



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, May 23, 2024 – 7:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
<p>1. Call to Order.</p> <p>Topic/Date: MFPD Board Meeting May 23, 2024</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	D. Stever
<p>2. Roll Call & Quorum announced</p>	D. Stever
<p>3. Pledge of Allegiance.</p>	D. Stever
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p>	D. Stever

<p>CONSENT CALENDAR ITEMS</p> <p>5.1 Approval of Expenditures- Expenses April 24, 2024</p> <p>5.2 Minutes: April 25, 2024 - Regular Board Meeting</p> <p>5.3 Adopt Policy 1024- Workplace Violence</p> <p>6. <u>Chief's Report</u></p> <p>7. <u>Issue Items</u></p> <p>7.1 Review of Leadership Transition Plan Draft- Appointment of Interim Fire Chief Effective 6/16/24</p> <p>7.2 Approval of Budget Transfers- a. Approval of updated 23-24 Final Budget b. Approval of Transfer List</p> <p>7.3 Review of 2024-2025 Preliminary Budget</p> <p>8. <u>Committee Reports</u></p> <p>8.1 Finance Committee</p> <p>8.2 Strategic Planning & Policy Updates</p> <p>8.3 Communication</p> <p>8.4 Capital Improvement- CIP Plan</p> <p>8.5 Sustainability- Meeting Schedule</p> <p>8.6 District Auxiliary Mosquito</p> <p>8.7 El Dorado Regional Fire Authority (EDRFA)</p>	<p>D. Stever</p> <p>J. Rosevear</p> <p>D. Stever</p> <p>D. Blain</p> <p>D. Blain</p> <p>D. Blain</p> <p>D. Blain</p> <p>D. Stever</p> <p>L. Uggl</p> <p>K. Bronsord</p> <p>D. Hunt</p> <p>M. Blain</p> <p>L. Uggl</p>
<p>10. Director's Comments.</p>	
<p>11. Adjourn. Next Meeting: Thursday June 20, 2024 Special Meeting- Budget</p>	
<p><i>Dedicated to Our Community</i></p>	

Mosquito Fire Protection District Bills for U.S. Bank El Dorado Co

		April 24, 2024						
Apr 24, 24	<u>Name</u>	<u>Num</u>	<u>Amount</u>	<u>Terms</u>	<u>Date</u>	<u>Split</u>	<u>Memo</u>	<u>Name Address</u>
	1080	65044122	29.98	MFPD04242024	04/24/2024	404260 · Office Expense	65044122 Adobe	U.S. Bank
	1080	14845596	198.84	MFPD04242024	04/24/2024	404161 · Vehicle Maint. Parts	6-1.5" Double Couplings	U.S. Bank
	1080	16000110	140.00	MFPD04242024	04/24/2024	404539 · Software License	16000110 Microsoft r&r grant	U.S. Bank
	1080	16000128	30.00	MFPD04242024	04/24/2024	404539 · Software License	16000128 Microsoft r&r grant	U.S. Bank
	1080	16000136	30.00	MFPD04242024	04/24/2024	404539 · Software License	16000136 Microsoft r&r grant	U.S. Bank
	1080	40205251	104.41	MFPD04242024	04/24/2024	404700 · Utilities	40205251 ED Water	U.S. Bank
	1080	59274379	19.99	MFPD04242024	04/24/2024	404539 · Software License	59274379 Adobe	U.S. Bank
	1080	92359783	1087.65	MFPD04242024	04/24/2024	404700 · Utilities	92359783 PG&E	U.S. Bank
	1080	605147026	459.20	MFPD04242024	04/24/2024	404500 · Special Dept. Expense	605147026 Indeed r&r grant	U.S. Bank
	1080	68437343	3.99	MFPD04242024	04/24/2024	404539 · Software License	68437343 Aplus	U.S. Bank
	1080	38065169	150.45	MFPD04242024	04/24/2024	404085 · Refuse Disposal	38065169 EDC Disposal	U.S. Bank
	1080	105145691	53.83	MFPD04242024	04/24/2024	404161 · Veh Maint. Parts Direct Charge	105145691 Batteries	U.S. Bank
	1080	77579967	104.00	MFPD04242024	04/24/2024	404500 · Special Dept. Expense	77579967 EMT registry r&r grant	U.S. Bank
	1080	124432024	74.33	MFPD04242024	04/24/2024	404260 · Office Expense	124432024 CC fee	U.S. Bank
	1080	81459047	38.74	MFPD04242024	04/24/2024	404539 · Software License	81459047 Scheduler r&r grant	U.S. Bank
Apr 24, 24			2525.41					



Mosquito Fire Protection District

Board of Directors Meeting
 Thursday, April 25, 2024 – 7:00 PM
 Mosquito FPD Station 75
 8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 7:08 PM</p> <p>Topic/Date: MFPD Board Meeting April 25, 2024</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	D. Stever
<p>2. Roll Call & Quorum announced. <i>Present Directors Don Stever, Kirk Bronsord and David Blain. Absent Directors Linnea Ugglá and Dan Hunt. We have quorum</i></p>	D. Stever
<p>3. Pledge of Allegiance.</p>	D. Stever
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration. None</p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p><i>Motion to approve agenda by Director Stever, second by Director Bronsord. Ayes: Directors Stever, Bronsord and Blain. Noes:0 Absent: Directors Ugglá and Hunt.</i></p>	D. Stever
<p>CONSENT CALENDAR ITEMS</p>	
<p>5.1 Approval of Expenditures- Expenses, March 26, 2024 Approval of Expenditures- Expenses, April 2, 2024</p>	D. Stever

Approval of Expenditures- Expenses, April 10, 2024

5.2 Minutes: March 28, 2024 - Regular Board Meeting

*Motion to approve Consent Calendar by Director Stever, second by Director Bronsord. Ayes: Directors Stever, Bronsord and Blain. Noes:0
Absent: Directors Uggla and Hunt.*

5.3 Elimination of Policy 213- Petty Cash. *Motion to approve Elimination of the Policy 213 – Petty Cash, by Director Stever, second by Director Bronsord.*

*Ayes: Directors Stever, Bronsord and Blain. Noes:0
Absent: Directors Uggla and Hunt.*

6. Chief's Report

J. Rosevear

7. Issue Items

7.1 Approval of Budget Transfers- Approval of updated 23-24 Final Budget.

*Motion to approve the Budget Transfers by Director Blain, second by Director Bronsord. Ayes: Directors Stever, Bronsord and Blain.
Noes:0 Absent: Directors Uggla and Hunt.*

D. Blain

*Motion to approve the updated 23-24 Final Budget by Director Stever, second by Director Bronsord. Ayes: Directors Stever, Bronsord and Blain.
Noes:0 Absent: Directors Uggla and Hunt.*

8. Committee Reports

8.1 Finance Committee

D. Blain

8.2 Strategic Planning & Policy Updates

D. Stever

8.3 Communication

L. Uggla

8.4 Capital Improvement- CIP Plan

K. Bronsord

8.5 Sustainability- Meeting Schedule

D. Hunt

8.6 District Auxiliary Mosquito

M. Blain

8.7 El Dorado Regional Fire Authority (EDRFA). *Next Meeting May 21, 2024
9:30 AM at Mosquito Fire Station.*

L. Uggla

9. Set Special Board Meeting. *Date set for Special Meeting on
Wednesday May 15th, 2024 at 7 PM .*

D. Stever

10. Director's Comments.	
11. Adjourn. 7:42 PM Next Meeting: Thursday May 23, 2024	
<i>Dedicated to Our Community</i>	

Workplace Violence

1024.1 PURPOSE AND SCOPE

The purpose of this policy is to make clear that the District does not tolerate any direct or implied threats of violence or violent behavior in the workplace or any act or behavior that is or can be perceived as threatening, hostile, and/or violent.

1024.2 POLICY

It is the policy of the Mosquito Fire Protection District to provide and maintain a safe work environment for its employees, volunteers, and members of the public.

In responding to any violent behavior in the workplace, the District is committed to providing protection to all involved parties, including protection from future physical and/or mental harm and the protection of the legal rights of victims, witnesses, and those instigating the harm.

1024.3 PROHIBITED BEHAVIOR

No member shall engage in, encourage, or promote violent behavior toward any person while conducting district business or on district property.

No member engaged in district business shall carry or possess weapons or explosives unless either:

- (a) Permitted by district policy
- (b) State or local law prohibits the District from restricting the possession of the weapon or explosive

1024.4 REPORTING AND INVESTIGATING

1024.4.1 MEMBER RESPONSIBILITY

District members who experience, observe, or have knowledge of prohibited behaviors and actions in the workplace, have a responsibility to report the situation as soon as practicable to a supervisor, a manager, or a human resources representative and to the local police department, if a threat has been made or a crime has occurred.

Members should render aid to anyone who may be in need and be prepared to assist emergency responders, as requested, following any incident of violence in the workplace.

1024.4.2 SUPERVISOR, MANAGER, CAPTAIN, AND DIVISION OFFICER RESPONSIBILITIES

Upon receipt of a report of potential or actual workplace violence, supervisors shall gather as much information as possible to assess and determine the severity and potential of the situation. If the report is found to be credible, the next immediate supervisor shall be notified as soon as practicable and appropriate action taken.

Mosquito Fire Protection District

Policy Manual

Workplace Violence

Local law enforcement personnel shall be notified immediately of all threatening or violent behavior.

1024.4.3 INVESTIGATION

The Administration Division will promptly, impartially, and with as much confidentiality as practicable coordinate the investigation of all reports of violent behavior.

District members are required to cooperate in any investigation. A timely resolution of each report should be reached and communicated to all parties involved as quickly as possible.

1024.4.4 REPORTING NON-WORK-RELATED THREATENING OR VIOLENT BEHAVIOR

District members who are victims of domestic violence or other threatening behavior outside of the workplace or who believe they are potential victims of such behavior and fear it may enter the workplace, are encouraged to report the situation as soon as possible to their supervisors.

Supervisors receiving any such report shall contact the Administration Division as soon as practicable so that any appropriate safety measures or plans may be developed.

1024.5 RETALIATION PROHIBITED

Any form of retaliation against a member for making a report concerning violent behavior in the workplace is prohibited.

Any member who becomes aware of any retaliation or threatened retaliation shall immediately notify his/her supervisor.

1024.6 RESTRAINING ORDERS

Members who obtain a restraining order listing their workplace, person, or the District as a protected area must provide a copy of the restraining order to their immediate supervisor or the Fire Chief. The District needs this information in order to provide a safe workplace.

1024.7 FOLLOW-UP ACTION

Any employee reported to have exhibited violent or potentially violent behavior will be afforded all rights provided by law, the applicable memorandum of understanding, and/or the Firefighter Bill of Rights provisions before the District takes any disciplinary action.

Actions that may be taken when an employee has been found to have violated this policy include but are not limited to the following:

- Mandatory participation in counseling
- Placing the employee on paid administrative leave pending investigation into an alleged threat or act
- Corrective/disciplinary action up to and including termination

- Criminal arrest and prosecution
- Special procedures, such as job relocation or initiation of a court order

Mosquito Fire Protection District

Policy Manual

Workplace Violence

If, upon investigation, it is determined that an allegation is false or was made maliciously, the employee who provided the false information will be subject to disciplinary action, up to and including termination, as well as possible criminal arrest and prosecution.

1024.8 LEGAL ACTION

The Administration Division, in consultation with the district's legal counsel, will determine if the District will seek a temporary restraining order or injunction to reduce future or threatened violent behavior in the workplace (Code of Civil Procedure § 527.8).

1024.9 CORRECTIVE ACTIONS

At the completion of the investigation and a review of the incident, or in the case of a threat of violence, non-disciplinary corrective actions should be implemented or requested to ensure overall workplace safety. These actions may include but are not limited to:

- Placing the involved member on administrative leave pending further review and determination of permanent action. Administrative leave would be unpaid in the case of a volunteer.
- Reassigning the member to a different work location.
- Referring the member to conflict resolution training sessions.
- Referring the member to the Employee Assistance Program (EAP).
- Modifying workstation designs and office traffic flow patterns.
- Requiring the member to attend a fitness-for-duty evaluation.
- Developing specific workplace violence procedures for incident response, prevention, and corrective actions.

1024.10 WORKPLACE VIOLENCE PREVENTION

All district members are responsible for assisting in the prevention of violence in the workplace.

The District will provide appropriate training to members regarding workplace violence.

In the event a violent incident occurs in the workplace, the Fire Chief is responsible for ensuring that all responsibilities have been met and actions carried out, as detailed in this policy, and shall review the results of any investigation and ensure appropriate action is taken. Information gathered during an investigation should be used for the continuous improvement of policies and procedures to prevent workplace violence.



MOSQUITO FIRE PROTECTION DISTRICT

8801 ROCK CREEK ROAD

PLACERVILLE, CA 95667

(530) 626-9017

Fax (530) 626-3240

www.mfpd.us

Chief's Report April-May 2024

Calls for Service: April 22-May 20

Medical Aid- 9

Vehicle Accident- 1

Aircraft Incident- 1

Lift Assist- 1

Public Assist- 3

Congratulations to FF/EMT Austin Eby graduated Firefighter 1 academy on May 17 from American River College. Tony Christensen, Trevor Dillender and Angel Rosevear will be graduating from Sierra College Firefighter 1 & 2 Academy on June 2. We are proud of these four men, who will embark on a great career in the fire service. Firefighter academy training is funded by our FEMA SAFER grant.

We have recruited three experienced fire personnel, who will be coming on board soon to assist Chief Dwyer with training and supervision of our firefighters. Two of the three are certified paramedics, adding to two already on staff. One will assume the position of Battalion Chief and the other two Captains. Lieutenant Ryan Howard will be promoted to the position of Captain. We are excited about these new additions as fire season approaches.

Fire Season 2024 will soon be upon us. Cal Fire burn permits are required until they declare a burn ban for fire season. We would anticipate the burn ban to be announced within the next few weeks, if not sooner. Our staff is currently training and preparing for the fire season. Cal Fire will be in full operation, with all stations staffed. There are almost ten fire (hand) crews available, going into the season, with camps at Growlersburg and Cameron Park. Aircraft (helo & fixed wing) are currently available and will be fully staffed by the end of June.

County DOT announced the closure of the Mosquito Bridge for annual maintenance from May 28-August 4. In the event of a fire evacuation while the road is closed, the Support Group has procedures in place to reopen Mosquito, if possible. If not possible, or delays, the safe refuge area is the Swansboro Airport, until Sheriff's Deputies arrive to manage the evacuation. Our procedures also restrict vehicles leaving out Rock Creek Road, to allow responding fire engines to safely respond in. Evacuation procedures are reviewed and updated often. Copies of the evacuation plan are available through Shar Fields at Station 75 (email admin75@mfpd.us).

On **Thursday July 25th at 6:00pm**, the District will be hosting a town-hall meeting at Station 75 to discuss evacuation procedures and preparedness issues related to home and community protection. Personnel from Sheriff OES, Cal Fire, USFS, County DOT and Shimmick Construction will be attending to answer questions and coordinate resources. More information will be forthcoming.

We have submitted grant applications to FEMA Assistance to Firefighters (AFG) program, which we have had past success for training and equipment. The new applications request a replacement Type 6 Fire Engine (\$327,380), updated portable radios (\$60,569), breathing air compressor (\$76,213). Awards will be announced beginning April 30. We have submitted the application for the FEMA SAFER staffing program to request three full time positions to staff the Station (\$1,241,460). We have applied for a grant extension of residual funds from our previous volunteer Recruitment and Retention Grant (\$139,016). This will allow purchase of a number of items and services for marketing to recruit new volunteers.

We have completed purchasing for the Cal Fire 50/50 grant (\$20,000). Items purchased included 5 Bendix King portable radios, training fire shelters, forceable entry tools, wildland hose, nozzles and fittings. We have applied again for the next open application period in May for 2025 purchasing.

In the Fall of 2023, our District was awarded \$666,320 from the FEMA SAFER (Staffing for Adequate Fire and Emergency Response) program. The grant was applied for in February 2023 and we were successful in the first round of awards. This gives us another four years of grant funding for our productive volunteer program, which has resulted in the fire station being staffed 24/7 for over two years. The funding covers volunteers' stipend pay for shift coverage and response to emergencies, training classes, new volunteer expenses including physicals, background checks, uniforms and safety gear, support of the Explorer program, salary and benefits for a volunteer coordinator (Fire Captain), and more. Residual money from the current grant ending in December 2023 can be used for enhanced marketing and other volunteer support needs. Many thanks for grant writing efforts by Meredith Blain and Didi Everhart (Gatchell Grant Resources-Canton, OH). We are currently awaiting the results of a parallel SAFER grant application for full time station staffing (3 positions- 1 firefighter/supervisor 24/7/365).

Our Fire District staff is fully committed to our Community. We stand ready to assist our residents with any needs they may have, to prepare, support and provide the most up to date information. We are happy to conduct an interior or exterior fire safety inspection upon your request. Please call us at 530-626-9017 or stop by the station.

This concludes my report. It has been an honor serving this Community and the members of our District. As a member of the Community myself, I am proud of what our District has accomplished and the level of extra effort the group gives, in dedication to the Community. The spirit of commitment and dedication to volunteering is very strong. We appreciate the great support we receive from the Community and its commitment to being prepared. As the District moves forward, please give your best support to Chief Dwyer, the Board of Directors and our great staff.

Upcoming Events:

Thursday May 23- Fire Board Meeting- 7pm- Station 75

Saturday June 1- Support Group Training (Evacuation procedure)- 9am- Station 75

Tuesday May 28, June 11 & 25- Fire Training- 6pm- Station 75 (Public Welcome)

Thursday June 6- MVFA Monthly Board Meeting- 3pm- Station 75

Tuesday June 18- SCPOA Monthly Board Meeting- 6pm- Station 75

Thursday June 20- Special Board Meeting- Budget Discussion- Station 75

Thursday June 27- Monthly Fire Board Meeting- Preliminary Budget Adoption- 7pm- Station 75

Thursday July 25- Fire Season & Evacuation Preparedness Town Hall- TBD Time- Station 75

Respectfully Submitted,

Jack Rosevear, Chief

MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road
Placerville, CA 95667
(530) 626-9017

Meeting Date: May 23, 2024

Title: Fire Chief Position Transition Report- DRAFT

Prepared By: Chiefs Rosevear & Dwyer

Emergency Response/Staffing:

- Station Scheduling (Sling Schedule Program- Board members have access)- Two 24/7 Firefighters minimum and Company Officer/Duty Chief. When a company/chief officer is not available there will be a lead firefighter with duty officer responding from Garden Valley. Support Group (including certified medical responders) will assist duty personnel as needed and directed.
- Monthly schedule created by Chief Dwyer by the middle of the month prior.
- All fires involving or threatening wildland will have a full Cal Fire response (including aircraft), with at least one duty Cal Fire Battalion Chief.
- Automatic aid provided by County Fire and/or Garden Valley Fire Districts for all fires, vehicle accidents, technical rescues and CPR medicals.
- Addition of three qualified company officers (2 captains, 1 batt chief) to the schedule, in addition to Chief Dwyer and Captain R. Howard, already working shifts. Two of the three new officers being added are paramedics making a total of four paramedics who will be working shifts.
- Maximum effort to be given to fire season scheduling and training.
- Certified driver/operators can drive and operate apparatus. Type 6 patrol vehicle can be utilized by all trained firefighters and select Support Group.
- Chief Dwyer to continue overseeing training efforts for wildland fire certification, medical training for new firefighters and Support Group, in-house firefighter training and coordination of certified training classes (specialized classes, Firefighter 1 academy, EMT). Chief Dwyer will delegate training functions among his officers.

Administrative Functions:

- Payroll/Timesheets- Coordinated and submitted by Administrative Assistant and approved by Chief Dwyer.
- Payment of Expenses/Vendors- Coordinated and submitted by Administrative Assistant and approved by Chief Dwyer. Finance Committee to continue to review monthly expenses. Chief Dwyer to participate in Finance Committee participation and communication.
- Chief Dwyer to oversee preventative maintenance and repair of all apparatus and utility vehicles, assisted by Mechanic Randy Campo, Fire Authority Apparatus Mechanic and Country Lube and Auto Repair (Diamond Springs).

- Chief Dwyer to participate in all JPA Board meetings and Fire Chief's Association meetings. He will also be the primary contact for the JPA management. Chief Dwyer will assume JPA board member position with Board President Stever, as alternate.
- Chief Dwyer to be primary District contact for County DOT and Shimmick Construction for meetings and issues related to the new bridge project and impacts to Mosquito Road, including the upcoming Mosquito Bridge maintenance closure.
- Chief Dwyer to coordinate Town Hall meeting regarding fire season and evacuation procedures set for July 25. Chief Dwyer will be Sheriff OES, Cal Fire and USFS primary contact for all District issues, preparedness and response.
- Board President Don Stever and Board Member Linnea Uggla will be District primary contacts for the EDRFA (Fire Authority). Chief Dwyer will be the primary contact for operational issues and participate in the working group exploring service options with the EDRFA.
- Administrative Assistant will be the primary contact for El Dorado County Elections.
- Chief Dwyer will be the primary contact for the County Administrator's Office for Development Impact Fee issues and AARPA grant reimbursement (uniform/PPE items).
- Chief Dwyer will be the primary contact (with Administrative Assistant) for CIRA insurance and our insurance broker (George Petersen Insurance). Chief Dwyer will assume the role of primary board member representative to CIRA with Board President Stever, as alternate.
- Chief Dwyer to assist and participate with the Strategic Plan committees, as needed.
- Chief Rosevear to complete and submit the OES Salary Survey due June 30. Chief Dwyer will be the primary contact for OES regarding the Type 3 Engine contract and any issues regarding deployment and invoicing.
- Chief Rosevear to complete transition notification for all entities noted above.
- Chief Dwyer and Administrative Assistant will lead on boarding of new personnel (application, county payroll/paperwork, physical, live scan, uniform, PPE issuance).
- Chiefs Dwyer and Rosevear to update Capital Improvement Plan for apparatus and equipment. CIP Committee to update Station repair and improvement list.

Grant Management:

- Chief Dwyer will work with Kristopher Buihner for all reimbursements under the new SAFER RR Grant. Didi Everhart is the grant coordinator.
- Chief Dwyer is the lead contact to Didi for the three AFG grant applications and SAFER Staffing grant application.
- Chief Dwyer and Administrative Assistant to assist Board/Committee members with executing the purchasing of the residual grant funds from the previous RR grant.
- Chief Dwyer to continue to look for new grant opportunities with Kristopher Buihner.
- Chief Dwyer to be the primary contact and lead for the Cal Fire 50/50 grant current reimbursement and 24/25 grant application.

DRAFT

Final Budget w/May 19

Mods

July 23 - June 24

Revenue

0001 Carry Over	38,770.75
0100 · Prop Tax Curr Secured	163,000.00
0110 · Prop Tax Curr Unsecured	2,800.00
0120 · Prop Tax Prior Unsecured	0.00
0130 · Unsecured Prop Tax Prior	100.00
0140- Supplemental Taxes	4,000.00
0150- Supplemental Prior	300.00
1175 · Special Tax Direct Assessments	188,000.00
0360- Penalties	3,000.00
0400 - Rev Interest	2,000.00
0430 · Development Fee	0.00
4400 · Rev Interest	
0820 · ST Homeowner Prop Tax relief	1,220.00
0880 ST Other	0.00
1060 Grants	304,586.00
1128 Federal: USDA (Strike teams)	110,000.00
1200 Revenue Other Govt.	0.00
1321 Transfer from Reserves (Allocated)	0.00
1350 Transfer from Reserves (Unallocated)	0.00
1744 Misc Inspections or Services	0.00
1940 Misc Revenue	154,318.74
1942 Misc Reimbursement	13,000.00
	<u>985,095.49</u>

Total Revenue

985,095.49

Expense

300000 · Salaries and Employee Benefit	
303000 · Perm Employees/Elect Official	156,290.80
303001 · Temporary Employees	81,818.00
303002 · Overtime	62,500.00
303004 · Stipends	182,000.00
303020 · Retirement	1,093.87
303021 · O.A.S.D.I.	20,567.13
303022 · Medi Care	4,939.87
303030 · Vacation, Sick, Holiday	3,679.00
303040 · Health Insurance	9,000.00
303041 · Unemployment Insurance Employer (SUI)	5,506.28
303060 · Workers' Compensation Employer	69,627.00
	597,021.95

Total 300000 · Salaries and Employee Benefit

597,021.95

400000 · Services and Supplies	
404021 · Fire Turnouts	22,000.00
404022 · Uniforms	8,000.00
404040 · Telephone Co. Vendor Payments	6,940.00

404042 Radio Vendor Payments	0.00
404043 · Dispatch Fees-Contract	2,000.00
404060 · Food & Food Products	1,700.00
404080 · Household Expense-Station Supplies	250.00
404083 - Laundry	200.00
404084 - Expendable Equipment	50.00
404085 · Refuse Disposal	2,000.00
404087 · Exterm / Fumgn Services	500.00
404100 · Insurance Premium	57,109.88
404140 · Manitt. Equipment	1,000.00
404142 * Maint. Comm Equipment	0.00
404144 · Maint. Computer System/Software	1,500.00
404145 · Maint. Equipment Parts	200.00
404160 · Veh. Maint. Outside labor	17,770.00
404161 · Veh Maint. Parts Direct Charge	6,000.00
404164 · Veh Maint. Tires & Tubes	6,300.00
404180 · Maint Building & Improvements	3,250.00
404183 · Maint. Grounds	200.00
404197 - Maint Building Supplies	1,300.00
404200 · Medical, Dental & Lab Supplies	4,000.00
404220 · Memberships	4,200.00
404260 · Office Expense	1,951.14
404261 · Postage	250.00
404263 · Subscription Newspaper Journals	100.00
404300 · Professional & Specialized Serv	13,250.00
404304 * Agency fee County/ Lafco	410.00
404305 · Audit & Accounting Services	8,750.00
404313 · Legal Services	5,000.00
404322-Medical Exams	5,000.00
404324 · Medical Dental Lab Supplies	500.00
404335 - Election Dept Services	0.00
404400 · Publications & Legal Notices	500.00
404460 · Equip. Small tools & Instrument	1,650.00
404463 - Equipment Telephone Radio	150.00
404500 · Special Dept. Expense	31,645.00
404502 · Educational Materials	1,700.00
404507 · Fire & Safety Supplies	500.00
404538 - Software	0.00
404539 - Software License	19,000.00
404600 - Transportation & Travel	1,000.00
404602 - Mileage Employee Private auto	0.00
404606 · Fuel Purchases	27,400.00
404609 · Staff Development	0.00
404617 Staff Development Non 1099	0.00
404700 · Utilities	15,000.00
	<u>280,226.02</u>

Total 400000 · Services and Supplies **280,226.02**

600000 · Fixed Assets	
606020 · Buildings & Grounds	34,080.00
606040 · 606040 Equipment	26,506.00
	<u>60,586.00</u>

Total 600000 · Fixed Assets **60,586.00**

Contingency & Reserves

7700 Contingency	47,261.52
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7800 Transfer to Reserves	0.00
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47,261.52

Total Expense

985,095.49

0.00

Purposed Transfers		For May	
From Sub-Object	Amount	To Sub-Object	Revenue Source or Realignment
6020 Station Base	\$9,000.00	6040 Equipment Base	Moving 50/50 Grant co pay
6020 Station Grant	\$9,000.00	6040 Equipment Grant	Moving 50/50 Grant monies

MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road
Placerville, CA 95667
(530) 626-9017

Budget Report

Meeting Date: May 18, 2024

Title: Preliminary Budget 2024-2025 Budget Workshop- Review of Budget Issues

Summary:

Attached is the draft 2024-2025 Preliminary Budget. The District's Annual Preliminary Budget adoption is required by June 30 of each year (Section 13890 H&S-Fire District Law). The Fire District Board of Directors have designated the Budget Workshop process to be an opportunity to discuss spending, revenue, budget process, current and future challenges in a setting which encourages public participation.

The loss of Measure C and inadequacy of the current special tax will continue to have a significant impact on future budgets, as we are unable to correct deficit spending, even with a transition of primarily paid staff to volunteer. We were successful with obtaining a new FEMA SAFER recruitment and retention grant (4 years), which allows the District to continue recruiting volunteers and providing stipend pay for staffing and emergency response. Grant funding for certified training classes, EMT, Firefighter 1 and others, are a great benefit to the District, to attract and retain personnel.

The rising cost of operational goods, services and capital needs (station & apparatus) will also impact our ability to stay solvent and may require the future use of reserves as a short term solution. If the District is to continue protecting the community, we will have to continue to aggressively pursue alternative means of reliable funding and/or reduced services. Savings from not filling open positions will be helpful.

We are totally dependent on our SAFER grant to train, equip and motivate (stipends, certifications) our firefighting staff. The greatest impact of the loss of Measure C is the total lack of funding to continue to support firefighters when the SAFER grant is gone.

Discussion:

The draft Preliminary Budget document is built upon the District's Final Budget 2023-2024, with focus on the base budget revenue and expenses. The Final Budget was adopted, as required by law, in September 2023 and revised again each month based on actual revenue and expense changes. The latest approved adjusted final budget was March 2024 (attached).

Of great importance is the calculation of revenue. Our District's revenues are relatively constant, with slight adjustment, based on property tax and the special tax/fire assessment. Through rising operating costs, the District has experienced deficit spending, and still is. The District has adjusted and manages to continue to operate at our current level of staffing, with the assistance of grants, donations and out of District fire deployments (OES engine program- when adequate staffing is available which does not compromise District protection).

For this budget document, the revenue shown is taxes, grants and projected OES deployment gross income. Revenue (Admin Fees) derived from the OES program (minus personnel expenses) is usually held in the reserves and placed away from the operating budget. Fire deployments are unpredictable, infrequent, and cannot be counted on as a consistent revenue source. The Board of Directors may use those funds, as needed for emergencies, equipment purchase, or other uses as the Board determines appropriate.

One important aspect of the revenue calculations in the Preliminary Budget, is the “Carry Over” amount. This is a County calculation of unspent funds left in the existing budget, carried over into the new budget. The amount carried over into the new budget is an important supplement of the revenue stream which allows us to operate and create a balanced budget. The actual number is provided by the County, prior to the adoption of the District’s Final Budget in September, usually by the end of August. The specific carry over amount identified is highlighted to later create an balanced budget for submission to the County in June. There will be adjustments of the budget draft, prior to September, which may increase or reduce the amount of carryover needed.

In review of the draft Preliminary Budget, there are generally few changes (important changes highlighted later) in our personnel costs and operating expenses. We have been able to offset almost half the cost of the paid Captain position with the SAFER Grant Coordinator allocation (\$51,186-salary and benefits). We will continue to rely on grants, donations and out of District fire response to supplement our base tax revenue.

Review of Grants:

Active Grants:

FEMA SAFER Recruitment & Retention Grant (2018 grant): Expired 12/10/23. We are in the process of waiting for approval of an extension to purchase items and services from our residual amount of \$139,016. There are no guarantees FEMA will approve an extension, but we are hopeful considering we have a purchase plan and strategy. We will hear about their decision very soon.

FEMA SAFER Recruitment & Retention Grant (2023 grant): In the Fall of 2023, our District was awarded \$666,320 from the FEMA SAFER (Staffing for Adequate Fire and Emergency Response) program. The grant was applied for in February 2023, and we were successful in the first round of awards. This gives us another four years of grant funding for our productive volunteer program, which has resulted in the fire station being staffed 24/7 for over three years. The funding covers volunteers’ stipend pay for shift coverage and response to emergencies, training classes, new volunteer expenses including physicals, background checks, uniforms and safety gear, support of the Explorer program, salary and benefits for a volunteer coordinator (Fire Captain position), and more. The grant is managed by Didi Everhart (Gatchell Grant Resources-Canton, OH), assisted by our Admin Volunteer Kristopher Buihner.

Cal Fire 50/50 Grant: Expires 6/30/24. We have completed the \$20,000 in spending, which included portable radios, wildland training shelters, forceable entry tools, and other related equipment. We have submitted an application for next year’s grant. We have approved each year consistently for the past five years.

Pending Grants Requests:

Five FEMA Grant applications (3 Dept and 2 Regional) in application- Matching funds become due if the grant(s) are successful: AFG Awards to be determined soon. SAFER Staffing to be determined Fall 2024.

AFG- Type 6 Fire Engine replacement (\$327,380)- Dept.

AFG- Portable radios (\$60,569)- Dept. & Regional with Georgetown

AFG- Breathing air compressor (\$76,213)- Regional with Garden Valley & Georgetown

SAFER Staffing- three full-time positions to staff the Station (\$1,241,460).

Completed Past Grants:

FEMA AFG Heart Monitor Grant 2020: Monitors and Lucas CPR device received. One monitor on permanent loan to Garden Valley FD.

FEMA AFG Paramedic Training Grant: Expired 3/15/22 \$172,000 awarded. \$87,000 used for paramedic training (2), EMT training (1) Firefighter 1 academy (2). The District received personnel staffing reimbursement while two employees were at paramedic training. \$85,000 residual funds left over for the purchase of needed extrication equipment, thermal imaging camera and hose. All equipment purchased has been received and placed in service.

AFG Breathing Apparatus: Regional grant request with Georgetown and Pioneer. We received \$120,000 in new Scott breathing apparatus and face masks. Residual unspent funds were used to purchase a new extractor washing machine and 17 radio pagers for duty and community-based personnel.

CERT Training: \$15,000 used to provide certified training for the Support Group and others, including equipment and protective gear. Also purchased was a small trailer to transport equipment to an emergency scene or road control points.

Current Budget Issues:

Station Repairs: The Capital Improvement Committee is working on roof replacement estimates. We believe there are 1-2 years left before it will need replacement. The Apparatus Bay has been painted and the apparatus floor is still pending repaint. MVFA has donated the materials to complete a repaint of the floor. The upstairs bathroom was fully remodeled, and the kitchen remodel is just about finished (all donated by MVFA). Current priorities, besides the roof, is the station water supply pipe evaluation and the installation of a back-flow preventer. The offices, lower kitchen and exterior should be repainted within the next year. or two. We are extremely grateful for the donations we have received from the Community and MVFA.

Staffing & Training Summary: In July of 2020, the District daily staffing was part time paid staff on duty from 8am-5pm (every day except designated holidays). None of the part time employees resided in the community. The remaining time to ensure seven days a week was covered by five community-based firefighters and the Support Group.

Since that time, with the assistance of the FEMA SAFER grant, we have been able to significantly add personnel, many of whom are community based. As the volunteer roster has grown, our ability to staff 24-hour shifts have grown exponentially. On average, the station is staffed overnight every night, and we average at least two firefighters with a command officer always available to respond to emergencies. Support Group averages five personnel responding to every emergency incident to assist firefighters with an array of tasks. The combined personnel consistently responding to emergencies has been recognized by all and is impressive. Response time to incidents remains at under 10 minutes over 90% of the time. Due to our ability to respond with adequate personnel, among other important factors, we have been able to improve our Community Insurance (ISO) rating from a Level 5 to Level 3.

Certified Training Classes 2024:

- Driver Operator 1A (January completed)
- Live Structure Fire Burn Training (Planned at Garden Valley June 2024)
- Pump Operations- TBD
- Title 22 First Aid (EMR equivalent) Support Medical Response Group Formed)
- CPR Classes- 2023 with Chief Dwyer hosting classes for those needing it in 2024
- EMT Academy- Three completed in 2023- One in 2024
- Firefighter 1 Academy- One will graduate in May- Three in June. Three are community based.

Recommendations: Preliminary Budget

1. Set Special Board meeting in June for review Preliminary Budget 2023-2024. Review current budget and Preliminary budget numbers for accuracy and better determination of roll over amount from current budget.
2. Continue to evaluate current budget monthly and determine spending trends- update the Preliminary Budget document, as needed.

Respectfully Submitted

Fire Chief

Jack Rosevear

	Preliminary Budget 24-25	July 2024 - June 2025	Grants Whole Year	OES Engine Deployment	ADD Backs paid from Strike team	Base Budget Both Halfs	Notes 3/29/23 (DEH)
Revenue							
	0001 Carry Over						Gusstimation of additional carryover to balance budget
	0001R Real Carry not previously in budget						Actual amount of Carry over as told to us on Sept 2024
	0001C Carry Over Known	53,251.52				53,251.52	Amount of Contingency was from 23-24 Budget
	0100 · Prop Tax Curr Secured	163,000.00				163,000.00	
	0110 · Prop Tax Curr Unsecured	2,800.00				2,800.00	
	0120 · Prop Tax Prior Unsecured	0.00				0.00	
	0130 · Unsecured Prop Tax Prior	100.00				100.00	
	0140- Supplemental Taxes	4,000.00				4,000.00	
	0150- Supplemental Prior	300.00				300.00	
	1175 · Special Tax Direct Assessments	188,000.00				188,000.00	
	0360- Penalties	3,000.00				3,000.00	
	0400 - Rev Interest	0.00				0.00	
	0430 · Development Fee	0.00				0.00	
	4400 · Rev Interest	0.00				0.00	
	0820 · ST Homeowner Prop Tax relief	1,220.00				1,220.00	
	0880 ST Other	0.00				0.00	
	1060 Grants	312,782.00				0.00	
	1060G- FED/Cal Fire (50/50 Grant)		10,000.00			0.00	
	1060R1- FEMA RR		166,000.00			0.00	Picked a number that was about a quarter of 500K
	1060A Air Comp & Radio Grants		136,782.00				Grants applied for that have part paid by Base Budget
	1128 Federal: USDA (Strike teams)	110,000.00		110,000.00		0.00	
	1200 Revenue Other Govt.	0.00				0.00	
	1321 Transfer from Reserves (Allocated)	0.00				0.00	
	1350 Transfer from Reserves (Unallocated)	0.00				0.00	
	1744 Misc Inspections or Services	0.00				0.00	
	1940 Misc Revenue	16,000.00				0.00	
	1940e Misc Revenue (community)					0.00	
	1940s Misc Revenue (School)					8,000.00	How much we get back for training
	1940r Misc Revenue (rebates)					1,000.00	
	1940g Misc Revenue (Grants)					0.00	
	1940f Misc Revenue (Fuel)					7,000.00	
	1942 Misc Reimbursement	7,000.00					
	Lexipol reimbursement from CIRA					4,000.00	
	Vector-Solutions reimbursment from CIRA					3,000.00	
		861,453.52					
	Total Revenue	861,453.52	312,782.00	110,000.00	0.00	438,671.52	
Expense							
	300000 · Salaries and Employee Benefit						
	303000 · Perm Employees/Elect Official	181,973.00				181,973.00	FT Chief, FT Captain, FT Engineer
	303000G · Percentage of Salary paid for R&R Coordinator		0.00			0.00	Was 38628 grant money that may not be in new grant
	30???? Percentage of benefits paid for Coordinator Benefits		0.00			0.00	Was 12558 grant money that may not be in new grant
	303001 · Temporary Employees	69,280.00		36,000.00		33,280.00	PT Admin- Clerk
	303002 · Overtime	57,419.00		50,000.00		7,419.00	Shar's numbers are ENG- \$3,387/ Cpt- \$4,032 Chief - \$0/ Admin - \$0. Does this get paid out of OES deployments?
	303004 · Stipends	111,400.00	76,400.00			35,000.00	\$35,000 in stipends from baseline This year we spent \$150,343.87 so far. Cut it heavily to get cloer to balance
	303020 · Retirement	7,380.00				7,380.00	FT Eng - \$3,187/ Ft Cpt - \$4,193
	303021 · O.A.S.D.I.	17,567.13	5,000.00			12,567.13	FT Eng - \$2,634.65/ Ft Cpt - \$3,466.44/ FT Chief- \$4,402.68/PT Admin - 2,063.36
	303022 · Medi Care	4,939.87	2,000.00			2,939.87	FT Eng-\$616.17/FTCpt-\$810.70/FT Chief-\$1,030/PT Admin-483
	303030 · Vacation, Sick, Holiday	10,679.00				10,679.00	FT Eng-\$1,568/ FT Cpt-\$1866 +\$ 2,144/ FT Chief-\$2,370+\$2,731
	303040 · Health Insurance	27,000.00				27,000.00	FT Eng-\$9,000/ FT Cpt-\$9,000/ FT Chief-\$9,000
	303041 · Unemployment Insurance Employer	4,232.00	3,000.00			1,232.00	Is SUI Unemployment Insurance? FT ENG - \$308/ FT Cpt - \$308/ FT Chief- \$308/ PT Admin-\$308
	303060 · Workers' Compensation Employer	20,287.23	1,700.00			18,587.23	FT ENG - \$3,896.74/FT Cpt - \$5,127/ FT Chief- \$6,511.71/ PT Admin-\$3,051.78

	<i>Preliminary Budget 24-25</i>	July 2024 - June 2025	Grants Whole Year	OES Engine Deployment	ADD Backs paid from Strike team	Base Budget Both Halfs	Notes 3/29/23 (DEH)	
		512,157.23						
	Total 300000 · Salaries and Employee Benefi	512,157.23	88,100.00	86,000.00	0.00	338,057.23		
	400000 · Services and Supplies							
	404021 · Fire Turnouts	40,000.00				0.00	\$20,000 R&R and \$5,000 form 50/50 grant	
	404021G · Fire Turnouts (50/50)		10,000.00			10,000.00		
	404021G2 · Fire Turnouts (R&R)		20,000.00			0.00		
	404022 · Uniforms	4,000.00	4,000.00			0.00		
	404040 · Telephone Co. Vendor Payments	4,240.00		0.00	0.00	0.00		
	404040a · Telephone Buss phone					300.00	25 per month	
	404040b · Telephone wireless internet					1,440.00	120 per month	
	404040G · Streamline Web service Payments		0.00			2,500.00	covered by grant how much is Go Daddy	
	404042 Radio Vendor Payments	0.00				0.00		
	404043 · Dispatch Fees-Contract	2,000.00				2,000.00		
	404060 · Food & Food Products	950.00		200.00		750.00		
	404080 · Household Expense-Station Supplie	125.00				125.00		
	404083 - Laundry	100.00				100.00		
	404084 · Expendable Equipment	50.00				50.00		
	404085 · Refuse Disposal	2,000.00				2,000.00		
	404087 · Exterm / Fumgn Services	200.00				200.00		
	404100 · Insurance Premium	57,109.88				57,109.88	This will probably go up	
	404140 · Mani. Equipment	1,000.00				1,000.00		
	404142 * Maint. Comm Equipment	0.00				0.00		
	404144 · Maint. Computer System/Software	1,500.00				1,500.00		
	404145 · Maint. Equipment Parts	200.00				200.00		
	404160 · Veh. Maint. Outside labor	2,000.00				2,000.00	Took last year minus \$15K from water tender service	
	404161 · Veh Maint. Parts Direct Charge	6,000.00				6,000.00		
	404164 · Veh Maint. Tires & Tubes	6,000.00				6,000.00		
	404180 · Maint Building & Improvements	3,250.00				3,250.00		
	404183 · Maint. Grounds	200.00				200.00		
	404197 - Maint Building Supplies	1,300.00				1,300.00		
	404200 · Medical, Dental & Lab Supplies	4,000.00	3,000.00			1,000.00		
	404220 · Memberships	4,200.00				1,700.00	g	
	404220 Fire Assoc (FRAC) Membership					2,500.00		
	404260 · Office Expense	2,000.00				2,000.00		
	404261 · Postage	250.00				250.00		
	404263 · Subscription Newspaper Journals	100.00				100.00		
	404300 · Professional & Specialized Serv	14,948.50	9,748.50			5,200.00	Cut Grant part in half from last year to get us closer to right	
	404304 * Agency fee County/ Lafco	410.00				410.00		
	404305 · Audit & Accounting Services	9,000.00		1,000.00		8,000.00		
	404313 · Legal Services	5,000.00				5,000.00		
	404322-Medical Exams	2,000.00	2,000.00			0.00	Cut Grant part in half from last year to get us closer to right	
	404324 · Medical Dental Lab Supplies	500.00				500.00		
	404335 - Election Dept Services	0.00				0.00		
	404400 · Publications & Legal Notices	500.00				500.00		
	404460 · Equip. Small tools & Instrument	1,650.00				1,650.00		
	404463 - Equipment Telephone Radio	150.00				150.00	I think there is a Grant about radios and we need to put money in base to cover departments part not sure how much	
	404500 · Special Dept. Expense	33,500.00		0.00	0.00	2,500.00		
	404500G · Special Dept. Expense(R&R)		31,000.00			0.00		
	404502 · Educational Materials	3,200.00	3,000.00			200.00		
	404507 · Fire & Safety Supplies	500.00				500.00		
	404538 - Software	0.00				0.00		
	404539 - Software License	13,000.00				6,000.00		
	Lexipol reimbursement from CIRA					4,000.00		
	Vector-Solutions reimbursment from CIRA					3,000.00		
	404600 - Transportation & Travel	1,000.00		1,000.00		0.00		
	404602 - Mileage Employee Private auto	0.00				0.00		
	404606 · Fuel Purchases	27,400.00				27,400.00	SCPOA typically reimbursed \$7,400	
	404609 · Staff Development	0.00				0.00		
	404617 Staff Development Non 1099	0.00				0.00		
	404700 · Utilities	15,000.00				15,000.00		
		270,533.38						
	Total 400000 · Services and Supplies	270,533.38	82,748.50	2,200.00	0.00	185,584.88		

	<i>Preliminary Budget 24-25</i>	July 2024 - June 2025	Grants Whole Year	OES Engine Deployment	ADD Backs paid from Strike team	Base Budget Both Halfs	Notes 3/29/23 (DEH)
	600000 · Fixed Assets						
	606020 · Buildings & Grounds	24,080.00	0.00		21,800.00	2,280.00	21.8k not approved until earned
	606040 · 606040 Equipment	143,297.00				0.00	Last Year \$8,506 from baseline for Co-pay for potential Capital Equip How much this year?
	6040a Air Compressor Grant		76,213.00			3,630.00	Possible Compressor Grant
	6040r Portable Radios		60,569.00			2,885.00	Possible Portable Radio Grant
		167,377.00					
	Total 600000 · Fixed Assets	160,862.00	136,782.00	0.00	21,800.00	2,280.00	
	Contingency & Reserves						
	7700 Contingency	0.00				0.00	
	7800 Transfer to Reserves	0.00					
		(82,099.09)					
	Total Expense	943,552.61	307,630.50	88,200.00	21,800.00	525,922.11	
	Admin Fee earned from Strike Team			21,800.00			
	Sub Total Admin minus Add Backs			0.00			
		-82,099.09					
		-82,099.09	5,151.50	0.00		(87,250.59)	Negative in Base \$5K needs to put more back into Grant



EL DORADO COUNTY
DEPARTMENT OF TRANSPORTATION
<http://www.eldoradocounty.ca.gov/DOT>

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MAIN OFFICE:
2850 Fairlane Court, Placerville, CA 95667
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LAKE TAHOE OFFICES:
ENGINEERING:
924 B Emerald Bay Road, South Lake Tahoe, CA 96150
(530) 573-7900 / (530) 541-7049 Fax
MAINTENANCE:
1121 Shakori Drive, South Lake Tahoe, CA 96150
(530) 573-3180 / (530) 577-8402 Fax

El Dorado County to Perform Road Work
Mosquito Road Bridge Replacement
Road Closure from May 28, 2024 through August 4, 2024

May 14, 2024

(PLACERVILLE, CA) -- El Dorado County's Department of Transportation (DOT) will be performing structures, drainage, materials deliveries, road maintenance, and bridge maintenance work on Mosquito Road from 0.6 miles north to 0.8 miles south of the Mosquito Road Bridge. The construction work will require full closure of Mosquito Road at the gates beginning Tuesday, May 28, 2024 and continue through Sunday, August 4, 2024, while school is out of session. A detour has been established via Rock Creek Road for which motorists should expect delays and allow extra time for travel.

<u>ROAD</u>	<u>DATES</u>	<u>DURATION</u>	<u>CLOSURE/TRAFFIC CONTROLS</u>
Mosquito Road & Mosquito Bridge (Project Work & Road Maintenance Work)	May 28, 2024 to August 4, 2024	All Day	Closure & Flagging
Mosquito Road Bridge (Bridge Maintenance Work)	July 8, 2024 to July 26, 2024	All Day	Closure

The closure is necessary to ensure motorist and worker safety while the County's Contractor performs drainage system installations, structures concrete placements, materials deliveries, and miscellaneous Contract work for the Project that is on or adjacent to Mosquito Road. The County DOT Road Maintenance Crew will be performing weekly inspections and temporary cold patch repairs on Mosquito Road throughout the summer closure and year. The County DOT Bridge Crew will also be performing annual bridge maintenance work on the Mosquito Road Bridge from Monday, July 8, 2024 through Friday, July 26, 2024 while the roadway is closed.

All work by the County's Contractor, County DOT Road Maintenance Crew, and County DOT Bridge Crew will be left in a condition that will accommodate emergency access at the end of each shift and on weekends in the event of an emergency or evacuation. The exception will be any structural member replacement, by the County DOT Bridge Crew,

will keep the old Mosquito Bridge closed until the bridge is structurally safe to allow access. The County will update Emergency Services in advance and daily if any work is needed that will prevent access. In the event of an evacuation, the Project and bridge maintenance work will shut down to accommodate Emergency Services and public traffic.

During the full closure work, Project activities adjacent to Mosquito Road will continue to require intermittent reversing traffic controls, flaggers, construction signs, changeable message boards, and piloted semi-truck/trailer loads as needed. Various locations of Mosquito Road will utilize these traffic controls at various times and dates from Union Ridge Road to Rock Creek Road and may also include the dirt road access to Quintette Fire Station. Unless there is a public safety concern, traffic stops are intended to be between five (5) to ten (10) minutes maximum. Delays could be up to twenty (20) minutes depending upon traffic of slow-moving equipment and wide loads. Traffic will be released as soon as there is safe travel through the work zones. The public should anticipate delays, drive the posted speed limits, stop for flaggers, and anticipate slowdowns in work zones.

The County sincerely appreciates the cooperation and patience of motorists that use this roadway, and we apologize for any inconvenience as a result of these closures.

For questions regarding this construction, please contact the County's Transportation main line at (530) 621-5900 (select Option 3 for Engineering).