



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, April 24, 2025 – 7:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
<p>1. Call to Order.</p> <p>Topic/Date: MFPD Board Meeting April 24, 2025</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	L. Ugkla
<p>2. Roll Call & Quorum announced</p>	L. Ugkla
<p>3. Pledge of Allegiance.</p>	L. Ugkla
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p>Join Zoom Meeting https://us06web.zoom.us/j/82791850124?pwd=0Jl7WRfKKvma6gvZ0qilE9BhpKtCxE.1 Meeting 827 9185 0124 Meeting passcode 668735</p>	L. Ugkla

CONSENT CALENDAR ITEMS

- 5.1 Approval of Expenditures- Expenses 2025 Mar 10
Approval of Expenditures- Expenses 2025 April 14

- 5.2 Minutes: 2025 March 27

L. Ugkla

6. Issue Items

- 6.1 Update on Board Vacancy
- 6.2 Agenda Item on Decorum
- 6.3 Hiring of Grant Coordinator and Captain Update
- 6.4 Approval of updated Budget 24/25 single column
- 6.5 Approval of Budget transfers
- 6.6 MFPD Printing

L. Ugkla
L. Ugkla
L. Ugkla
D. Blain
D. Blain
L. Ugkla

7. Committee Reports

- 7.1 Finance Committee
- 7.2 District Auxiliary Mosquito

D. Blain
M. Blain

8. Director's Comments.

9. Adjourn.

Next Meeting: Thursday May 22, 2025

Dedicated to Our Community

Mosquito Fire Protection District Bills for U.S. Bank El Dorado Co

Name	Num	Amount	Terms	Date	March 10, 2025	Split	Memo	Name Address
Mar 10, 25								
1080	8038865	239.59	MFPD03102025	03/10/2025	404022	· Uniforms	8038865 Boots r&r	U.S. Bank
1080	66139025	120.00	MFPD03102025	03/10/2025	404539	· Software License	66139025 Starlink	U.S. Bank
1080	27910175	239.88	MFPD03102025	03/10/2025	404539	· Software License	27910175 Adobe annual renewal	U.S. Bank
1080	10157406	124.00	MFPD03102025	03/10/2025	404539	· Software License	10157406 Microsoft	U.S. Bank
1080	93007860	953.04	MFPD03102025	03/10/2025	404700	· Utilities	93007860 PG&E	U.S. Bank
1080	5467506	120.00	MFPD03102025	03/10/2025	404539	· Software License	5467506 Streamline	U.S. Bank
1080	41154283	107.43	MFPD03102025	03/10/2025	404260	· Office Expense	41154283 Office supplies	U.S. Bank
1080	801223048	30.00	MFPD03102025	03/10/2025	404539	· Software License	801223048 Microsoft	U.S. Bank
1080	66936092	30.00	MFPD03102025	03/10/2025	404539	· Software License	66936092 Microsoft	U.S. Bank
1080	42210917	17.20	MFPD03102025	03/10/2025	404260	· Office Expense	42210917 Office supplies	U.S. Bank
1080	70104276	30.00	MFPD03102025	03/10/2025	404539	· Software License	70104276 Microsoft	U.S. Bank
1080	77401168	176.98	MFPD03102025	03/10/2025	404700	· Utilities	77401168 EDC Water bill	U.S. Bank
1080	71557504	8.57	MFPD03102025	03/10/2025	404260	· Office Expense	71557504 Calendar	U.S. Bank
1080	84898694	19.99	MFPD03102025	03/10/2025	404539	· Software License	84898694 Adobe	U.S. Bank
1080	30664347	4.31	MFPD03102025	03/10/2025	404539	· Software License	30664347 Aplus	U.S. Bank
1080	41205178	52.20	MFPD03102025	03/10/2025	404260	· Office Expense	41205178 Staples	U.S. Bank
1080	43789067	161.73	MFPD03102025	03/10/2025	404085	· Refuse Disposal	43789067 EDC Disposal	U.S. Bank
1080	52171076	17.23	MFPD03102025	03/10/2025	404161	· Veh Maint. Parts Direct Charge	52171076 C&H motor parts	U.S. Bank
1080	19000106	747.00	MFPD03102025	03/10/2025	404161	· Veh Maint. Parts Direct Charge	19000106 Truck Repair	U.S. Bank
1080	100567050	100.00	MFPD03102025	03/10/2025	404606	· Fuel Purchases	100567050 Fuel	U.S. Bank
1080	42211713	64.63	MFPD03102025	03/10/2025	404260	· Office Expense	42211713 Office supplies	U.S. Bank
1080	75431441	40.01	MFPD03102025	03/10/2025	404606	· Fuel Purchases	75431441 Fuel purchase	U.S. Bank
1080	38223135	103.38	MFPD03102025	03/10/2025	404500	· Special Dept. Expense	38223135 Batteries	U.S. Bank
1080	11500037	425.00	MFPD03102025	03/10/2025	404022	· Uniforms	11500037 Cleaners	U.S. Bank
1080	18203393	59.50	MFPD03102025	03/10/2025	404539	· Software License	18203393 Getsling	U.S. Bank
Mar 10, 25		<u>3991.67</u>						

Mosquito Fire Protection District Bills for All Vendors

April 14 - 15, 2025

Name	Num	Amount	Terms	Date	Split	Name Address	Memo
Apr 14 - 15, 25							
10938	48922025	110.00	MFPD04142025	04/14/2025	404144	Maint. Computer System/Software Action computers	48922025 IT security
10938	49082025	86.20	MFPD04142025	04/14/2025	404539	Software License Action computers	49082025 IT Security software
1965	11745	455.00	MFPD04142025	04/14/2025	404322	Medical & Sobriety Exam ADM Advanced Drug	11745 Medical screening New Vol r&r grant
2425	832831	733.54	MFPD04142025	04/14/2025	404021	Fire Turnouts Advantage Gear, Inc	832831 New Vol. r&r grant
2425	834381	17.11	MFPD04142025	04/14/2025	404021	Fire Turnouts Advantage Gear, Inc	834381 New Vol ff r&r grant
2640	9154495359	543.25	MFPD04142025	04/14/2025	404420	Rent & Lease Equipment Airgas USA LLC	9154495359 Airgas Refill 11 Cylinders
61	23271110	171.15	MFPD04142025	04/14/2025	404040	Telephone Co. Vendor Payments AT&T 9391083657 Address 3	23271110 #9391083657 AT&T
11071	37133575	106.00	MFPD04142025	04/14/2025	404087	Pest control Clark Pest Control	37133575 Pest Control
4461	32625311	311.03	MFPD04142025	04/14/2025	404200	Medical, Dental & Lab Supplies Edward Dwyer	32625311 Reimb. ED Stryker battery
4461	57932025	48.00	MFPD04142025	04/14/2025	404606	Fuel Purchases Edward Dwyer	57932025 Fuel C7500
4461	251867	144.55	MFPD04142025	04/14/2025	404500	Special Dept. Expense Edward Dwyer	251867 CE Solutions training r&r grant
9140	14111	730.94	MFPD05202024	04/14/2025	404140	Maint. Equipment Failsafe Testing LLC	14111 Annual Ladder Testing
12019	25032025	25.00	MFPD04142025	04/14/2025	404500	Special Dept. Expense Heide Glockner	25032025 Reimb Nat'l Registry
4941	378676	2738.04	MFPD04142025	04/14/2025	404606	Fuel Purchases Hunt & Sons	378676 Bulk Fuel
7859	1074047	1.00	MFPD04142025	04/14/2025	404700	Utilities Hunts Propane Services	1074047 Propane Tank rental
7859	1074048	90.00	MFPD04142025	04/14/2025	404700	Utilities Hunts Propane Services	1074048 Tank Rental
7859	6272025	576.40	MFPD04142025	04/14/2025	404700	Utilities Hunts Propane Services	6272025 Propane
4984	1541330	672.53	MFPD04142025	04/14/2025	404324	Medical Dental Lab Life Assist Inc	1541330 Medical supplies
4984	1382737	-85.52	MFPD04142025	04/14/2025	404324	Medical Dental Lab Life Assist Inc	1382737 Items not shipped
4984	1556145	973.92	MFPD04142025	04/14/2025	404324	Medical Dental Lab Life Assist Inc	1556145 Zoll Supplies
Apr 14 - 15, 25		<u>8448.14</u>					



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, March 27, 2025 – 7:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 7 PM</p> <p>Topic/Date: MFPD Board Meeting March 27, 2025</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	L. Ugkla
<p>2. Roll Call & Quorum announced. Board Directors present: Karryn Morris, David Blaine, Kirk Bronsord and Linnea Ugkla.</p>	L. Ugkla
<p>3. Pledge of Allegiance.</p>	L. Ugkla
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p><i>Motion to approve Agenda and Consent Calendar by Director Blaine, second by Director Linnea Ugkla. Ayes: Directors Blaine, Ugkla, Morris and Bronsord. Noes: 0</i></p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</p>	L. Ugkla

Meeting ID: 868 516 5316

Passcode: 223344

Zoom will use a different account next meeting.

CONSENT CALENDAR ITEMS

- 5.1 Approval of Expenditures- Expenses 2025 February 24
- Approval of Expenditures- Expenses 2025 February 25
- Approval of Expenditures- Expenses 2025 February 27

- 5.2 Minutes: 2025 February 27

6. Issue Items

- 6.1 Update on Board Vacancy. *Board Director vacancy will be posted by April 1st and the deadline for applications is April 17th, 2025 end of business day. A special meeting will be held on Monday April 21st to meet and greet with candidates.*
- 6.2 Agenda Item on Decorum by Chief. *Director Morris will review the policies related to decorum, with Chief Dwyer, to determine what updates could be made.*
- 6.3 Hiring of Grant Coordinator and Captain Update. *There were 10 applicants of which 3 applicants were fully qualified. The 3 candidates will have site visits in the coming weeks.*

7. Committee Reports

- 7.1 Finance Committee
- 7.2 District Auxiliary Mosquito
- 7.3 Support Group

L. Ugcla

D. Blain

E. Dwyer

E. Dwyer

D. Blain
M. Blain
T. Warner

8. Director's Comments.

9. Adjourn.

Next Meeting: Thursday April 24, 2025

Dedicated to Our Community



**Mosquito Fire Protection District
8801 Rock Creek Road
Placerville, California 95667
(5300 626-9017)**

Agenda Item

Meeting Date: March 24, 2025

Title: Expectations and standards for decorum during Board meetings.

Summary: To establish rules in which the public and board of directors, must follow during any period of open comments

During any Recommendation: To maintain decorum, I recommend that the Mosquito Fire Protection District Board of Directors create policy that establishes an expectation of courtesy, limiting potential disciplinary statements directed at staff. To also establish rules beyond current policy, during any period of open forum which the public may direct comments to the Board of Directors. To also establish a method and modus during public comment to ensure a more streamlined process, to allow all who wish to comment, have that chance.

Thank you for your consideration.

**Edward Dwyer
Fire Chief
Mosquito Fire Protection District**

Mosquito Fire Protection District
Prelim Budget 2024-2025
July 2024 through June 2025

Revenue		
0001 Real Carry not previously in budget		(109,992.50)
0100 · Prop Tax Curr Secured		184,763.00
0110 · Prop Tax Curr Unsecured		3,637.00
0120 · Prop Tax Prior Unsecured		0.00
0130 · Unsecured Prop Tax Prior		100.00
0140- Supplemental Taxes		4,000.00
0150- Supplemental Prior		300.00
1175 · Special Tax Direct Assessments		188,000.00
0360- Penalties		3,000.00
0400 - Rev Interest		3,008.44
0430 · Development Fee		0.00
4400 · Rev Interest		0.00
0820 · ST Homeowner Prop Tax relief		1,134.00
0880 ST Other		0.00
1060 Grants		219,250.50
1128 Federal: USDA (Strike teams)		250,000.00
1321 Transfer from Reserves (Allocated)		74,530.10
1350 Transfer from Reserves (Unallocated)		0.00
1744 Misc Inspections or Services		0.00
1940 Misc Revenue		224,249.01
1942 Misc Reimbursement		4,805.60
Total Revenue		1,090,803.96
Expense		
300000 · Salaries and Employee Benefit		
303000 · Perm Employees/Elect Official		85,781.00
303001 · Temporary Employees		41,859.75
303002 · Overtime		89,032.00
303004 · Stipends		304,039.00
303020 · Retirement		2,097.00
303021 · O.A.S.D.I.		29,245.48
303022 · Medi Care		6,840.45
303030 · Vacation, Sick, Holiday		8,211.00
303040 · Health Insurance		9,000.00
303041 · Unemployment Insurance Employer (S		11,515.00
303060 · Workers' Compensation Employer		62,747.00
Total 300000 · Salaries and Employee Benefit		650,367.68
400000 · Services and Supplies		
404021 · Fire Turnouts		12,875.00
404022 · Uniforms		16,000.00
404040 · Telephone Co. Vendor Payments		1,700.00
404043 · Dispatch Fees-Contract		2,000.00
404060 · Food & Food Products		1,775.75
404080 · Household Expense-Station Supplies		125.00
404083 - Laundry		100.00
404084 - Expendable Equipment		50.00
404085 · Refuse Disposal		2,000.00
404087 · Exterm / Fumgn Services		1,200.00
404100 · Insurance Premium		52,530.10
404140 · Manut. Equipment		1,900.00
404144 · Maint. Computer System/Software		1,500.00
404145 · Maint. Equipment Parts		200.00
404160 · Veh. Maint. Outside labor		3,313.08
404161 · Veh Maint. Parts Direct Charge		57,600.00
404164 · Veh Maint. Tires & Tubes		6,000.00
404180 · Maint Building & Improvements		3,250.00
404183 · Maint. Grounds		200.00
404197 - Maint Building Supplies		1,300.00
404200 · Medical, Dental & Lab Supplies		1,000.00
404220 · Memberships		4,200.00
404260 · Office Expense		2,000.00
404261 · Postage		250.00
404263 · Subscription Newspaper Journals		100.00
404300 · Professional & Specialized Serv		23,950.00
404304 * Agency fee County/ Lafco		410.00
404305 · Audit & Accounting Services		8,400.00
404313 · Legal Services		5,000.00
404322-Medical Exams		4,000.00
404324 · Medical Dental Lab Supplies		500.00
404400 · Publications & Legal Notices		500.00
404460 · Equip. Small tools & Instrument		1,650.00
404463 - Equipment Telephone Radio		150.00
404500 · Special Dept. Expense		18,423.00
404502 · Educational Materials		200.00
404507 · Fire & Safety Supplies		500.00
404539 - Software License		14,465.60
404606 · Fuel Purchases		27,600.00
404609 · Staff Development		6,636.75
404700 · Utilities		15,000.00
Total 400000 · Services and Supplies		300,554.28
600000 · Fixed Assets		
606020 · Buildings & Grounds		42,765.00
606040 · 606040 Equipment		44,515.00
Total 600000 · Fixed Assets		87,280.00
Contingency & Reserves		
7700 Contingency		12,583.19
7800 Transfer to Reserves		40,018.81
Total Expense		1,090,803.96
		0.00

FY 2024-2025 MQT Budget Adjustments/Transfer Summary- 4/19/2025

From Sub-Object	Amount		To Sub-Object	NOTES
1940 misc revenue	\$40,018.81	➤	7800 transfer to reserves	For Crozier, OES pre Sept 2024
		➤		
Monies earned by strike team for equip deployment		➤	Monies earned by strike team for equip deployment to equip reserves per policy	For 3 deployment received for equip
		➤		
		➤		
		➤		
		➤		
		➤		
404040 telephone	\$1,440	➤	404539 software license	Budget under one category paid to other. Wireless internet
		➤		
404040 telephone	\$1,020	➤	404539 software license	Budget under one category paid to other. Streamline Web
		➤		
404040 telephone	\$1,200	➤	404539 software license	Grant money budget under one category paid in other. Media Mark
		➤		
404021 Fire turnouts	\$10,000.00	➤	404022 Uniforms	Grant money budget under one category paid in other. Turnouts billed incorrectly
		➤		
		➤		

MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road
Placerville, CA 95667
(530) 626-9017

Agenda Item Issue Paper

Meeting Date: April 24, 2025

Title: MFPD Printing

Summary:

The Printer currently being used is under a service contract that cost us near \$2,000 last year, and is slated to increase by 20% this year if something is not done by April 30. .

02/24/2025 4615906 Xerox copier	02/24/2025	420.64	2000
02/04/2025 4461153 Xerox Printer	02/04/2025	47.74	2000 ·
12/05/2024 4461153 Xerox QTR charge	12/05/2024	501.86	2000 ·
10/01/2024 4291130 Copier Quarterly	10/01/2024	453.05	2000 ·
07/30/2024 4130902 Copier Quarterly	07/30/2024	457.36	2000 ·
02/29/2024 3942772 Copier Quarter fee	02/29/2024	494.52	2000 ·

The Department currently uses both a Color Lazer Printer, and a Color Desk Jet that uses Cartridges to print.

Tank Printer uses ink you pour into the ink tank. Cost for the refills range from \$10 for a set to \$66 for 3 sets depending on Model / Manufacture. [Con -> tank printers need to be used regularly or the Ink will dry up. A few times per week minimum]

Tank Printers with duplex Scan and Copy seem to cost approximately:

Epson Eco Tank ET-4800	\$240
Epson Eco Tank ET-15000 (13x19 printing)	\$550
Canon G7020 Super Tank	\$229
Canon TR*620a	\$139

Recommendations

- 1) Decide to do something before this bill increases.
- 2) Pick someone and authorize them to cancel the Xerox Contract so it does not renew it, and have them purchase a replacement Printer.
- 3) Consider not using the color laser printer any longer and replacing it and the currently used Desk Jet Printer with 2 Identical Tank Color Jet Printers.
- 4) Putting both Printers on the Network so that they both get used regularly.