



Mosquito Fire Protection District

Board of Directors Meeting
 Thursday June 14th, 2018 - 7:00 p.m.
 Mosquito Fire Station 75
 8801 Rock Creek Road, Placerville, Ca 95667

MINUTES

Item	Presenter
<p>1. Call to Order, Roll Call & Quorum announced. 7 PM Present Directors Morris, Hern and Mikel. We have quorum. Absent Director Snyder. Director Snyder has resigned effective June 14, 2018.</p>	R. Hern
<p>2. Pledge of Allegiance.</p>	R. Hern
<p>3. Approval of Agenda. Motion to approve agenda with amendment to remove item 10.10 by Director Morris, second by Director Mikel. Ayes: Directors Morris, Hern and Mikel. Noes: 0 Abstain: 0</p>	R. Hern
<p>4. Adjourn to closed session. 7:03 PM <i>Pursuant to Government Code Section 54957, the Board will review letters of interest from persons desiring appointment to the MFPD Board to fill the position created by the resignation of Director Swystun.</i></p>	R. Hern
<p>5. Reconvene to open session and report of closed session, appointment and taking the Oath of Office of new Director. 7:17 PM . <i>The Board reviewed letters of interest and unanimously agreed to appoint Bill Buhnerkempe as a new Board Member. New Director Buhnerkempe accepted the appointment and took the Oath of Office. The Board has decided to finish off the year with 4 Board members.</i></p>	R. Hern S. Fields
<p>6. Approval of Meeting Minutes</p> <p>6.1 Special Board of Directors Meeting GVFPD and MFPD Consolidation Joint Workshop May 8th, 2018. <i>Informational report by Director Hern. All board members present at the meeting were in agreement to continue talks and schedule another meeting.</i></p> <p>6.2 Regular Board Meeting, May 10, 2018. <i>Motion to approve by Director Morris, second by Director Mikel. Ayes: Directors Hern, Mikel and Morris. Noes:0 Abstain: Director Buhnerkempe.</i></p>	R. Hern
<p>7. Public comment Public May address the board on any District related item not included in this agenda. Please limit your comments to more than to 3 minutes in duration.</p>	R. Hern

<p><i>The Fire Safety Council President announced that they are planning to apply for a tree mortality grant and requested assistance from the MFPD board and Chief Dwyer to provide information that can enhance the requirements of the grant application. The Council was asked to work with Chief Dwyer.</i></p>	
<p>8. Fiscal Items</p> <p>8.1 Approval of Treasurer's Report 06-11-2018. <i>The MFPD Board president appointed the current Treasurer Director Mikel as Vice President of the board, and appointed Director Morris as the new Board Treasurer. Board concurred. Motion to approve by Director Morris, second by Director Buhnerkempe. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>8.2 Approval of Expenditures Expenses 06-04-2018. <i>Motion to approve by Director Mikel, second by Director Morris. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>8.3 Approval of Expenditures Expenses 06-05-2018. <i>Motion to approve by Director Morris, second by Director Mikel. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p>	<p>B Mikel</p>
<p>9. Informational items: Correspondence and Communication</p> <p>9.1 Chiefs' Report.</p> <p>I. The Department:</p> <p>1. <i>During the month of May, the district was staffed with Firefighter Paramedics 26 days.</i> <i>During periods of Red Flag Weather, the Station will be staffed with at least one Firefighter or myself to ensure immediate response of equipment and resources.</i></p> <p>II. Personnel: <i>If staffing permits, we will have personnel attend control burns at Bachi Ranch. This will build on their Wildland Firefighting skills and increase their knowledge of large scale firing operations.</i></p> <p>III. Information</p> <p>1. <i>CALFIRE has placed a ban on all outside burning, except those fires used for warming and cooking, these fires must be in designated camp grounds. Please do not leave any fire unattended, and ensure they are completely extinguished.</i></p> <p>2. <i>Diamond Springs Fire has purchased and are now using SCOTT SCBA's. They have generously offered to surplus their Draeger SCBA's to us. The Draeger SCBA's are less than three years old, have light weight composite bottles and heads up display. These units generally sell new for \$5,000, used they can retail for about \$2,300. We will be receiving 18 units, 10 spare bottles, and 20 masks.</i></p> <p>3. <i>On June 10, our personnel assisted community members in clearing debris and cleaning out the property of elderly residents who could not afford and are not physically capable to do the work.</i></p> <p>4. <i>June 9th, the MVFA Annual Yard Sale was held here at the Fire Station and was very successful.</i></p> <p>5. <i>July 4. The Fire Station will be staffed for 24 hours.</i></p> <p>6. <i>Please, if you are enjoying the water at Rock Creek, Finnon or any other water venue, please make sure that children have Personal Flotation Devices on.</i></p>	<p>E. Dwyer</p>

<p>Public Assist: 10 Traffic Collision 0 Fire/Smoke Check/ Debris Burns 1 Fire Alarms 0 Support Group 1 Call outs 1 Electrical Hazards 0 Welfare Check 1 Move up and Cover: 0</p>	
<p>9.2 Correspondence & Communication.</p> <p>9.3 Ad Hoc Committee Reports</p> <p>a. Parcel Assessment Review Committee. <i>Director Morris is now heading up the Parc committee. Board President Hern appointed Director Buhnerkempe to be the second chair for this committee. The committee had 2 meetings to refine a survey to be send out to the public, and is proposing to merge this survey with the Garden Valley survey on consolidation for convenience sake. The committee also discussed all methods of distributing this survey to reach the maximum amount of residents.</i></p> <p>b. Services Consolidation Committee. <i>Will present this report on action item 10.5.</i></p> <p>c. Grant Coordination Committee. <i>No update on the grant.</i></p>	<p>R. Hern</p> <p>K. Morris</p> <p>B. Mikel</p> <p>E. Dwyer</p>
<p>10. Action items:</p> <p>10.1 Accept or Reject Resolution 18-02 setting the Proposition 4 spending limitation at \$275,027.20 for FY 2018-2019. <i>Motion to approve by Director Hern, second by Director Mikel. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>10.2 Accept or Reject the proposed Preliminary FY 2018-2019 Budget for the District. <i>Motion to approve by Director Morris, second by Director Hern. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>10.3 Accept or Reject Policy 2-02 Compensation, continued from May meeting. <i>Motion to approve by Director Morris, second by Director Mikel. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>10.4 Accept or Reject a “Letter of Agreement” between the District and Robert W. Johnson Accountancy Corporation for the purpose of conducting the District’s annual, independent audit for FY 2017-2018. <i>Motion to approve by Director Hern, second by Director Mikel. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>10.5 Accept or Reject Garden Valley Fire Protection District – Mosquito Fire Protection District Survey. <i>Changes to survey; change Question 1 to a 2-part question; 1. Do you live here Mosquito/Swansboro? Yes or no. 2. Do you own</i></p>	<p>R. Hern</p> <p>B. Mikel</p> <p>B. Mikel</p> <p>R. Hern</p> <p>B. Mikel</p>

<p><i>property in Mosquito Fire Protection District? Yes or no. Question 3 needs to be removed. Question 10; add services to the amounts, use PARC survey item #2 for verbiage. Question 16; at the end of the title verbiage replace 'tax measure' with 'assessment increase'. Question 18; change verbiage to tax assessment. Motion to approve with changes by Director Morris, second by Director Mikel. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p>	
<p>10.6 Accept or Reject donation of Draeger SCBA's and provide a letter of Indemnification. <i>Director Hern will draft the letter. Motion to approve by Director Mikel, second by Director Morris. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p>	E. Dwyer
<p>10.7 Accept or Reject authorization to submit a bid, maximum amount of \$15,000.00, for purchase of an Ambulance from the North Tahoe Fire Department. <i>Motion to approve by Director Hern, second by Director Mikel. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p>	E. Dwyer
<p>10.8 Accept or Reject authorization to submit a bid, maximum amount of \$25,000.00, for purchase of a 1998 Seagrave Fire Engine from the North Tahoe Fire Department. <i>Motion to approve by Director Hern, second by Director Mikel. Ayes: Directors Morris, Mikel and Buhnerkempe. Noes: Director Hern Abstain: 0</i></p>	E. Dwyer
<p>10.9 Accept or Reject authorization to submit a bid, maximum amount of \$2,500.00, for purchase of two light duty vehicles from the North Tahoe Fire Department. <i>Motion to approve by Director Hern, second by Director Morris. Ayes: Directors Morris, Hern, Mikel and Buhnerkempe. Noes: 0 Abstain: 0</i></p>	E. Dwyer
<p>10.10 Item removed from Agenda.</p>	K. Morris
<p>11. Director's Comments. <i>Director Buhnerkempe wanted to give thanks to the PARC Committee for all their hard work. Director Mikel second the thanks.</i></p>	
<p>12. Adjourn. <i>Motion to adjourn by Director Mikel, second by Director Morris. Meeting adjourned at 10:10 PM.</i></p>	