



Mosquito Fire Protection District

Board of Directors Special Meeting
Thursday June 16, 2022 – 6:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
1. Call to Order. Topic: MFPD Board Special Meeting 2022 June 16 Time: 6:00 PM Pacific Time (US and Canada) If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us .	J. Young
2. Roll Call & Quorum announced.	J. Young
3. Pledge of Allegiance.	J. Young
4. Public Comment Public may address the board on any District related item not included in this agenda. Please limit your comments to 3 minutes in duration.	
5. ADOPTION OF THE AGENDA.	J. Young
6. <u>Issue Items</u> 6.1 Resolution 2022-01 Notice of Board Members Vacancies(4)- November Elections 6.2 Resolution 2022-02 Personnel Pay when responding to out of District fire assignments 6.3 Review and Discussion of the 2022/23 Preliminary Budget	J. Young J. Rosevear J. Rosevear
7. Director's Comments.	
8. Pending Agenda Items: Directors may propose agenda items for future Board meetings.	

9. Adjourn

Next Regular Board Meeting- Thursday June 23rd 2022- Public Hearing- Preliminary Budget and Adoption of the Proposition 4 Limit

Notice of Elective Offices to be Filled and Transmittal of Map and Boundaries

(Residential and Landowner Voting Districts)
(Elections Code Sections 10509,10522,10524)

Mosquito Fire Protection District

(Name of District)

To the Registrar of Voters of El Dorado County,

Notice hereby is given that the elective offices of the district to be filled at the Election on November 8, 2022 are as follows:

Three Full Terms to Expire 12/02/2022 Currently Held By: (Appointed Incumbents)

Don Stever
Marie Uggla
Wayne Gregson

One Unexpired Short Term to Expire 12/06/2024 (Appointed Incumbent) Megan Holmsky

Pursuant to Election Code 10522, please submit a current map in either a digital shape file or hard-copy paper map to the Elections Department **NO LATER THAN THURSDAY, JULY 7, 2022.**

The qualifications of a candidate and of an elective officer of the district are as follows: ¹

Registered Voter within the District

The ² Candidate's Statement is to be paid for by:

Candidate
(Please circle one)

District

There are measures to be voted on:

Yes No
(Please circle one)

Dated _____

(Seal of the District)

(District Secretary)

INSTRUCTIONS:

- ¹ The qualifications of a candidate for elective office, and of an elective officer, of a district shall be determined by the principal act of that district. (Elections Code Section 10514) Generally, the qualification for a resident voting district is "resident elector within the district or division thereof, if any," and the qualification for a landowner voting district is "resident and freeholder within the district or division thereof, if any."
- ² **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, ruled that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 which forbids use of "public money for promoting candidacies."

NOTE: This Notice and Transmittal shall be made at least 125 days before the general district election and shall either be delivered in person or mailed by certified mail in time to reach the Registrar of Voters on the designated date. (Elections Code Sections 10504, 10509, 10522, 10524)

*** Please return this form to the Elections Dept. ***

JUL 10 2022

RESOLUTION NO. 22-01

Mosquito Fire Protection District

Declaring an Election Be Held in its Jurisdiction
Consolidation with Other Districts
Requesting Election Services

WHEREAS, it is the determination of the above-named district that an election be held on November 8, 2022, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members To be Elected	Term
3	Full 4 year terms to expire 12/04/2026
1	Unexpired short term to expire 12/01/2028

BE IT RESOLVED that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to:**

publications, issue nomination documents, ballots, sample ballots, election officers, polling places and canvass.
3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED on June 16, 2022 at a ~~regular~~ special meeting, by the following vote:

AYES:
NOES:
ABSENT:

President

ATTEST: _____

Date: _____

JUN 08 2022

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MOSQUITO FIRE PROTECTION DISTRICT IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

WHEREAS, the Mosquito Fire Protection District is a public agency located in the County of El Dorado, State of California; and

WHEREAS, it is the Mosquito Fire Protection District's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Mosquito Fire Protection District has in its employ, Fire Department response Personnel, which includes: Fire Chief, Assistant Chief, Battalion Chiefs, Fire Captains, Engineers, Equipment Operators, Firefighters; and

WHEREAS, the Mosquito Fire Protection District will compensate its employee's portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the Mosquito Fire Protection District will compensate its employees' overtime in accordance with their current Job Descriptions while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response. All positions will be paid 40 hours of straight time per week and the remainder of the week in overtime, portal to portal.

Now, Therefore, Be It Hereby Resolved by the Board of Directors of the Mosquito Fire Protection District's that:

1. Personnel shall be compensated according to Board approved salary chart, personnel rules and Regulations, and/or other directives that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth annually in the California Governor's Office of Emergency Services, Fire Rescue Division Letter will be used to compensate such personnel.
3. The Mosquito Fire Protection District will maintain a current salary survey or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.
4. Personnel will be compensated (portal to portal) beginning at the time of departure until the return to jurisdiction when equipment and personnel are in service and available for agency response. Personnel shall be compensated with 40 hours per week straight time and the remainder of the week in overtime.
5. Fire department response personnel include: Fire Chief, Assistant Chiefs, Battalion Chiefs, Fire Captains, Engineers, Equipment Operators, and Firefighters.

PASSED, APPROVED AND ADOPTED this 16th day of June 2022.

James Young, President

ATTEST:

Sharlyn Fields, Board Clerk

I, Sharlyn Fields, Board Clerk of the Mosquito Fire Protection District, does hereby certify that the foregoing resolution was duly passed at a regular meeting of the Board Of Directors of the Mosquito Fire Protection District held on the 16th day of June, 2022 by the following vote on roll call:

Ayes:

Noes:

Absent:

Mosquito Fire Protection District
Budget 2022 -2023

July 2022 through June 2023							
		Jul '21 - Jun 22	Grants Jul'22- Jun'23	OES Engine Deployment	ADD Backs paid from Strike team Admin	Base Budget	NOTES
Income							
	0001 Carry Over	63,498.93				20,164.93	Hopefull Guess to Balance the Budget
	0001G CERT Carryover		14,922.00				CERT Training Carryover
	0001C Carry Over Known					28,412.00	From Contingency 21-22 Budget
	0100 · Prop Tax Curr Secured	163,000.00				163,000.00	
	0110 · Prop Tax Curr Unsecured	2,800.00				2,800.00	
	0120 · Prop Tax Prior Unsecured	0				0	
	0130 · Unsecured Prop Tax Prior	100				100	
	0140- Supplemental Taxes	4,000.00				4,000.00	
	0150- Supplemental Prior	300				300	
	1175 · Special Tax Direct Assessments	188,000.00				188,000.00	
	0360- Penalties	3,000.00				3,000.00	
	0430 · Development Fee	0				0	
	4400 · Rev Intrest	2,000.00				2,000.00	
	0820 · ST Homeowner Prop Tax relief	1,220.00				1,220.00	
	0880 ST Other	0				0	
	1060- FEMA Grants	282,661.00					
	1060G- FED/Cal Fire 50/50 Grants		24,750.00				50/50 Grant
	1060- FEMA RR Grants		257,911.00				R&R Grant
	1128 Federal: USDA (Striketams)	135,000.00		135,000.00			Striketeam
	1200 Revenue Other Govt.						
	1321 Transfer from Reserves (Allocated)	0.00					
	1350 Transfer from Reserves (Unallocated)	0.00					
	1744 Misc Inspections or Services	0.00					
	1940 Misc Reimbursement	15,000.00					
	1940c Misc Reimbursement (community)					2,000.00	about 2k in past, under 1k this year
	1940s Misc Reimbursement (School)					7,000.00	5K to 9K
	1940r Misc Reimbursement (rebates)					1,000.00	728 to 1072
	1940f Misc Reimbursement (Fuel)					5,000.00	this year
	1942 Misc Reimbursement	0.00					
	Total Income	860,579.93	297,583.00	135,000.00		427,996.93	
	Gross Profit	860,579.93					
	Expense						
	300000 · Salaries and Employee Benefit						
	303000 · Perm Employees/Elect Official	137,990.00				98,995.00	Chief (71k) and 1/2 Captain (27,995) only
	303000G · Perm Emp R&R Coordinator		27,995.00				Coordinator Position-Capt Lugo 1/2
	30???? Coridnator Benifits		11,000.00				Needs to be split up and put in the correct sections
	303001 · Temporary Employees	78,720.00				18,720.00	Administrative Clerk (18,720)
						60,000	Pay per call/Stipend (non R&R) Should be \$91,200 to cover 2 people for 6 months and 3 peope for 6 months
	303002 · Overtime	61,000.00		60,000.00		1,000.00	
	303004 · Strike team	85,450.00		25,450.00			
	303004G · Vol Stipends		60,000.00				R&R Grant

Mosquito Fire Protection District
Budget 2022 -2023

July 2022 through June 2023							
			Grants Jul'22- Jun'23	OES Engine Deployme nt	ADD Backs paid from Strike team Admin	Base Budget	NOTES
	Jul '21 - Jun 22						
303020 · Retirement	4,867.00					4,867.00	
303021 · O.A.S.D.I.	20,655.90	3,720.00	5,297.90			11,638.00	6.20%
303022 · Medi Care	4,830.90	870.00	1,239.03			2,721.87	1.45%
303030 · Vacation, Sick, Holiday	4,500.86					4,500.86	40 hrs Sick +78 hrs Vacation + (8 days = 64 Hrs) holidays = 182 hours per person
303040 · Health Insurance	18,000.00					18,000.00	
303041 · Unemployment Insurance Employer	20,655.90	3,720.00	5,297.90			11,638.00	6.20%
303060 · Workers' Compensation Employer	35,018.17	5,406.00	7,699.05			21,913.12	9.01% + 5K left over SSD Strike team residual
Total 300000 · Salaries and Employee Benefit	471,688.73	112,711.00	104,983.88			253,993.85	
400000 · Services and Supplies							
404021 · Fire Turnouts	50,000.00					10,000.00	10k Match for 50/50 Grant
404021G · Fire Turnouts		30,000.00					
404021G2 · Fire Turnouts		10,000.00					
404022 · Uniforms	8,500.00					1,000.00	
404022G · Uniforms		7,500.00					Vol/Explorer Uniform R&R
404040 · Telephone Co. Vendor Payments	3,779.88						
404040a · Telephone AT&T Buss phone						1680	\$140 per month
404040b · Telephone AT&T wireless internet						599.88	\$49.99 per month
404040G · Telephone Co. Vendor Payments		1,500.00					R&R Web Page Programing
404042 Radio Vendor Payments	0.00					0.00	
404043 · Dispatch Fees-Contract	2,000.00					2,000.00	About \$514 last quarter
404060 · Food & Food Products	500.00		200.00			300.00	
404080 · Household Expense-Station Supplies	250.00					250.00	
404083 Laundry	600.00					600.00	
404084 Expendable Equipment	50.00					50.00	
404085 · Refuse Disposal	1,700.00					1,700.00	
404100 · Insurance Premium	33,000.00					33,000.00	Almost Tripled last year
404140 · Maint. Equipment						0.00	
404142 * Maint. Comm Equipment						0.00	
404144 · Maint. Computer System/Software						0.00	
404145 · Maint. Equipment Parts	200.00					200.00	
404160 · Veh. Maint. Outside labor	7,000.00					7,000.00	
404161 · Veh Maint. Parts Direct Charge	7,000.00					7,000.00	
404164 · Veh Maint. Tires & Tubes	4,000.00					4,000.00	
404164a · Veh Maint. Tires & Tubes					8,000.00		Not yet approved add back for Tires
404180 · Maint Building & Improvements	100.00					100.00	
404180G · Maint Building & Improvements							
404183 · Maint. Grounds	100.00					100.00	
404197 Maint Building Supplies	1,100.00					1,100.00	
404200 · Medical, Dental & Lab Supplies	11,000.00					1,000.00	often confused with 4324 (Proper Vax OSH)
404200G · Medical, Dental & Lab Supplies		10,000.00					New Vol Physicals
404220 · Memberships	1,700.00					1,700.00	FDAC, CSFA, Amazon, Fire Chief Assoc

Mosquito Fire Protection District
Budget 2022 -2023

July 2022 through June 2023							
	Jul '21 - Jun 22	Grants Jul'22- Jun'23	OES Engine Deployment	ADD Backs paid from Strike team Admin	Base Budget	NOTES	
404260 · Office Expense	1,500.00				1,500.00		
404261 · Postage	250.00				250.00		
404263 · Subscription Newspaper Journals	100.00				100.00	Legal Notices, Mountain Democrat, Indeed Job Postings	
404300 · Professional & Specialized Serv	6,000.00				6,000.00	Class driver operator, vehicles spec. repair, notary public, Awards, Electrical repair	
404304 * Agency fee County/ Lafco	350.00				350.00		
404305 · Audit & Accounting Services	10,000.00				7,500.00	\$7000 last year, this year \$7,500 then \$7,750 then \$8,000	
404305o · Audit & Accounting Services				2,500.00		CPA/Salary Survey/OES Audit	
404313 · Legal Services	10,000.00				10,000.00		
404324 · Medical Dental Lab Supplies	2,000.00				2,000.00	Med Supplies (often confused with 4200)	
404335 * Election Dept Services	2,026.00				2,026.00	Last Election 2019 cost \$2026	
404400 · Publications & Legal Notices	550.00				550.00		
404460 · Equip. Small tools & Instrument	10,200.00	10,000.00			200.00	CERT Equipment	
404463 . Equipment Telephone Radio	150.00				150.00		
404500 · Special Dept. Expense	87,800.00				1,000.00	CPR Training, Supplies for Watertank, Livescan, EMT Classs and Books	
404500G · Special Dept. Expense(R&R)		86,800.00				Wildland \$4,000 EMT 19,000 EMR \$6,800 Paramedic \$18,000 FF1 \$25,000 D/O 1A \$7,000 D/O 1B \$7,000	
404502 · Educational Materials	8,122.00	4,922.00			200.00	CERT Progam	
404502G · Educational Materials		3,000.00				R&R New Vol Marketing	
404507 · Fire & Safety Supplies	0.00				0.00		
404538 · Software	0.00				0.00		
404539 Software License	15,047.20				15,047.20	Microsoft, Godaddy, Adobe, Sling scheduler \$357, Aplus. Lexipol \$4,631.25, Target/Vector \$3,995.95, Active 911 \$725, Emer. Reporting \$1,695	
404600 * Transportation & Travel	500.00		500.00		0.00		
404602 * Mileage Employee Private auto	1,900.00				500.00		
404602G Mileage Employee Private auto		1,400.00				R&R Coordinator	
404606 · Fuel Purchases	26,000.00				26,000.00	Includes 5K for SCPOA	
404609 · Staff Development	5,000.00	5,000.00			0.00		
404617 Staff Deveelopment Non 1099	0.00				0.00		
404700 · Utilities	12,000.00				12,000.00	Propane & Electric & Water	
Total 400000 · Services and Supplies	332,075.08	170,122.00	700.00	10,500.00	158,753.08		
600000 · Fixed Assets							
606020 · Buildings & Grounds	19,316.12				500.00		
606020o · Buildings & Grounds				18,816.12		Station Projects NOT yet approved	
606020G · Buildings & Grounds							

Mosquito Fire Protection District
 Budget 2022 -2023

July 2022 through June 2023							
			Grants Jul'22- Jun'23	OES Engine Deployme nt	ADD Backs paid from Strike team Admin	Base Budget	NOTES
	Jul '21 - Jun 22						
606040 - 606040 Equipment	29,500.00	14,750.00				14,750.00	Air Compressor \$5,000 Match / Grant for Radio's/Pagers \$5,000/Hose tester 50/50 \$1,750 / Structure Nozzles (3) 50/50 \$1,500 / Scene Lights for E-75 50/50 \$1,500
Total 600000 - Fixed Assets	48,816.12	14,750.00	0.00	18,816.12	15,250.00		
Contingency & Reserves							
7700 Contingency							
7800 Transfer to Reserves							
Total Contingency	0.00						
Total Expense	852,579.93	297,583.00	105,683.88	29,316.12	427,996.93		
Admin Fee earned from Strike Team				29,316.12			
Sub Total Admin - Add Backs				0.00			
	8,000.00	0.00	0.00	0.00	0.00		