



Mosquito Fire Protection District

Public Finance Committee Meeting
Tuesday February 25, 2025 – 1:30 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
<p>1. Call to Order.</p> <p>Topic/Date: MFPD Finance Committee Meeting February 25, 2025</p> <p>Time: 1:30 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p> <p>Join Zoom Meeting</p> <p>https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</p> <p>Meeting ID: 868 516 5316</p> <p>Passcode: 223344</p> <p>One tap mobile</p> <p>+16699006833,,8685165316#,, *223344# US (San Jose)</p> <p>Dial by your location</p> <p>+1 669 900 6833 US (San Jose)</p> <p>Meeting ID: 868 516 5316</p> <p>Passcode: 223344</p>	<p>D. Blain</p>
<p>2. MFPD Chief Updates</p> <ol style="list-style-type: none">1. Performance progress report needed for FEMA. Completed?2. OPS report3. Equipment inventory for review4. Staffing updates5. Emergency items that need addressed6. Misc Expenses7. Other?	

3. OLD BUSINESS

D. Blain

Audit update. MFPD has contracted with accounting firm of Robert W. Johnson.

NEW BUSINESS.

Committee members.

- David Blain – Chair
- Dan Hunt
- Taffy Warner
- Bill Buhnerkempe
- Karryn Morris
- Chief Dwyer

1. Input/thoughts on Board having a treasurer
2. Preparation for 25/26 Annual Budget. Spearheaded by Chief Dwyer
To initiate draft budget working in collaboration with the Finance Committee.
Need by February meeting.
3. Staffing needs
4. Equipment needs
5. Other

STANDING UPDATES

- **GRANTS**

R & R Grant

Reimbursements

Submissions

Amendment

Grant Coordinator position

50/50 Grant

Regional Grant – Compressors. Submitted in December 2024

Type 6 Fire Engine Grant. Submitted in December 2024

MFPD Financial Review of Monthly Receivables/Expenditures

Review of MFPD Finance Budget 24/25

Review Receivables and expenses

Transfers

Multi-Columns adjustments

Single Column prep

Status of Strike Team submissions

Crozier Fire

Bridge Fire

Adjustments identified for Board Action (if needed)

Ad Hoc Committee Update on Special Projects

Development Fee

Fiscal Operations Guide

Next Meeting:

MFPD Finance Committee Meeting

Friday March 21, 2025 – 1:30 PM

4. ADJOURN

Next Regular Board Meeting - Thursday February 27, 2025 7:00pm



Mosquito Fire Protection District

Public Finance Committee Meeting
Friday January 10, 2025 – 1:30 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 1:34 p.m.</p> <p>Topic/Date: MFPD Finance Committee Meeting January 10, 2025</p> <p>Time: 1:30 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09 Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,, *223344# US (San Jose) Dial by your location +1 669 900 6833 US (San Jose) Meeting ID: 868 516 5316 Passcode: 223344</p> <p>Agenda format may be revised during course of meeting to formalize template categories going forward.</p>	<p>D. Blain</p>

<p>Prospective Committee members identified by David Blain: Dan Hunt, Meredith Blain, Bill Buhnerkempe, Taffy Warner, Karryn Morris, and Chief Dwyer. Board member Linnea Uggla in attendance via Zoom. Dawn Buhnerkempe in attendance in person.</p>	
<p>2. MFPD Chief Updates</p> <p><u>Ops Report</u> – working on upgrading equipment for basic safety and retrieval per new criteria. Full list with cost will be provided next month.</p> <p><u>Equipment inventory</u> and review of upcoming repairs – Assessment has been completed. Awaiting final report in order to prioritize repairs. May be available by MFPD Board meeting.</p> <p><u>List of FF</u> on staff for month/<u>Stipend</u> projections for each FF – combined categories. Will be reducing staffing to 2 FF per shift. Stipend projections will be calculated for next year. Staffing vacant positions discussed. Need to follow policy</p>	<p>E. Dwyer</p>
<p>3. OLD BUSINESS</p> <p>Audit update pending. Should be released this week.</p> <p>NEW BUSINESS.</p> <ol style="list-style-type: none"> 1. Identification of committee members. <ul style="list-style-type: none"> • David Blain • Dan Hunt • Taffy Warner • Bill Buhnerkempe • Karryn Morris • Chief Dwyer 2. Assignment of roles: David Blain as Chair; Meredith Blain as Grants; Recorder for 1/10/25 is Taffy Warner but may be rotating (TBD). 3. Formalization of Meeting dates/times/location: Friday preceding MFPD Board Meeting at 1:30 p.m. at MFPD Station 8801 Rock Creek Rd. 4. Formalization of Agenda Template – work in progress <p>PREPARATION FOR 25/26 ANNUAL BUDGET.</p> <p>Chief to initiate draft budget working in collaboration with Finance Committee. Will have draft available for February meeting.</p> <p>STANDING UPDATES</p> <ul style="list-style-type: none"> • GRANTS <ul style="list-style-type: none"> R & R Grant <ul style="list-style-type: none"> Reimbursements: Received QR1 & QR2 Stipend/Per Call Submissions: QR1 & QR2 Expenditures ready to submit and with Didi. QR3/4 being compiled. Amendment: Not started pending coordination of data from Year 1. Grant Coordinator position: Discussed options and timelines. 50/50 Grant – Received Notification of Award. Regional Grant – Compressors. Submitted in December 2024. Pending. Type 6 Fire Engine Grant. Submitted in December 2024. Pending. <p>MFPD Financial Review of Monthly Receivables/Expenditures Review of MFPD Finance Budget 24/25:</p>	<p>D. Blain</p>

- Monthly MFPD Financials reviewed.
- Review Receivables and expenses from EDC records.
- Identified areas requiring adjustment:
 - Transfers: from multiple categories
 - Multi-Columns adjustments
 - Single Column prep

To be formulated for presentation at MFPD Board Meeting.

Status of Strike Team submissions

Crozier Fire – submitted; pending

Bridge Fire - waiting for submission period to open

Ad Hoc Committee Update on Special Projects

Development Fee – Chief and Taffy met with EDC. New criteria regarding NEXUS studies. Reviewed process for requesting funds. Chief developing baseline data.

Fiscal Operations Guide- in progress. Low priority.

Next Meeting:

MFPD Finance Committee Meeting

Friday February 21, 2025 – 1:30 PM

Mosquito FPD Station 75

4. ADJOURN

Next Regular Board Meeting - Thursday January 16, 2025 7:00pm