



# Mosquito Fire Protection District

## BOARD OF DIRECTORS MEETING

Thursday December 18, 2025 – 7 PM

Mosquito FPD Station 75

8801 Rock Creek Road Placerville, CA 95667

### MINUTES

Item	Presenter
<p><b>1 CALL TO ORDER 7:01 PM</b>            Topic/Date: MFPD Board Meeting December 18, 2025 Time:            7:00 PM Pacific Time (US and Canada)            If you have a disability and are requesting an accommodation pursuant to            the Americans with Disabilities Act, please contact district at 530-626-            9017 or admin75@mfpd.us. <b>Zoom:</b>  <a href="https://us06web.zoom.us/j/89135582912?pwd=T15o33P1o7gRKJc4V0mPftC72GEHUD.1">https://us06web.zoom.us/j/89135582912?pwd=T15o33P1o7gRKJc4V0mPftC72GEHUD.1</a>            Meeting ID 891 3558 2912 Meeting            passcode 223344            One tap mobile            +16699006833,,88473746957#,,, *223344# US (San Jose)</p>	L. Ugkla
<p><b>2 ROLL CALL &amp; QUORUM ANNOUNCED.</b> <i>Present Directors Linnea Ugkla, William Buhnerkempe. David Blain, Kirk Bronsord and Trent Williams. All present, we have quorum.</i></p>	L. Ugkla
<p><b>3 PLEDGE OF ALLEGIANCE</b></p>	L. Ugkla
<p><b>4 PUBLIC COMMENTS</b> The public may address the board on any district related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p><b>5 ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR</b>            The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p><i>Motion to approve Agenda with amendment, order of Issue items as follows; 7.2, 7.5, 7.17, 8.4, 7.1, 7.4, 7.6,7.7, 7.8, 7.11, 7.12, 7.13, 7.14, 7.15, 7.16, 7.18, removing Issue items 7.3 and 7.10, by Director Williams, second by Director Ugkla Ayes: Directors Williams, Ugkla, Blain, Bronsord and Buhnerkempe. Noes: 0</i></p>	L. Ugkla

<p><b>6 CONSENT CALENDAR ITEMS</b></p> <p><b>6.1 Approval of Minutes</b></p> <p>6.1.1 October 23, 2025 Regular Board Meeting</p> <p>6.1.2 November 20, 2025 Regular Board Meeting</p> <p>6.1.3 December 4 2025 Special Meeting</p> <p><b>6.2 Acknowledgement of Expense Reports</b></p> <p>6.2.1 Expenses 2025 Oct 8</p> <p><i>Motion to approve the Consent Calendar with Amendments; table 6.1.2 move to the January 2026 meeting, by Director Uggla , second by Director Williams Ayes: Directors Williams, Uggla, Blain, Bronsord and Buhnerkempe. Noes: 0</i></p>	<p>L. Uggla</p>
<p><b>7 ISSUE ITEMS</b></p> <p>7.1 Attorney Counsel Read Out. <i>Advice-discussions with Legal Counsel regarding Brown Act and process for rescinding prior vote.</i></p> <p>7.2 Chief's Report. <i>Verbal report provided.</i></p> <p>7.3 Fire Chief Restrictions Status. <i>Item removed, will be addressed in closed session.</i></p> <p>7.4 Compressor Update. <i>Update provided.</i></p> <p>7.5 Discussion item/action led by Lori Parlin, Shiva Franzen, and Sue Phillips regarding LAFCO and County collaboration.</p> <p><i>Presentation provided with recommendation to Board.</i></p> <p>7.6 Fire Code First Reading. <i>Subject will be continued at the Jan 2026 meeting.</i></p> <p>7.7 Policy Manual Accessibility. <i>Motion to maintain current until a change in procedure is determined, by Director Williams, second by Director Blain. Ayes: Directors Williams, Blain, Bronsord and Buhnerkempe. Noes: Director Uggla</i></p> <p>7.8 MFPD Website ADA Compliance. <i>Motion to hold off for the time being by Director Uggla , second by Director Blain Ayes: Directors Williams, Uggla, Blain, Bronsord and Buhnerkempe. Noes: 0</i></p> <p>7.9 MFPD Website Board related Corrections follow-up. <i>Motion to update the minutes on the website by Director Williams, second by Director Blain Ayes: Directors Williams, Uggla, Blain and Bronsord Noes: 0 Abstain: Director Buhnerkempe</i></p> <p>7.10 Board Clerk Announcement. <i>Item will be tabled to Jan 2026 meeting.</i></p>	<p>T. Williams</p> <p>AC Bravo</p> <p>L. Uggla</p> <p>BC Bellerive</p> <p>L. Uggla</p> <p>W. Buhnerkempe</p> <p>T. Williams</p> <p>L. Uggla</p> <p>T. Williams</p> <p>L. Uggla</p>

<p>7.11 Engine &amp; Utility Vehicle Disposition Update. <i>Status update provided.</i></p> <p>7.12 MFPD CIP Projects. Request by AC Bravo to meet with CIP Directors to further develop this list and bring back at a later Board meeting.</p> <p>7.13 Software Access. <i>Motion to create Ad Hoc Committee to discuss necessary changes and continue discussions at the February 2026 Board meeting by Director Ugkla, second by Director Buhnerkempe. Ayes: Directors Williams, Ugkla, Blain, Bronsord and Buhnerkempe. Noes: 0. Directors Williams and Buhnerkempe to serve on committee with staff personnel. AC Bravo to lead committee.</i></p> <p>7.14 Chief's Duties (old 3-01-01) <i>Policy review to be added to the Ad Hoc committee actions.</i></p> <p>7.15 Retire tradition of alcohol allowed in station. <i>Motion to approve by Director Buhnerkempe, second by Director Bronsord Ayes: Directors Williams, Ugkla, Blain, Bronsord and Buhnerkempe. Noes: 0</i></p> <p>7.16 Disband Chief Committee. <i>Motion to approve by Director Buhnerkempe, second by Director Ugkla Ayes: Directors, Ugkla, Blain and Buhnerkempe. Noes: Williams and Bronsord. 0</i></p> <p>7.17 Film Location. <i>Motion to approve the Form with corrections to the location by Director Ugkla , second by Director Williams Ayes: Directors Williams, Ugkla, Blain, Bronsord and Buhnerkempe. Noes: 0</i></p> <p>7.18 Fee Schedule. <i>Discussion only.</i></p>	<p>AC Bravo</p> <p>T. Williams</p> <p>W. Buhnerkempe</p> <p>W. Buhnerkempe</p> <p>W. Buhnerkempe</p> <p>W. Buhnerkempe</p> <p>W. Buhnerkempe</p> <p>W. Buhnerkempe</p>
<p><b>8 COMMITTEE REPORTS</b></p> <p>8.1 Property Parcel 085300015 (Near Morton Property) <i>Letter to be sent to property owner.</i></p> <p>8.2 Finance Budget Study Session <i>No session currently scheduled.</i></p> <p>8.3 Chief Hire Committee</p> <p>8.4 District Auxiliary Mosquito</p>	<p>L. Ugkla</p> <p>B. Buhnerkempe</p> <p>B. Buhnerkempe</p> <p>M. Blain</p>
<p><b>9 DIRECTOR'S COMMENTS.</b> <i>Director Williams requested that the list of MFPD job descriptions be reviewed in a future meeting and that the quarterly financial status normally scheduled for December, be presented by the acting chief at the January 2026 meeting.</i></p> <p><i>Director Blain resigned effective December 19, 2025.</i></p> <p><i>Directors Ugkla, Bronsord, Williams and Buhnerkempe thanked Director Blain for his service.</i></p>	
<p><b>10 ADJOURN 10:15 PM</b> <b>Next Meeting:</b> Thursday January 22, 2026</p>	