

MOSQUITO FIRE PROTECTION DISTRICT

MINUTES

Regular Meeting
Thursday, March 18, 2016
7:00 pm

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

- 1. Call to Order 7:01 PM, Director Stuart**
- 2. Oath of Office New Directors**

Eugene Swystun took the oath of office for the Mosquito Fire Protection District Director.
Joseph Snyder took the oath of office for the Mosquito Fire Protection District Director.
- 3. Roll Call & Announcement of Quorum.**

Present: Directors Theresa Stuart, Joseph Snyder, Eugene Swystun
Quorum established.
- 4. Approval of Agenda.**

Motion for approval Eugene Swystun, Second Joseph Snyder
Ayes: 3, Nos: 0 Absent: 0
- 5. Election of Vice President and Treasurer**

Item tabled until appointment of remaining two directors.
- 6. Public Comment.** Public may address the Board on any District related item not included in this agenda. Comments should be limited to three (3) minutes in duration.

R Rood asked the status of the district unemployment claim
T Stuart the appeal was denied
K Joseph requested the board develop a one (1) year and five (5) year plan for the district.
- 7. Approval of Minutes**
 - 7.1 Approval of Minutes from December 10, 2015 Regular Meeting**

Motion for approval Eugene Swystun, Second Joseph Snyder Ayes: 1 (Director Theresa Stuart), Nos: 0 Absent: 0 Not Voting: 2
 - 7.2 Fire Protection District Board of Directors January 14, 2016 Regular Meeting cancelled for lack of quorum**

No minutes
 - 7.3 Fire Protection District Board of Directors Regular Meeting February 11, 2016 cancelled by email notification from Director Ken Joseph.**

No minutes
 - 7.4 Approval of Minutes of Special Meeting February 15, 2016**

Motion for approval Joseph Snyder, second Eugene Swystun
Ayes: 1 (Director Theresa Stuart) Nos: 0 Absent: 0 Not Voting: 2
 - 7.5 Approval of Minutes of Regular Meeting February 18, 2016**

Motion for approval (with corrections) Eugene Swystun, second Joseph Snyder

Ayes: 1 (Director Theresa Stuart) Nos: 0 Absent: 0 Not Voting: 2

8. Fiscal Items:

8.1 Approval of Treasurer's Report

Motion for approval Joseph Snyder, Second Eugene Swystun

Ayes: 3, Nos: 0 Absent: 0

8.2 Approval of Expenditures for 12-18-2015

Motion for approval Joseph Snyder, Second Eugene Swystun

Ayes: 3, Nos: 0 Absent: 0

8.3 Approval of Expenditures for 12-28-2015

Motion for approval Eugene Swystun, Second Joseph Snyder Ayes: 3, Nos: 0 Absent: 0

8.4 Approval of Expenditures for 01-06-2016

Motion for approval Eugene Swystun, Second Joseph Snyder Ayes: 3, Nos: 0 Absent: 0

8.5 Approval of Expenditures for 01-14-2016

Motion for approval Eugene Swystun, Second Joseph Snyder Ayes: 3, Nos: 0 Absent: 0

8.6 Approval of Expenditures for 02-01-2016

Motion for approval Eugene Swystun, Second Joseph Snyder Ayes: 3, Nos: 0 Absent: 0

8.7 Approval of Expenditures for 02-25-2016

Motion for approval Eugene Swystun, Second Joseph Snyder Ayes: 3, Nos: 0 Absent: 0

9. Informational Items:

9.1 Correspondence & Communication

USDA El Dorado National Forest Supervisor, Laurence Crabtree non wildland Fire and medical aid responses

California DOJ approval letter.

9.2 District Status Report Chief Hazlett

9.3 Update on MS75A- Mosquito Fire Safe Council

Funding for 50/50 Grant has been secured and ready for disbursement as District Chief requests for purchases under the program. There is ongoing cooperation with El Dorado County Fire Safe Councils on regional basis to assist fund raising efforts. Mosquito Fire Safe Council received thank you letter from District Supervisor Ranalli for Community Breakfast and "fire aware presentations" MS75A property has been relocated from fire station.

10. Agenda Items:

10.1 Ratification Resolution DOJ Custodian of Record

Motion for approval Joseph Snyder, Second Eugene Swystun Ayes: 3, Nos: 0 Absent: 0

10.2 Ratification – Policy 1-09-06d, Exceptions to Competitive Bidding

Motion for approval Eugene Swystun, Second Joseph Snyder Ayes: 3, Nos: 0 Absent: 0

10.3 Approve R Johnson for District Audit FYE 6-30-15

Motion for approval Eugene Swystun, Second Joseph Snyder Ayes: 3, Nos: 0 Absent: 0

10.4 Complete Signature Authority for Auditor Controller Office

Directors' signature required on document for Auditor Controller for Mosquito Fire

Protection District staff and directors interface to county departments.

10.5 Approve signature changes to Schools Credit Union petty cash

Motion for approval Joseph Snyder, Second Eugene Swystun

Ayes: 3, Nos: 0 Absent: 0

10.6 Schedule March Budget and CIP Workshop

Tentatively scheduled April 16, 2016 10:00 am

10.7 Water Tender Committee

Chief Hazlett request for Committee and appointment Leo Chaloux, Chairman

Motion for approval Joseph Snyder, Second Eugene Swystun

Ayes: 3, Nos: 0 Absent: 0

10.8 Propane supplier

Director Snyder reported the Kamp's Propane would replace current rental tanks, transfer propane provide remote monitoring at approximately 1/3 of the present cost of propane. District would pay .55 over Kamp costs.

Motion for approval: Eugene Swystun, Second: Theresa Stuart Ayes: 3, Nos: 0, Absent: 0 Abstain: 0

11. Director Items: (Informational Only) non presented

12. Closed Session: No closed session

13. Adjournment: Meeting adjourned at 7:41 pm

By: _____

Date: _____

Name: Theresa Stuart, President

By: _____

Date: _____

Name: Barbara Mikel, District Board Clerk