion to approve the Board solicit a donation to offset districts' expense of a Class D fire extinguisher in the amount of \$670. by Director Buhnerkempe, second by Director Warner. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe Noes: 0 Abstain: 0</i></p>                              | W. Buhnerkempe                        |
| <p><b>6.12</b> Approve or reject Placement of Water Tanks. <i>Motion to table and return this issue to Staff and Committee to bring a more definitive financial and location plan to the Board by Director Pico, second by Director Warner. Ayes: Directors Mikel, Warner and Pico. Noes: Director Buhnerkempe Abstain: 0</i></p>   | W. Buhnerkempe                        |
| <p><b>6.13</b> Approve or reject Revised Policy 3-08 District Uniforms. <i>Motion to approve by Director Buhnerkempe, second by Director Pico. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe Noes: 0 Abstain: 0</i></p>   | W. Buhnerkempe                        |
| <p><del><b>6.14</b> Approve or reject Correspondence and Communication log.</del></p>   | W. Buhnerkempe                        |
| <p><b>6.15</b> Approve or reject Reclassification of Safety Support Division (SSD) . <i>Motion to</i></p>   | D. Nugent                             |

<p><i>Approve job descriptions as recommended by staff, and brought back to Board in District Policy format, by Director Mikel, second by Director Warner. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe Noes: 0 Abstain: 0</i></p> <p><b>6.16</b> Approve or reject Fire Prevention fees and cost recovery. <i>Motion to approve by Director Mikel, second by Director Pico. Ayes: Directors Mikel, Warner, and Pico Noes: Buhnerkempe Abstain: 0</i></p> <p><b>6.17</b> Approve or reject Revised Job Classification and Wage Table. <i>Motion to approve with amendment adopting wage scales for newly established position for SSD and provisions will be incorporated as amended to current wage scale, by Director Pico, second by Director Mikel. Ayes: Directors Mikel, Warner and Pico Noes: Buhnerkempe Abstain: 0</i></p> <p><b>6.18</b> Approve or reject Payment of Summit Consulting invoice for recruitment and retention role. <i>Motion to approve by Director Pico, second by Director Warner. Ayes: Directors Mikel, Warner and Pico. Noes: Buhnerkempe Abstain: 0</i></p> <p><b>6.20</b> Approve or reject station garden. <i>Motion to approve by Director Pico, second by Director Buhnerkempe. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe Noes: 0 Abstain: 0</i></p> <p><b>6.21</b> Approve or reject Driver operator 1A and 1B class. <i>Motion to approve with a release of liability from PG&amp;E and SCPOA by Director Mikel, second by Director Warner. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe Noes: 0 Abstain: 0</i></p>	<p>D. Nugent</p> <p>D. Nugent</p> <p>M. Schwegler</p> <p>M. Schwegler</p> <p>M. Schwegler</p>
<p><b>7. Informational items: Correspondence and Communication. None</b></p>	<p>B. Mikel</p>
<p><b>8. Adjourn to Closed Session. 1:21 PM</b></p> <p><b>8.1</b> Pursuant to Government Code 54957.6, the Board will adjourn to a closed Session to review applications for the Fire Chief position.</p> <p><b>8.2</b> Closed session Pursuant to Government Code Section 54957 Public employee Discipline/Dismissal Release.</p>	<p>B. Mikel</p>
<p><b>9. Return to open session and report.</b></p> <p><i>Report on item 8.1: Finalize panel questions and answers. Finalize distribution of teleconferencing to panels.</i></p> <p><i>Report on item 8.2: Board affirmed the district Fire Chief action.</i></p>	<p>B. Mikel</p>
<p><b>10. Director's Comments. None</b></p>	
<p><b>11. Adjourn. 3:32 PM</b></p>	