

MOSQUITO FIRE PROTECTION DISTRICT

Minutes Regular Meeting, Thursday, April 13th, 2017 7:00 pm

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

1. Call to Order 7 PM

2. Roll Call & Announcement of Quorum. *Present Joe Snyder, Ralph Hern, Gene Swystun, Teresa Stuart, Barb Mikel. Quorum.*

3. Pledge of Allegiance

4. Approval of Agenda. *President Stuart proposed to move the guest speaker ahead of the chiefs' report and wanted to correct the date for the Issue paper for the Budget and CIP workshop to 2017 and the date for the report for expenditures from 04-07-2016 to 04-07-2017. Motion to approve agenda -with the proposed changes- by Barbara Mikel, second by Gene Swystun. Ayes: Directors Snyder, Hern, Swystun, Stuart and Mikel.*

Nos: 0

Abstain: 0

5. Public Comment. Public may address the Board on any District related item not included in this agenda. Comments should be limited to three (3) minutes in duration.

6. Approval of Minutes

6.1 Minutes Regular Meeting March 9th, 2017. *Director Hern proposed to create a space on the MFPD website specifically for the Chiefs' Reports and have the minutes refer the public to this site, instead of adding the Chiefs' report to the minutes. Motion to approve by Joe Snyder, second by Gene Swystun. Ayes: Directors Snyder, Hern Swystun, Stuart and Mikel.*

Nos: 0

Abstain: 0

6.2 Minutes Special Meeting March 21st, 2017. *Motion to approve by Barbara Mikel, second by Gene Swystun. Ayes: Directors Snyder, Swystun, Stuart and Mikel.*

Nos: 0

Abstain: Ralph Hern due to absence.

6.3 Minutes Special Meeting April 4th, 2017. *Motion to approve by Joe Snyder, second by Gene Swystun. Ayes: Directors Snyder, Hern, Swystun, Stuart and Mikel*

Nos: 0

Abstain: 0

7. Fiscal Items:

7.1. Approval of Treasurer's Report as of April 08 2017. *Motion to approve by Ralph Hern, second by Joe Snyder. Ayes: Directors Snyder, Hern, Swystun, Stuart and Mikel.*

Nos: 0

Abstain: 0

7.2. Approval of Expenditures 04-06-2017. *Motion to approve by Joe Snyder, second by Gene Swystun. Ayes: Directors Snyder, Hern, Swystun, Stuart and Mikel.*

Nos: 0

Abstain: 0

Approval of Expenditures 04-07-2017. *Motion to approve by Joe Snyder, second Gene Swystun. Ayes: Directors Snyder, Hern, Swystun, Stuart and Mikel.*

Nos: 0

Abstain: 0

8. Informational Items: Correspondence & Communication

8.1. Marty Hackett from JPA will address the board regarding the Half Time Medic Unit.

Mr. Hackett is the Executive Director of JPA and addressed the potential and benefits of Mosquito Fire Protection District posting a half time medic unit/ staffed ambulance.

2 Paramedics and 2 EMT's will be required for 12 hour coverage. With our aging community and increase of recreational tourism, it is anticipated that there will be an increase need for a Medic Unit. Advantage to MFPD will be that 10k per year will be paid by JPA to MFPD for Admin fees, and also 20K for rent and utilities which will be between \$2000. to \$2500. per month. All cost relating to salaries, benefits and overhead expenses will be covered by JPA. Added benefits, staff development and training. For the MFPD station the increased personnel will create more flexibility in response capabilities. The staffed ambulance will be available for any kind of transport, 911 call, IFT (Inter facility transport) core coverage etc.

Chief Dwyer is a voting member of JPA. Next step: Submit application for an Ambulance.

8.2 Chiefs' Report:

I. The Department

In the continuing effort to modernize the District, there is a considerable logistical and legal need to update our call report writing systems. Current law requires maintenance of these types of records for 4 years. Currently reports are written by hand on an out dated report record. The Hard Copies are then stored which can take up considerable space. The reports do not list NFIRS or CAIRS coding.

Image Trend is the current provider for the EPCR (Electronic Pre-Hospital Care Report) platform, the other County Fire Agencies are considering the expansion of Image Trend into an all hazards report writing system that is CAIRS (California All Hazard Reporting System) and NFIRS (National Fire Incident Reporting System) compliant, the County JPA Covers the cost for EPCR, the expansion will require buy in from end user Fire Agencies, the cost of the expansion will not be covered by the JPA.

County JPA will be providing Tablets for EPCR medical reporting at no cost to the District. I have contacted a vendor "Fire Rescue Systems" to provide information and demonstration for their Report Software that can document all hazard reports, Apparatus and Equipment Maintenance, staffing and scheduling.

Fire Rescue Systems has excellent ratings and is highly recommended by end user agencies.

II. The Station

We received an estimate for a Tesla Style Card Key lock for the front door of the Station for \$1200. No order has been made I would like to receive input from the board on the purchase. I believe that for the security of the station this lock system is necessary, however with the financial expenditures of this budget year, I believe this could be delayed until the next fiscal year. The Breathing Air Compressor is required to have a system service and air sampling test on an annual basis, our SCBA regulators also require annual flow testing. This service for both Breathing Air Compressors and SCBA has not been done for more than 3 years. We have contacted LN Curtis and Son, and Bauer Compressor Services for an estimate. LN Curtis can service both the breathing air compressor and SCBA Regulators, we have not yet received an estimate for the service from LN Curtis. Bauer will only service the compressor, they gave a cost estimate of \$1150, but are not available until after July 1, 2017.

III. INFORMATION:

1. The JPA is seeking a host agency for a half time Paramedic Ambulance. I have invited Marty Hackett to tonight's Board Meeting to provide an accurate view of the responsibilities of the Host Agency and what are the JPA's responsibilities. I believe the half time Paramedic Ambulance would provide a greater response capability for the MFPD.
2. We continue to hold discussions about possible consolidation with Garden Valley Fire. There does not seem to be any forward momentum, however we are discussing ways to increase funding to both districts and possible cost sharing.

IV. Equipment:

Engine 75 is in good shape. **E275** Had the tank leak repaired. The repairs were performed under warranty, there was no cost to the District.

T75 is in good shape.

Still no information on the Grant to replace WT375

Command 75 is out of service indefinitely. I continue to use my POV to respond to emergencies here in the district, and conduct district business in the county

Utility 75 Is in service and in relative good shape for its age

Fire Hose

Per OSHA, NFPA regulations and Manufacturer recommendations, In-service Safety dates are for 20 years. We have 8 lengths of hose that comply. Most of our Structural hose is at best 10 years beyond service dates. We have hose in service that dates back to 1977. Our newest hose has a manufacture date of 2008.

We have 50 lengths of 2.5" hose out of safety compliance and lost 12 lengths of 2 1/2 inch hose to failure during testing. Quotes received from LN. Curtis and Son, provides information on potential cost of replacement at:

1.5" Hose vulcanized double jacketed \$115.00 per 50' length.
1.75" Hose vulcanized double jacketed \$129.00 per 50' length. 2.5" Hose vulcanized double jacketed \$179.00 per 50' length. 5" Large Diameter, Rubber Hose with Stortz connection \$599

per 100' length.

Currently our hose configuration and supply is limited to 2.5 supply. As we begin the process of replacing our hose we should include LDH Supply Line. This would provide for greater fire flow with a considerably lowered friction loss. Our Hydrants in the upper portion of the district that flow at a 40 PSI discharge cannot support dual 2.5" lines greater than 500 feet. Being that there is no pattern for contiguous hydrant location our hose lays can potentially be more than 800 feet. Employing LDH supply lines would be like moving the hydrant to the fire. Water Tender ops may be limited due the availability of a qualified driver operator.

Rescue and Extrication Equipment

We had to purchase Rope rescue hardware for our rescue systems. The rope rescue cache was missing several key components and had equipment that did not meet current standards. Our Rescue and Extrication equipment is aging and should be budgeted for future replacement. Newer systems have Combi-tools that no longer require power plants, and can deliver the cutting and spreading strength necessary and are more cost effective.

V. Request for Emergency Service

Since the beginning of the year we have had 72 requests for service.

<u>Storm</u>	<u>Medical</u>	<u>Public Assist</u>	<u>Fire</u>	<u>MVA</u>	<u>Hazardous Condition</u>
26	17	20	1	4	4

RECESS: 8:25 PM Call for a 5 minute recess.

CALL TO ORDER: 8:30 PM Director Gene Swystun excused himself due to family commitments.

9. Agenda Items:

- 9.1 Issue Paper:** Schedule Workshop for the FY 2017/18 Budget and Review current Capital Improvement Plan. *It was determined that the Board needs to have a preliminary budget meeting on April 29th at 10 AM. Motion to approve this workshop meeting by Joe Snyder, second by Barbara Mikel. Ayes: Directors Hern, Snyder, Stuart and Mikel. Nos: 0 Absent: Gene Swystun*
- 9.2 Issue Paper:** Review and Update if necessary District Policy 2-07: Use of the District Credit Card. *After discussion, it was determined that an extensive re-write of the policy was necessary. President Stuart directed that staff re-write Policy 2-07 to reflect the current practices. Item tabled until new Policy draft prepared.*

9.3 Issue Paper: Approval to Purchase new Command Vehicle. *Chief Dwyer presented cost estimates and a desirable equipment list for the Board's consideration. Consensus was that this item should be dealt with during Budget Workshop.*

9.4 Issue Paper: Approval to submit a proposal to the El Dorado County Emergency Services Authority to fund a part-time ambulance in the District. *Marty Hackett, Executive Director of EDC ESA noted to the board that they (EDC ESA) were accepting proposals from West Slope Fire Districts to staff and house a 12-hour, paramedic staffed ambulance. The personnel would be District employees but fully funded by EDC ESA. Motion to direct Chief Dwyer to prepare the necessary paperwork by Ralph Hern, second by Joe Snyder. Ayes: Directors Hern, Snyder, Stuart and Mikel.*

Nos: 0

Absent: *Gene Swystun*

9.5 Issue Paper: Proposal to purchase software that would permit the District to electronically prepare Emergency Response Reports. *At the request of Chief Dwyer this item was tabled pending additional research.*

10. Committee Reports

Ad Hoc Committee Report:

1. Parcel Fee Adjustment Committee (Directors Hern and Snyder) *Still in the formation process*
2. Consolidation Committee (Directors Stuart and Mikel) *Nothing new to report. Reviewing history for consideration.*
3. District Grants Committee (Director Swystun) *Gene Swystun asked to defer until next meeting.*

11. Directors Informational Only. *Per Ralph Hern; the mailbox project is a no go. Too many requirements from the Post Office.*

12. Adjournment 9:10 PM

Motion to Adjourn by Joe Snyder, second by Ralph Hern.