



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, July 22, 2021 – 7:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
<p>1. Call to Order.</p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please indicate your wish to comment, await the notification that you may comment. You may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Topic: MFPD Board Meeting 2021 July 22 Time: July 22, 2021 07:00 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,,,,*223344# US (San Jose) +12532158782,,8685165316#,,,,*223344# US (Tacoma)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago)</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 Find your local number: https://zoom.us/u/abBOFN2Go</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	C. Persico
<p>2. Roll Call & Quorum announced.</p> <p>MFPD <<07/22/2021>> Page 1 of 44</p>	C. Persico

9.8 Request to Purchase Firefighting Hose	J. Rosevear
9.9 Accept CA Fire Foundation Grant Award	C. Persico
10. Director's Comments.	
11. Pending Agenda Items: Directors may propose agenda items for future Board meetings.	
12. Adjourn	

Mosquito Fire Protection District Bills for U.S. Bank El Dorado Co

June 21, 2021
Split

Name	Num	Amount	Terms	Date	Split	Memo	Name Address
Jun 21, 21							
1080	264163721	119.99	MFPD062121	06/21/2021	404538	404538 - Software	264163721 Adobe renewal U.S. Bank
1080	089733632	5.00	MFPD062121	06/21/2021	404538	404538 - Software	089733632 Microsoft U.S. Bank
1080	1136051742	7.15	MFPD062121	06/21/2021	404261	404261 - Postage	1136051742 usps SSD Postage U.S. Bank
1080	531585735	246.63	MFPD062121	06/21/2021	404144	404144 - Maint. Computer System/Software	531585735 Security cameras Station U.S. Bank
1080	813040213	43.55	MFPD062121	06/21/2021	404300	404300 - Prof Services	813040213 Microsoft R&R Grant U.S. Bank
1080	815037803	160.00	MFPD062121	06/21/2021	404300	404300 - Professional & Specialized Serv	815037803 Email 40 R&R Grant U.S. Bank
1080	815043942	30.00	MFPD062121	06/21/2021	404538	404538 - Software	Microsoft 365 Bussiness basic 6 R&R U.S. Bank
1080	024440782	335.15	MFPD062121	06/21/2021	404507	404507 - Fire & Safety Supplies	Conezone Suppl. SG. 1/2 Cost MVFA U.S. Bank
1080	7656127740	146.99	MFPD062121	06/21/2021	404609	404609 - Staff Development	7656127740 EMT Cert U.S. Bank
1080	192303508	43.24	MFPD062121	06/21/2021	404180	404180 - Maint Building & Improvements	192303508 Saw fuel U.S. Bank
1080	1285836487	12.00	MFPD062121	06/21/2021	404261	404261 - Postage	1285836487 USPS Postage U.S. Bank
1080	1258536552	59.00	MFPD062121	06/21/2021	404261	404261 - Postage	1258536552 Postage U.S. Bank
1080	197500241	27.03	MFPD062121	06/21/2021	404180	404180 - Maint Building & Improvements	197500241 Weed control Station U.S. Bank
1080	8001657466	21.64	MFPD062121	06/21/2021	404161	404161 - Veh Maint. Parts Direct Charge	8001657466 Riebes WT 75 Repair U.S. Bank
1080	857977799	27.66	MFPD062121	06/21/2021	404022	404022 - Uniforms	857977799 Uniform Embroidery U.S. Bank
1080	192336888	18.37	MFPD062121	06/21/2021	404080	404080 - Household Expense	192336888 Homedep. Paper products U.S. Bank
1080	700976368	5.80	MFPD062121	06/21/2021	404261	404261 - Postage	700976368 Postage U.S. Bank
1080	8002068735	8.99	MFPD062121	06/21/2021	404060	404060 - Food & Food Products	8002068735 Coffee Rehab U.S. Bank
1080	193391361	33.67	MFPD062121	06/21/2021	404180	404180 - Maint Building & Improvements	193391361 Chainsaw Oil U.S. Bank
1080	726216130	10.66	MFPD062121	06/21/2021	404260	404260 - Office Expense	726216130 labels office supplies U.S. Bank
1080	645680351	125.00	MFPD062121	06/21/2021	404300	404300 - Professional & Specialized Serv	645680351 Lanitech Web Support U.S. Bank
1080	145516360	12.23	MFPD062121	06/21/2021	404040	404040 - Telephone Co. Vendor Payments	145516360 FreeConf call U.S. Bank
1080	912971736	13.93	MFPD062121	06/21/2021	404220	404220 - Memberships	912971736 Amzn membership U.S. Bank
1080	757196532	494.00	MFPD062121	06/21/2021	404500	404500 - Special Dept. Expense	757196532 Active911 Subscription U.S. Bank
1080	496682712	342.08	MFPD062121	06/21/2021	404700	404700 - Utilities	496682712 PG&E U.S. Bank
1080	528028420	49.00	MFPD062121	06/21/2021	404400	404400 - Publications & Legal Notices	528028420 Indeed recruiting U.S. Bank
1080	784710067	99.99	MFPD062121	06/21/2021	404538	404538 - Software	784710067 Aplus. Will be refunded. U.S. Bank
1080	89714276	39.99	MFPD062121	06/21/2021	404040	404040 - Telephone Co. Vendor Payments	89714276 ATT Wireless U.S. Bank
1080	848831697	55.75	MFPD062121	06/21/2021	404260	404260 - Office Expense	848831697 OfficeDep Office supplies U.S. Bank
1080	848831770	2.27	MFPD062121	06/21/2021	404260	404260 - Office Expense	848831770 OfficeDep. Office supplies U.S. Bank
1080	4000301234	125.31	MFPD062121	06/21/2021	404700	404700 - Utilities	4000301234 EID U.S. Bank
1080	956301273	330.05	MFPD062121	06/21/2021	404040	404040 - Telephone Co. Vendor Payments	956301273 ATT Buss. Phone U.S. Bank
1080	992723871	14.99	MFPD062121	06/21/2021	404040	404040 - Telephone Co. Vendor Payments	992723871 Zoom U.S. Bank
1080	115860759	3.99	MFPD062121	06/21/2021	404260	404260 - Office Expense	115860759 Aplus mail Archives U.S. Bank
1080	200006779	740.35	MFPD062121	06/21/2021	404180	404180 - Maint Building & Improvements	Comfort Control Heater Service Repair U.S. Bank
1080	804333579	305.44	MFPD062121	06/21/2021	404085	404085 - Refuse Disposal	804333579 ED Disposal U.S. Bank
1080	380542545	7.00	MFPD062121	06/21/2021	404040	404040 - Telephone Co. Vendor Payments	380542545 Free Conf Call U.S. Bank
1080	227155362	19.97	MFPD062121	06/21/2021	404260	404260 - Office Expense	227155362 Amzn Manila Folders U.S. Bank
Jun 21, 21		<u>4143.86</u>					

Mosquito Fire Protection District
Bills for All Vendors
 July 2020 through June 2021
 Split

	<u>Name</u>	<u>Num</u>	<u>Amount</u>	<u>Terms</u>	<u>Date</u>	<u>Name Address</u>	<u>Memo</u>
Jul '20 - Jun 21	2810	621242021	2,500.00	MFPD06222021	06/22/2021	404300 - Professional & Specialized Serv	Engine Co. Training Services
Jul '20 - Jun 21			<u>2,500.00</u>				621242021 Class Driver operator 1B

Mosquito Fire Protection District
Bills for All Vendors

June 24, 2021
Split

	<u>Name</u>	<u>Num</u>	<u>Amount</u>	<u>Terms</u>	<u>Date</u>	<u>Name Address</u>	<u>Memo</u>
Jun 24, 21	10713	45806242021	901.47	MFPD06242021	06/24/2021	404600 · Transportation & Travel David Roberts	CREEK Fire Travel Reimb
	10713	45406242021	987.64	MFPD06242021	06/24/2021	404600 · Transportation & Travel David Roberts	LUNA Fire Travel Reimb
	10712	4606242021	1786.44	MFPD06242021	06/24/2021	404600 · Transportation & Travel James B. Eckroth	August Complex FireTravel Reimb
	10712	4556242021	2636.65	MFPD06242021	06/24/2021	404600 · Transportation & Travel James B. Eckroth	LUNA Fire Travel Reimbursement
	10712	459	799.92	MFPD06242021	06/24/2021	404600 · Transportation & Travel James B. Eckroth	OSC Staging Fire Travel Reimb.
	9756	46506242021	568.23	MFPD06242021	06/24/2021	404600 · Transportation & Travel Penny Portlock	CREEK Fire Travel Reimb
	9756	435	230.50	MFPD06242021	06/24/2021	404600 · Transportation & Travel Penny Portlock	SHEEP Fire Travel Reimb
	10709	47706242021	1375.00	MFPD06242021	06/24/2021	404600 · Transportation & Travel Sam Marouk	Ranch 2 Fire Travel Reimb
	10709	46906242021	577.79	MFPD06242021	06/24/2021	404600 · Transportation & Travel Sam Marouk	Bobcat Fire Travel Reimb
	10709	475	272.12	MFPD06242021	06/24/2021	404600 · Transportation & Travel Sam Marouk	CA OSC Staging Fire Travel Incident
	10709	47606242021	524.59	MFPD06242021	06/24/2021	404600 · Transportation & Travel Sam Marouk	CA ONC Staging Fire Travel Reimb
	10756	4576242021	397.30	MFPD06242021	06/24/2021	404600 · Transportation & Travel Shawn Holden	2020 ONC Staging Fire Travel Reimb.
	3993	46606242021	960.73	MFPD06242021	06/24/2021	404600 · Transportation & Travel Dion Nugent	August Complex Fire Travel Reimb
	3993	46706242021	1603.47	MFPD06242021	06/24/2021	404600 · Transportation & Travel Dion Nugent	Lake Fire Travel Reimb
	3993	48106242021	3248.42	MFPD06242021	06/24/2021	404600 · Transportation & Travel Dion Nugent	LUNA Fire Travel Reimb.
	3993	47306242021	496.74	MFPD06242021	06/24/2021	404600 · Transportation & Travel Dion Nugent	OSC 2020 Staging Travel Reimb
Jun 24, 21			<u>17367.01</u>				

Mosquito Fire Protection District
Bills for All Vendors

June 25, 2021

	<u>Name</u>	<u>Num</u>	<u>Amount</u>	<u>Terms</u>	<u>Date</u>	<u>Split</u>	<u>Name Address</u>	<u>Memo</u>
Jun 25, 21	10457	606806252021	750.00	MFPD06252021	06/25/2021	303040 · Health Insurance	Jack Rosevear	HealthInsur. Reimb.June Rosevear
	10709	245806252021	763.59	MFPD06252021	06/25/2021	404600 · Transportation & Travel	Sam Marouk	ELDORADO Fire, Travel Reimb Marouk
	3993	187406252021	970.63	MFPD06252021	06/25/2021	404600 · Transportation & Travel	Dion Nugent	CREEK FIRE Travel REIMB. D.Nugent
Jun 25, 21			<u>2,484.22</u>					

Mosquito Fire Protection District Bills for All Vendors

June 26, 2021

Name	Num	Amount	Terms	Date	Split	Name Address	Memo
Jun 26, 21							
2479	98572021	420.00	MFPD06262021	06/26/2021	404500 · Special Dept. Expense	ADM Advanced Drug	9857 Physicals R&R Grant
2479	98682021	675.00	MFPD06262021	06/26/2021	404500 · Special Dept. Expense	ADM Advanced Drug	9868 Physicals R&R Grant
2425	431101	328.13	MFPD06112021	06/26/2021	404022 · Uniforms	Advantage Gear, Inc	431101 Adv. Gear T. Hern R&R grant
2425	431241	112.56	MFPD06262021	06/26/2021	404022 · Uniforms	Advantage Gear, Inc	431241 Adv. Gear E. Keith R&R grant
2425	431261	362.39	MFPD06262021	06/26/2021	404022 · Uniforms	Advantage Gear, Inc	431261 Adv. Gear M. Keith R&R grant
2425	432301	90.89	MFPD06262021	06/26/2021	404022 · Uniforms	Advantage Gear, Inc	432301 Adv. Gear M. Lugo R&R grant
2425	433501	156.53	MFPD06262021	06/26/2021	404022 · Uniforms	Advantage Gear, Inc	433501 Adv. Gear R Hopkins R&R grant
559	2310062	4298.55	MFPD06262021	06/26/2021	404021 · Fire Turnouts	ALLSTAR Fire Equipment	2310062 AllStar Wildland 50/50 grant
559	231345	744.29	MFPD06262021	06/26/2021	404021 · Fire Turnouts	ALLSTAR Fire Equipment	231345 AllStar Wildland 50/50 grant
559	231934	465.12	MFPD06262021	06/26/2021	404021 · Fire Turnouts	ALLSTAR Fire Equipment	231934 AllStar wildland 50/50 grant
559	232633	104.38	MFPD06262021	06/26/2021	404021 · Fire Turnouts	ALLSTAR Fire Equipment	232633 AllStar wildland 50/50 grant
10122	2102273	1695.00	MFPD06262021	06/26/2021	404538 · Software	Backdraft Opco, llc	Backdraft Opco Emergency reporting
421	76120221	340.00	MFPD06262021	06/26/2021	404140 · Maint. Equipment	Bauer Compressors	7612 Bauer Service
341	53228	1033.40	MFPD06262021	06/26/2021	404161 · Veh Maint. Parts Direct Charge	Burton's Fire Inc.	53228 Burtons Primer-Esp pump E275
39	12098	510.00	MFPD06262021	06/26/2021	404220 · Memberships	CA State Firefighter's Assoc	12098 CSFA membership
544	116597	2455.63	MFPD06262021	06/26/2021	404507 · Fire & Safety Supplies	Cascade Fire Equipment	116597 Cascade Fire Eq. Turnouts
49	210629	637.00	MFPD06262021	06/26/2021	404609 · Staff Development	Georgetown Fire District	210629 Livescan FF volunteers R&R grant
49	210630	2052.03	MFPD06262021	06/26/2021	404022 · Uniforms	Georgetown Fire District	210630 Turnouts Vol FF R&R grant
4660	34802021	390.00	MFPD06262021	06/26/2021	404313 · Legal Services	Girard & Edwards Attorneys at L	3480 Girard Legal counsel
4660	34812021	9799.00	MFPD06262021	06/26/2021	404313 · Legal Services	Girard & Edwards Attorneys at L	3481 Girard Legal Counsel
8982	43572021	638.68	MFPD06262021	06/26/2021	404022 · Uniforms	JG Graphics	4357 JG Graphics Shirts
2230	61222021	135.00	MFPD06262021	06/26/2021	404300 · Professional & Specialized Serv	Jon Lyons Truck Repair	61222021 Jon Lyons E275 electrical repair
1006	601282021	952.10	MFPD06262021	06/26/2021	404042 · Radio Vendor Payments	JPA	60128 JPA 20-21 Q3
514	499763	2123.55	MFPD06262021	06/26/2021	404021 · Fire Turnouts	L. N. Curtis & Sons	499763 LN Curtiss Wildland 50/50 grant
6469	31062021	100.00	MFPD06262021	06/26/2021	404300 · Professional & Specialized Serv	Lanitech Web Design	3106 Lanitech Web update
4974	91202120	24.50	MFPD06262021	06/26/2021	404400 · Publications & Legal Notices	Mountain Democrat	91202120 Mt Democrat public notice
59	94947	212.26	MFPD06262021	06/26/2021	404161 · Veh Maint. Parts Direct Charge	Riebes Auto Parts 59	94947 Riebes Parts SG75
59	377803	32.45	MFPD06262021	06/26/2021	404161 · Veh Maint. Parts Direct Charge	Riebes Auto Parts 59	377803 Riebes Blue Def
59	373942	156.94	MFPD06262021	06/26/2021	404161 · Veh Maint. Parts Direct Charge	Riebes Auto Parts 59	373942 Riebes Brake Rotor
59	373944	8.65	MFPD06262021	06/26/2021	404161 · Veh Maint. Parts Direct Charge	Riebes Auto Parts 59	373944 Riebes Motor tune up
Jun 26, 21		<u>31054.03</u>					



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, June 24, 2021 – 7:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 7 PM In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please indicate your wish to comment, await the notification that you may comment. You may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Topic: MFPD Board Meeting 2021 June 24 Time: June 24, 2021 07:00 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,,,,*223344# US (San Jose) +12532158782,,8685165316#,,,,*223344# US (Tacoma)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago)</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 Find your local number: https://zoom.us/u/abBOFN2Go</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	C. Persico
<p>2. Roll Call & Quorum announced. Present Directors Persico, Young, Pullin, Mikel and Gregson.</p>	C. Persico

<p>3. Pledge of Allegiance.</p>	<p>C. Persico</p>
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration. <i>None</i></p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p><i>Motion to approve Agenda, and approval of Consent Calendar by Director Young, second by Director Persico. Ayes: Directors Young, Persico, Pullin, Gregson and Mikel. Noes: 0 Abstain: 0</i></p>	<p>C. Persico</p>
<p>6. CONSENT CALENDAR</p> <p>6.1 Approval of Expenditures; Expenses June 10, 2021</p> <p>6.2 Approval of Expenditures; Expenses June 11, 2021</p> <p>6.3 Policy 1029: Uniform Regulations</p> <p>7. <u>Approval of Minutes:</u></p> <p>7.1 Minutes May 27, 2021. <i>Motion to approve minutes by Director Young, second by Director Gregson. Ayes: Directors Young, Persico, Pullin, Gregson and Mikel. Noes: 0 Abstain: 0</i></p> <p>7.2 Minutes Special Meeting June 10, 2021. <i>Motion to approve minutes by Director Young, second by Director Gregson. Ayes: Directors Young, Persico, Pullin, Gregson and Mikel. Noes: 0 Abstain: 0</i></p> <p>8. <u>Chief's Report</u></p> <p>9. <u>Issue Items</u></p> <p><i>President Persico convened a public hearing for the purpose of approving a FY 2021-22 Preliminary Budget and a Prop 4 Resolution.</i></p> <p>9.1 Public Hearing: Discussion and adoption of the FY 21/22 Preliminary Budget. Resolution 2021-02. <i>Motion to approve Resolution 2021-02, Preliminary Budget by Director Persico, Second by Director Young. Ayes: Directors Young, Persico, Pullin, Gregson and Mikel. Noes: 0 Abstain: 0</i></p> <p>9.2 Public Hearing: Adoption of Prop 4 limit for 2021-2022: Resolution 2021-02. <i>Motion to approve Resolution 2021-02, Appropriation limits, by Director Young, second by Director Persico. Ayes: Directors Young, Persico, Pullin, Gregson and Mikel. Noes: 0 Abstain: 0</i></p>	<p>J. Rosevear</p> <p>C. Persico</p> <p>C. Persico</p>

<i>President Persico adjourned the public hearing and returned to the open session.</i>		
9.3	Fire Chief Evaluation Process: Special Meetings/Agendas: 6/28-7/1 (Closed Session) <i>President Persico clarified that the lengthy process established is not a statement of concern but instead an opportunity to explore performance and expectations in depth.</i>	C. Persico
9.4	Discussion of Ballot Measure- Fire Tax Assessment: Adopt Resolution 2021-03 Ballot measure and approve Statement in Favor Of. <i>Motion to approve Resolution 2021-03 by Director Young, second by Director Persico. Ayes: Directors Young, Persico, Pullin, Gregson and Mikel. Noes: 0 Abstain: 0</i>	C. Persico
9.5	Discussion and possible acquisition of parcel AP# 085-084-01/8829 Rock Creek Rd. <i>Director Persico updated the Board on due diligence findings related to the potential acquisition.</i>	C. Persico
9.6	Approval of changes to Policy 2-02- Compensation for Employees of the District: 2-02-02- Medical Benefit Contribution: Full Time Employees. 12-02-10- 2-month probationary period: Relief Firefighter, Engineer/Operator, Fire Captain. <i>Motion to approve by Director Young, second by Director Persico. Ayes: Directors Young, Persico, Gregson, Pullin and Mikel. Noes: 0 Abstain: 0</i>	J. Young
9.7	Budget Realignment/Adjustments for FY 2020-2021. <i>Motion to approve by Director Persico, second by Director Young. Ayes: Directors Young, Persico, Gregson, Pullin and Mikel. Noes: 0 Abstain: 0</i>	J. Rosevear
9.8	Cost increase for District Audit CPA Services: Results of alternative services. <i>After reviewing multiple bids, there was a motion to retain the Robert Johnson firm As the audit firm for the 2020-2021 fiscal year audit. Motion to approve by Director Persico, second by Director Young. Ayes: Directors Young, Persico, Gregson, Pullin and Mikel. Noes: 0 Abstain: 0</i>	J. Rosevear
9.9	Approve reorganization of Mosquito Firefighters Association and temporary moratorium on MFA activities. <i>Motion to approve by Director Persico, second by Director Young. Ayes: Directors Young, Persico and Gregson Noes: Pullin and Mikel. Abstain: 0</i>	C. Persico
9.10	Approval of Resolution 2021-04 for updated OES Salary Schedule. <i>Motion to approve by Director Persico, second by Director Young. Ayes: Directors Young, Persico, Gregson, Pullin and Mikel. Noes: 0 Abstain: 0</i>	J. Rosevear
9.11	Approval to purchase replacement tires: Water Tender 75. <i>Motion to approve by Director Persico, second by Director Young. Ayes: Directors Young, Persico, Gregson, Pullin and Mikel. Noes: 0 Abstain: 0</i>	J. Rosevear
10. Adjourn to Closed Session		
10.1	Government Code 54957.6: Annual Evaluation of Fire Chief.	

11. Director's Comments. <i>None</i>	
12. Pending Agenda Items: Directors may propose agenda items for future Board meetings.	
13. Adjourn. <i>9:45 PM</i>	



Mosquito Fire Protection District

Board of Directors Special Meetings
 Monday, June 28, 2021 – 4:00 PM
 Mosquito FPD Station 75
 8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 4:00 PM</p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please indicate your wish to comment, await the notification that you may comment. You may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Topic: MFPD Board Meeting 2021 June 28 Time: June 28, 2021 4:00 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,,,,*223344# US (San Jose) +12532158782,,8685165316#,,,,*223344# US (Tacoma)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago)</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 Find your local number: https://zoom.us/u/abBOFN2Go</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	<p>C. Persico</p>
<p>2. Roll Call & Quorum announced. Present Directors Persico, Gregson, Pullin, Young and Mike.</p>	<p>C. Persico</p>

3. Pledge of Allegiance.	C. Persico
4. Public Comment Public may address the board on any District related item included in this agenda. Please limit your comments to no more than 3 minutes in duration.	
5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.	C. Persico
6. Adjourn to Closed Session 6.1 Government Code 54957.6: Annual Evaluation of Fire Chief	
7. Adjourn	



Mosquito Fire Protection District

Board of Directors Special Meetings
Tuesday, June 29, 2021 – 4:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 4:00 PM</p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please indicate your wish to comment, await the notification that you may comment. You may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Topic: MFPD Board Meeting 2021 June 29 Time: June 29, 2021 4:00 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,,,,*223344# US (San Jose) +12532158782,,8685165316#,,,,*223344# US (Tacoma)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago)</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 Find your local number: https://zoom.us/u/abBOFN2Go</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	C. Persico
<p>2. Roll Call & Quorum announced. Present Directors Persico, Pullin, Young and Gregson.</p>	C. Persico

3. Pledge of Allegiance.	C. Persico
4. Public Comment Public may address the board on any District related item included in this agenda. Please limit your comments to no more than 3 minutes in duration.	
5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.	C. Persico
6. Issue Item 6.1 Adopt amended Resolution 2021-03 Ballot measure. <i>After a brief discussion, no action was taken.</i> <i>The previously approved Resolution stands.</i>	
7. Adjourn to Closed Session 7.1 Government Code 54957.6: Annual Evaluation of Fire Chief. <i>The Board invited Leo Chaloux, Todd Hern, Chris Dillender and Morgan Lugo to participate in the evaluation process.</i>	
8. Adjourn	



Mosquito Fire Protection District

Board of Directors Special Meetings
 Wednesday, June 30, 2021 – 4:00 PM
 Mosquito FPD Station 75
 8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 4:00 PM</p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please indicate your wish to comment, await the notification that you may comment. You may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Topic: MFPD Board Meeting 2021 Jun 30 Time: June 30, 2021 4:00 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,,,,*223344# US (San Jose) +12532158782,,8685165316#,,,,*223344# US (Tacoma)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago)</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 Find your local number: https://zoom.us/u/abBOFN2Go</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	<p>C. Persico</p>
<p>2. Roll Call & Quorum announced. Present Directors Persico, Young, Pullin, Gregson and Mike.</p> <p>MFPD <<07/22/2021>> Page 17 of 44</p>	<p>C. Persico</p>

3. Pledge of Allegiance.	C. Persico
4. Public Comment Public may address the board on any District related item included in this agenda. Please limit your comments to no more than 3 minutes in duration.	
5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.	C. Persico
6. Adjourn to Closed Session 6.1 Government Code 54957.6: Annual Evaluation of Fire Chief	
7. Adjourn	



Mosquito Fire Protection District

Board of Directors Special Meetings
Thursday, July 1, 2021 – 4:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
<p>1. Call to Order.</p> <p>In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please indicate your wish to comment, await the notification that you may comment. You may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Topic: MFPD Board Meeting 2021 July 1 Time: July 1, 2021 4:00 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=MKd3VlEtjNFpaTUZLVmFic0Q3dmNNUT09</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 One tap mobile +16699006833,,8685165316#,,,,*223344# US (San Jose) +12532158782,,8685165316#,,,,*223344# US (Tacoma)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago)</p> <p>Meeting ID: 868 516 5316 Passcode: 223344 Find your local number: https://zoom.us/u/abBOFN2Go</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	C. Persico
<p>2. Roll Call & Quorum announced.</p> <p>MFPD <<07/22/2021>> Page 19 of 44</p>	C. Persico

3. Pledge of Allegiance.	C. Persico
4. Public Comment Public may address the board on any District related item included in this agenda. Please limit your comments to no more than 3 minutes in duration.	
5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.	C. Persico
6. Adjourn to Closed Session 6.1 Government Code 54957.6: Annual Evaluation of Fire Chief	
7. Director's Comments	
8. Pending Agenda Items: Directors may propose agenda items for future Board meetings.	
9. Adjourn	

CANCELED



MOSQUITO FIRE PROTECTION DISTRICT

8801 ROCK CREEK ROAD

PLACERVILLE, CA 95667

(530) 626-9017

Fax (530) 626-3240

Chief's Report

July 2021

Calls for Service: June 21-July 15

Fires: 4 Water Tender Mutual aid to El Dorado Hills, Diamond Springs, Garden Valley (diverted to a Forest Service Incident- OES 4613 assigned to the Bootleg Incident in Southern Oregon)

Debris Fire- 1

Medical: 2

Public Assist: 2

Gas Hazard: 1

On June 24th, District personnel had the honor of receiving and bringing back to Station 75 a brand new OES Type 6 fire engine (OES 4613). It has been many years since the District has had a new fire apparatus. The engine comes to us fully equipped with all necessary hose, radios and equipment, including the latest models of Hurst battery powered vehicle extrication tools. In the early morning hours of July 15th, OES 4613 deployed to the Bootleg Incident in the Fremont-Winema National Forest in Southern Oregon. The crew consists of Captain Morgan Lugo, Apparatus Operator Ryan Hopkins, Firefighters Coleman Johns and Greyson Dillender.

Firefighters have been training and becoming oriented with the engine for the past few weeks and the engine was operational for out of District response since June 25th. Under our contract with OES, our firefighters and OES Engine 4613 will respond anywhere at the State's request. When not deployed on OES missions, the engine is available for use and response to incidents within our District. With the exception of fuel for local use, all expenses and maintenance of the engine are covered by State OES.

With the annual Mosquito Bridge closure, it gives us a reminder to be prepared for the possibility of evacuation, in the event of a fast moving wildfire. Our evacuation procedures for our personnel have been updated and available to the public on our website: <https://mfpd.us/wp-content/uploads/2021/07/Evac-SOP-June-21-Final.pdf>. We encourage residents to call us for a home visit, fire safety evaluation and discussion about evacuation preparedness (contact jrosevear@mfpd.us or call 626-9017).

It was necessary to replace the aging station ice machine, which has been in operation for the past 15 years. The machine has served well but has been recently making excessive noise and shutting down. Parts and repairs for the unit is difficult and with fire season and hot weather at hand, the best choice was to replace it. Captain Morgan called available vendors in the area. The best price we could find was \$2,115. We will pick up the new unit in Auburn and install it ourselves. We have just received \$5,000 in breathing apparatus trade in, pursuant to the purchase of Scott breathing apparatus from Dalmatian Fire Equipment.

The Sheriff and Cal Fire encourage residents to sign up for the Code Red program (phone application but also for hard-wire phones, email, and other devices), to receive emergency information about fires or other emergencies to be aware of and possibly evacuate from. You can find sign-up information at: [EDSO Alert Notification](#).

Personnel Update:

Firefighter Engineer Brian Morris has been accepted to Paramedic School, beginning in August 2021. Brian will be funded by a FEMA Assistance to Firefighters Grant, which will cover salary, tuition and replacement of Brian's position while he is away. The training process will take approximately one year, and Brian will return to us a certified paramedic, as Ryan Purves is now.

Summary of Current Personnel:

2 Full Time- Chief & Captain

3 Part Time- FF Engineers, Admin Assistant

2 Volunteers- Administration/Grants

9 Trained Volunteers- Asst Chief, Battalion Chief, Captain, Apparatus Operators, Firefighters

11 Volunteers in Training- Firefighters

1 Explorer

5 Volunteers being on boarded- Firefighters

17 Support Group (four interested residents considering coming on board)

Grant Update:

On 3/12/21 we submitted our grant request to FEMA for the SAFER program funding for staffing. If awarded, which we are hopeful, the grant would provide the ability for us to fund six full time positions for round the clock staffing for the next 3-4 years. Awards will be announced in September 2021.

I also submitted a grant request to the Jenny Jones Foundation through the California State Firefighters Association (CSFA). The request was for \$25,000 for the replacement of aging hose and the addition of new fire hose, which we have not been able to afford. There was quite a bit of hose which was sold for surplus last year, without consideration of replacement. We need to add hose length capability for water supply and fire attack lines. We are currently borrowing 600 feet of fire attack double jacket hose, from Cal Fire. We have an additional grant request for hose replacement (Brothers Helping Brothers- written by Laurie Teague).

We have also submitted three additional grants (2 regional, 1 District) to FEMA for various equipment. Regional grants have been requested with our sister districts for the purchase of new, state of the art breathing apparatus and updated mobile radios, portable radios and pagers. District equipment includes vehicle extrication equipment, a washing machine for contaminated safety gear and a replacement breathing air compressor.

SSD/Strike Team Invoice Update:

Attached is the latest update of invoices, breakdown of expenses and revenue generated by fire engine and SSD out of District fire deployments. I do not anticipate all invoices to be paid until late July or early August.

The District is seeking volunteers of all types. If you have the desire to contribute your skills and talents to help your community, we have a place for you. Please visit our website, www.mfpd.us.

This concludes my report. I will continue to update our projects and report progress. There are some exciting months ahead as we develop these programs and attract new people to the District. I appreciate the great support we receive from the Community and its commitment to being prepared. If you have any questions or suggestions, please call me at the fire station (626-9017) or email me at jrosevear@mfpd.us.

Jack Rosevear, Chief

Name	Incident	Departed Date	Returned Date	Billable Hours	MFPD Base Rate	MFPD OT Rate	Gross Employees MFPD Salary	SUI @ 4.4%	WC @ 9.2% (calculated from base)	MFPD Total Salary Expense	Support Vehicle (Non-Rental)
SSD Assignments											
Marouk											
No MOU in place prior to 8/7 Thus no OT and calculated at old Admin Rate of 0.1969	OSC Staging	06/22/20	6/24/2020	22	\$73.15	\$0.00	\$1,609.30	\$70.81	\$148.06	\$1,828.17	-
	ONC Staging	07/21/20	7/22/2020	8.5	\$73.15	\$0.00	\$621.78	\$27.36	\$57.20	\$706.34	-
	Mile Post 21	7/22/2020	7/27/2020	82.5	\$73.15	\$0.00	\$6,034.88	\$265.53	\$555.21	\$6,855.62	-
	ONC Staging	7/27/2020	7/30/2020	44	\$73.15	\$0.00	\$3,218.60	\$141.62	\$296.11	\$3,656.33	-
	Ranch 2	08/14/20	8/26/2020	202.5	\$73.80	\$110.70	\$22,416.75	\$986.34	\$1,374.89	\$24,777.98	-
	El Dorado	09/05/20	9/18/2020	214	\$73.80	\$110.70	\$23,689.80	\$1,042.35	\$1,452.97	\$26,185.12	-
	Bobcat	09/27/20	10/6/2020	146	\$73.80	\$110.70	\$16,162.20	\$711.14	\$991.28	\$17,864.62	-
	North Complex	10/15/20	10/18/2020	84.5	\$73.80	\$110.70	\$9,354.15	\$411.58	\$573.72	\$10,339.45	-
New Salary Survey	Mountain View	11/18/20	11/24/2020	92.5	\$76.78	\$115.17	\$10,653.23	\$468.74	\$653.40	\$11,775.37	-
Total Marouk				896.5			\$93,760.68	\$4,125.47	\$6,102.84	\$103,988.99	
Carlson											
	Stagecoach	08/04/20	8/14/2020	166.5	\$55.63	\$83.45	\$13,894.43	\$611.35	\$852.14	\$15,357.92	-
	Ranch 2	08/16/20	8/17/2020	28.5	\$55.63	\$83.45	\$2,378.33	\$104.65	\$145.86	\$2,628.84	-
	August Complex	08/18/20	8/28/2020	164.5	\$55.63	\$83.45	\$13,727.53	\$604.01	\$841.90	\$15,173.44	-
	OSC Staging	09/04/20	9/5/2020	21	\$55.63	\$83.45	\$1,752.45	\$77.11	\$107.48	\$1,937.04	-
	Valley	09/05/20	9/18/2020	191.5	\$55.63	\$83.45	\$15,980.68	\$703.15	\$980.09	\$17,663.92	-
	Dolan	09/21/20	10/7/2020	258	\$55.63	\$83.45	\$21,530.10	\$947.32	\$1,320.43	\$23,797.85	-
Total Carlson				830			\$69,263.50	\$3,047.59	\$4,247.90	\$76,558.99	
Portlock											
	Slater	09/09/20	9/24/2020	237.5	\$55.63	\$83.45	\$19,819.38	\$872.05	\$1,215.52	\$21,906.95	-
	Sheep	09/01/20	9/9/2020	132	\$55.63	\$83.45	\$11,015.40	\$484.68	\$675.57	\$12,175.65	-
	Loyalton	08/15/20	8/24/2020	155	\$55.63	\$83.45	\$12,934.75	\$569.13	\$793.28	\$14,297.16	-
	ONC Staging	08/18/20	8/15/2020	31	\$55.63	\$83.45	\$2,586.95	\$113.83	\$158.66	\$2,859.44	-
	Trimmer	08/07/20	8/12/2020	79	\$55.63	\$83.45	\$6,592.55	\$290.07	\$404.32	\$7,286.94	-
	East Fork	10/02/20	10/20/2020	271	\$55.63	\$83.45	\$22,614.95	\$995.06	\$1,386.97	\$24,996.98	-
New Salary Survey	Creek	11/11/20	11/22/2020	174.5	\$58.40	\$87.60	\$15,286.20	\$672.59	\$937.55	\$16,896.34	-
Total Portlock				1080			\$90,850.18	\$3,997.41	\$5,571.87	\$100,419.46	
Eckroth											
	OSC Staging	06/22/20	6/24/2020	26.5	\$55.63	\$83.45	\$2,211.43	\$97.30	\$135.63	\$2,444.36	370.30
	Stagecoach	08/04/20	8/13/2020	143	\$55.63	\$83.45	\$11,933.35	\$525.07	\$731.87	\$13,190.29	117.30
	Lake	08/13/20	8/27/2020	234	\$55.63	\$83.45	\$19,527.30	\$859.20	\$1,197.60	\$21,584.10	249.55
	ONC Staging	09/03/20	9/5/2020	38	\$55.63	\$83.45	\$3,171.10	\$139.53	\$194.48	\$3,505.11	\$207.00
	August Complex	09/06/20	9/20/2020	238	\$55.63	\$83.45	\$19,861.10	\$873.89	\$1,218.07	\$21,953.06	790.63
	Creek	09/24/20	10/9/2020	140	\$55.63	\$83.45	\$11,683.00	\$514.05	\$716.51	\$12,913.56	270.83
	Luna	10/15/20	11/1/2020	224	\$55.63	\$83.45	\$18,692.80	\$822.48	\$1,146.42	\$20,661.70	1,418.53
Total Eckroth				1043.5			\$87,080.08	\$3,831.52	\$5,340.58	\$96,252.18	
Roberts											
	August Complex	09/06/20	9/20/2020	232	\$55.63	\$83.45	\$19,359.24	\$851.81	\$1,187.37	\$21,398.42	-
	Creek	09/24/20	10/9/2020	265	\$55.63	\$83.45	\$22,112.93	\$972.97	\$1,356.26	\$24,442.16	-
	Luna	10/15/20	10/29/2020	160	\$55.63	\$83.45	\$13,351.20	\$587.45	\$818.87	\$14,757.52	-
Total Roberts				657			\$54,823.37	\$2,412.23	\$3,362.50	\$60,598.10	
Holden											
	ONC Staging	07/21/20	7/22/2020	7	\$55.63	\$83.45	\$584.15	\$25.70	\$35.83	\$645.68	-
	Mile Post 21	07/22/20	7/27/2020	89.5	\$55.63	\$83.45	\$7,468.78	\$328.63	\$458.06	\$8,255.47	-
	ONC Staging	07/27/20	7/30/2020	44	\$55.63	\$83.45	\$3,671.80	\$161.56	\$225.19	\$4,058.55	-
	Ranch 2	08/14/20	8/26/2020	196	\$55.63	\$83.45	\$16,356.20	\$719.67	\$1,003.12	\$18,078.99	-
	North Complex	10/15/20	10/29/2020	235	\$55.63	\$83.45	\$19,610.75	\$862.87	\$1,202.72	\$21,676.34	-
New Salary Survey	Mountain View	11/18/2020	11/24/2020	92	\$58.40	\$87.60	\$8,059.20	\$354.60	\$494.30	\$8,908.10	500.83
Total Holden				663.5			\$55,750.88	\$2,453.03	\$3,419.22	\$61,623.13	
AC Assignments											
Nugent											
No MOU in place	Quarter Fire	6/22/2020	6/22/2020	6	\$78.10	\$117.15	\$468.60	\$20.62	\$43.11	\$532.33	-
No MOU in place	OSC Staging	6/22/2020	6/24/2020	28	\$78.10	\$117.15	\$2,186.80	\$96.22	\$201.19	\$2,484.21	-
	Lake	8/18/2020	8/27/2020	152	\$78.10	\$117.15	\$17,806.80	\$783.50	\$1,092.15	\$19,682.45	723.35
	ONC Staging	9/4/2020	9/5/2020	28	\$78.10	\$117.15	\$3,280.20	\$144.33	\$201.19	\$3,625.72	66.70
	August Complex	9/6/2020	9/20/2020	231.5	\$78.10	\$117.15	\$27,120.23	\$1,193.29	\$1,663.37	\$29,976.89	472.08
	Creek	9/24/2020	10/10/2020	265	\$78.10	\$117.15	\$31,044.75	\$1,365.97	\$1,904.08	\$34,314.80	627.90
	Luna		11/1/2021	212	\$78.10	\$117.15	\$24,835.80	\$1,092.78	\$1,523.26	\$27,451.84	-
Total Nugent				916.5			\$106,274.58	\$4,676.09	\$6,585.24	\$117,535.91	

SSD Totals

Strike Team Assignments

ST Officer	Stage Coach			238	\$27.10	\$40.65	\$9,674.70	\$425.69	\$593.38	\$10,693.77	
ST Apparatus Engineer	Stage Coach			238	\$21.90	\$32.85	\$7,818.30	\$344.01	\$479.52	\$8,641.83	
ST Fire Fighter	Stage Coach			238	\$18.77	\$28.16	\$6,702.08	\$294.89	\$410.99	\$7,407.96	
ST Fire Fighter	Stage Coach			238	\$18.77	\$28.16	\$6,702.08	\$294.89	\$410.99	\$7,407.96	
TOTAL Stage Coach				952			\$30,897.16	\$1,359.48	\$1,894.88	\$34,151.52	
ST Officer	Loyalton			42	\$27.10	\$40.65	\$1,707.30	\$75.12	\$104.71	\$1,887.13	
ST Apparatus Engineer	Loyalton			42	\$21.90	\$32.85	\$1,379.70	\$60.71	\$84.62	\$1,525.03	
ST Fire Fighter	Loyalton			42	\$18.77	\$28.16	\$1,182.72	\$52.04	\$72.53	\$1,307.29	
ST Fire Fighter	Loyalton			42	\$18.77	\$28.16	\$1,182.72	\$52.04	\$72.53	\$1,307.29	

TOTAL Loyalton		168			\$5,452.44	\$239.91	\$334.39	\$6,026.74
ST Officer	Apple	30.5	\$27.10	\$40.65	\$1,239.83	\$54.55	\$76.04	\$1,370.42
ST Apparatus Enginee	Apple	30.5	\$21.90	\$32.85	\$1,001.93	\$44.08	\$61.45	\$1,107.46
ST Fire Fighter	Apple	30.5	\$18.77	\$28.16	\$858.88	\$37.79	\$52.67	\$949.34
ST Fire Fighter	Apple	30.5	\$18.77	\$28.16	\$858.88	\$37.79	\$52.67	\$949.34
TOTAL Apple		122			\$3,959.51	\$174.21	\$242.83	\$4,376.55
ST Officer	North Complex	254	\$27.10	\$40.65	\$10,325.10	\$454.30	\$633.27	\$11,412.67
ST Apparatus Enginee	North Complex	254	\$21.90	\$32.85	\$8,343.90	\$367.13	\$511.76	\$9,222.79
ST Fire Fighter	North Complex	254	\$18.77	\$28.16	\$7,152.64	\$314.72	\$438.62	\$7,905.98
ST Fire Fighter	North Complex	254	\$18.77	\$28.16	\$7,152.64	\$314.72	\$438.62	\$7,905.98
DTAL North Complex		1016			\$32,974.28	\$1,450.87	\$2,022.27	\$36,447.42
Grand Total		8345			\$631,086.63	\$27,767.81	\$39,124.52	\$697,978.96

2020 Off-District Incident Response Salary-Expense

0.1969
0.2806
0.23720

0.1969
0.2806
0.23720

OES Rate (Includes WC/UI)	OES OT Rate (Includes WC/UI)	Personnel Total	MFPD Admin Surcharge 23.724% (Gross Salary X 0.2372)	OES Invoice Amount Rate based gross salary + Admin surcharge	Travel Claim (Y/N)	Travel Expenses Submitted for Reimbursement	MFPD Admin Surcharge 23.724% (Travel Expense X 0.2372)	Total Invoice	Payment Status	Payment Received
\$83.10	\$0.00	\$1,828.20	\$359.97	\$2,188.17	Y	272.12	\$53.58	\$2,513.87	PAID	\$ 2,513.87
\$83.10	\$0.00	\$706.35	\$139.08	\$845.43	Y	196.15	\$38.62	\$1,080.20	PAID	\$ 1,080.20
		\$6,855.75								
\$83.10	\$0.00	\$1,349.90	\$260.00	\$1,609.90	Y	578.65	\$113.94	\$1,723.84	Due	
\$83.10	\$0.00	\$3,656.40	\$719.95	\$4,376.35	Y	328.44	\$64.67	\$4,769.46	PAID	\$ 4,769.46
\$83.10	\$124.65	\$25,241.63	\$5,987.31	\$31,228.94	Y	1,375.00	\$326.15	\$32,930.09	PAID	\$ 32,930.09
\$83.10	\$124.65	\$26,675.10	\$6,327.33	\$33,002.43	Y	763.59	\$181.12	\$33,947.14	PAID	\$ 33,947.14
\$83.10	\$124.65	\$18,198.90	\$4,316.78	\$22,515.68	Y	577.79	\$137.05	\$23,230.52	PAID	\$23,230.52
\$83.10	\$124.65	\$10,532.93	\$2,498.41	\$13,031.34	Y	340.51	\$80.77	\$13,452.61	PAID	\$ 13,452.61
\$86.45	\$129.68	\$11,994.94	\$2,845.20	\$14,840.14	Y	803.43	\$190.57	\$15,834.14	Due	
		\$105,690.19	\$24,543.93	\$130,234.12				\$136,656.27		\$111,923.89
\$63.20	\$94.80	\$15,784.20	\$3,744.01	\$19,528.21	N	-	\$0.00	\$19,528.21	PAID	\$ 19,528.21
\$63.20	\$94.80	\$2,701.80	\$640.87	\$3,342.67	N	-	\$0.00	\$3,342.67	PAID	\$ 3,342.67
\$63.20	\$94.80	\$15,594.60	\$3,699.04	\$19,293.64	Y	1,495.43	\$354.72	\$21,143.79	PAID	\$ 21,143.79
\$63.20	\$94.80	\$1,990.80	\$472.22	\$2,463.02	Y	-	\$0.00	\$2,463.02	PAID	\$ 2,463.02
\$63.20	\$94.80	\$18,154.20	\$4,306.18	\$22,460.38	Y	1,258.88	\$298.61	\$24,017.87	PAID	\$ 24,017.87
\$63.20	\$94.80	\$24,458.40	\$5,801.53	\$30,259.93	N	-	\$0.00	\$30,259.93	PAID	\$ 30,259.93
		\$78,684.00	\$18,663.85	\$97,347.85			\$653.32	\$100,755.48		\$100,755.49
\$63.20	\$94.80	\$22,515.00	\$5,340.56	\$27,855.56	Y	1,124.61	\$266.76	\$29,246.93	PAID	\$ 29,246.93
\$63.20	\$94.80	\$12,513.60	\$2,968.23	\$15,481.83	Y	230.50	\$54.67	\$15,767.00	PAID	\$ 15,767.00
\$63.20	\$94.80	\$14,694.00	\$3,485.42	\$18,179.42	Y	399.77	\$94.83	\$18,674.02	PAID	\$ 18,674.02
\$63.20	\$94.80	\$2,938.80	\$697.08	\$3,635.88	Y	516.86	\$122.60	\$4,275.34	PAID	\$ 4,275.34
\$63.20	\$94.80	\$7,489.20	\$1,776.44	\$9,265.64	Y	977.07	\$231.76	\$10,474.47	PAID	\$ 10,474.47
\$63.20	\$94.80	\$25,690.80	\$6,093.86	\$31,784.66	Y	907.01	\$215.14	\$32,906.81	PAID	\$ 32,906.81
\$65.76	\$98.64	\$17,212.68	\$4,082.85	\$21,295.53	Y	568.23	\$134.78	\$21,998.54	PAID	\$21,998.54
		\$103,054.08	\$24,444.44	\$127,498.52			\$1,120.54	\$133,343.11		\$133,343.11
\$59.75	\$89.63	\$2,745.36	\$770.35	\$3,515.71	Y	429.62	\$120.55	\$4,065.88	PAID	\$ 4,065.88
\$63.20	\$94.80	\$13,673.70	\$3,243.40	\$16,917.10	Y	106.75	\$25.32	\$17,049.17	PAID	\$ 17,049.17
\$63.20	\$94.80	\$22,432.75	\$5,321.05	\$27,753.80	Y	1,869.14	\$443.36	\$30,066.30	PAID	\$ 30,066.30
\$63.20	\$94.80	\$3,809.40	\$903.59	\$4,712.99	Y	575.93	\$136.61	\$5,425.53	PAID	\$ 5,425.53
\$63.20	\$94.80	\$23,353.03	\$5,539.34	\$28,892.37	Y	995.81	\$236.21	\$30,124.39	PAID	\$ 30,124.39
\$63.20	\$94.80	\$13,542.83	\$3,212.36	\$16,755.19	N	-	\$0.00	\$16,755.19	PAID	\$ 16,755.19
\$63.20	\$94.80	\$22,653.73	\$5,373.46	\$28,027.19	Y	1,218.12	\$288.94	\$29,534.25	PAID	\$ 29,534.25
		\$102,210.80	\$24,363.55	\$126,574.35			\$1,250.99	\$133,020.71		\$133,020.71
\$63.20	\$94.80	\$21,993.60	\$5,216.88	\$27,210.48	Y	748.71	\$177.59	\$28,136.78	PAID	\$ 28,136.78
\$63.20	\$94.80	\$25,122.00	\$5,958.94	\$31,080.94	Y	901.47	\$213.83	\$32,196.24	PAID	\$ 32,196.24
\$63.20	\$94.80	\$15,168.00	\$3,597.85	\$18,765.85	Y	987.64	\$234.27	\$19,987.76	PAID	\$ 19,987.76
		\$62,283.60	\$14,773.67	\$77,057.27			\$625.69	\$80,320.78		\$80,320.78
\$63.20	\$94.80	\$663.60	\$130.66	\$794.26	Y	171.92	\$33.85	\$1,000.03	PAID	\$ 1,000.03
\$63.20	\$94.80	\$8,484.60	\$1,670.62	\$10,155.22	Y	242.04	\$47.66	\$10,444.92	Due	
\$63.20	\$94.80	\$4,171.20	\$821.31	\$4,992.51	Y	225.38	\$44.38	\$5,262.27	PAID	\$ 5,262.27
\$63.20	\$94.80	\$18,580.80	\$4,407.37	\$22,988.17	Y	292.89	\$69.47	\$23,350.53	PAID	\$ 23,350.53
\$63.20	\$94.80	\$22,278.00	\$5,284.34	\$27,562.34	Y	597.49	\$141.72	\$28,301.55	PAID	\$ 28,301.55
\$65.76	\$98.64	\$9,575.71	\$2,271.36	\$11,847.07	Y	114.00	\$27.04	\$11,988.11	Due	
		\$63,753.91	\$14,585.66	\$78,339.57			\$364.12	\$80,347.41		\$57,914.38
\$87.94	\$87.94	\$527.64	\$103.89	\$631.53	N	-	\$0.00	\$631.53	PAID	\$ 631.53
\$87.94	\$0.00	\$2,462.32	\$484.83	\$2,947.15	Y	496.74	\$97.81	\$3,541.70	PAID	\$ 3,541.70
\$87.94	\$131.91	\$20,773.67	\$4,927.51	\$25,701.18	Y	880.12	\$208.76	\$26,790.06	PAID	\$ 26,790.06
\$87.94	\$131.91	\$3,760.18	\$891.91	\$4,652.09	Y	181.81	\$43.13	\$4,877.03	PAID	\$ 4,877.03
\$87.94	\$131.91	\$31,009.25	\$7,355.39	\$38,364.64	Y	488.65	\$115.91	\$38,969.19	PAID	\$ 38,969.19
\$87.94	\$131.91	\$35,584.05	\$8,440.54	\$44,024.59	Y	342.73	\$81.30	\$44,448.62	PAID	\$ 44,448.62
\$87.94	\$131.91	\$27,964.92	\$6,633.28	\$34,598.20	Y	1,572.87	\$373.08	\$36,544.15	PAID	\$ 36,544.15
		\$121,554.39	\$28,733.46	\$150,287.85			\$919.99	\$155,170.75		\$155,170.75
										\$772,449.11
\$30.52	\$45.78	\$10,895.64	\$2,584.45	\$13,480.09			\$3,197.48		PAID	\$ 16,677.57
\$24.66	\$36.99	\$8,803.62	\$2,088.22	\$10,891.84			\$2,583.54		PAID	\$ 13,475.38
\$21.13	\$31.70	\$7,543.41	\$1,789.30	\$9,332.71			\$2,213.72		PAID	\$ 11,546.43
\$21.13	\$31.70	\$7,543.41	\$1,789.30	\$9,332.71			\$2,213.72		PAID	\$ 11,546.43
		\$34,786.08	\$8,251.27	\$43,037.35			\$10,208.46		PAID	
\$30.52	\$45.78	\$1,922.76	\$456.08	\$2,378.84			\$564.26		PAID	
\$24.66	\$36.99	\$1,553.58	\$361.11	\$1,922.09			\$455.92		PAID	
\$21.13	\$31.70	\$1,331.19	\$315.76	\$1,646.95			\$390.66		PAID	
\$21.13	\$31.70	\$1,331.19	\$315.76	\$1,646.95			\$390.66		PAID	

		\$6,138.72	\$1,456.11	\$7,594.83
\$30.52	\$45.78	\$1,396.29	\$331.20	\$1,727.49
\$24.66	\$36.99	\$1,128.20	\$267.61	\$1,395.81
\$21.13	\$31.70	\$966.70	\$229.30	\$1,196.00
\$21.13	\$31.70	\$966.70	\$229.30	\$1,196.00
		\$4,457.88	\$1,057.41	\$5,515.29
\$30.52	\$45.78	\$11,628.12	\$2,758.19	\$14,386.31
\$24.66	\$36.99	\$9,395.46	\$2,228.60	\$11,624.06
\$21.13	\$31.70	\$8,050.53	\$1,909.59	\$9,960.12
\$21.13	\$31.70	\$8,050.53	\$1,909.59	\$9,960.12
		\$37,124.64	\$8,805.97	\$45,930.61
		\$719,738.29	\$169,679.32	\$889,417.61

	\$1,801.50	
\$409.76		PAID \$ 2,137.25
\$331.08		PAID \$ 1,726.89
\$283.69		PAID \$ 1,479.69
\$283.69		PAID \$ 1,479.69
	\$1,308.22	PAID
\$3,412.43		PAID
\$2,757.23		PAID
\$2,362.54		PAID
\$2,362.54		PAID
	\$10,894.74	
	\$29,147.58	

Outstanding

\$24,732.38

-\$0.01

\$0.00

\$0.00

\$0.00

\$22,433.03

\$0.00

\$47,165.42

MFPD Goals for FY 2021-2022

Through a series of evaluation sessions, Chief Rosevear and the MFPD Board of Directors reviewed past performance and concentrated on identifying key goals for our next year. We were guided by a shared belief that we need to slow down. That comes from the recognition that the second half of the previous cycle has been characterized by crisis resolution and heavy learning curves for both the Chief and the Board. Slow down can be defined as a more planful approach to issues and a less reactive style to the uncovering of unforeseen problems. So, we have agreed on three principal goals and some of their accompanying objectives for the next year. They are:

1. Increase the Funding Base of the District.

1.1 Build a community based campaign committee and campaign structure to insure passage of the special tax on the November 2, 2021 general election ballot. Directors Persico and Pullin to take the lead.

2. Improve and Enhance District Operations.

2.1 Insure adequacy of fire season operations

2.1.1 Hold classes and trainings that lead to volunteer certification in wildland fire requirements

2.2 Determine the desired level of service model for the district and cost it out

2.3 Develop a plan to address equipment and materials shortfalls

2.4 Improve the physical condition of the fire station

2.5 Install the three water tanks in areas of the community not supported by the hydrant system

2.6 Maximize performance of administrative functions

2.6.1 Change supervision of Board Clerk from the Chief to the Board President

3. Improve and Enhance Community Relationships

3.1 Improve communications about district activities and volunteer opportunities

3.1.1 Captain Lugo to serve as District PIO with support from Director Gregson

3.1.2 Chief Rosevear to be Website Lead with support from Director Gregson

3.1.3 Establish control of all social media currently designated as MFPD sites. Or establish new ones.

3.1.4 Use all social media sites (Next Door, MFPD Facebook, 3 community Facebook pages, et al) to direct traffic to MFPD website

3.1.5 Complete development and building of MFPD website

3.1.6 Keep website information current and fresh

3.1.7 Insure regular and consistent communications with the community

3.2 Establish a CERT (Community Emergency Response Team) group and clarify relationships between it and the current Support Group

3.2.1 Begin with CPR Training classes for both staff and the community

- 3.2.2 Recruit a leadership core from those training sessions
- 3.2.3 Conduct a Town Hall Recruitment effort
- 3.3 Rebuild a strong auxiliary organization as the fund raising and events arm of the District
 - 3.3.1 Schedule regular events and activities to engage the community

Special Tax Increase Campaign Strategy - DRAFT

Goal: Generate 67% of votes cast in support of Measure C on the November 2, 2021 general election ballot

Objective One: Create a Citizen's Support Committee and through that committee's efforts educate the community as to the reasons to vote yes

- Select Committee Co-Chairs
- Build broad based committee
- Clarify issues and rationale for the tax increase
- Communicate with voters on a regular and consistent basis
- Build data base of supporters

Objective Two: Create and distribute educational materials to the community

- Determine Major Arguments (Inflation, Structural Deficit, Equipment and Facilities, Training and Gear, et al)
- Create Position Papers for Each Argument
- Create Communications Strategy (Individual emails to friends and neighbors, social media posts, town halls, home gatherings, postcard mailing at time of ballot mailing)
- Build data base of contacts (Definite Yes, Maybe Yes, Undecided, Maybe No, Definitely No)
- Signage (Yes on C yard signs, usual road locations)

Objective Three: Get out the Vote follow-up at the time of mail ballot delivery to voters

TEXT OF THE BALLOT MEASURE

The question submitted to the voters shall read substantially as follows:

Shall a special property tax of \$111 per year per parcel, for an unlimited duration, raising approximately \$102,564 annually, be imposed by the Mosquito Fire Protection District, in order to resolve its structural deficit condition, and allow for generating equipment and facilities reserves in order to maintain a sustainable independent fire district?

Argument in Favor of

Mosquito Fire Protection District Special Funding Initiative

We are asking you to please vote Yes on the Mosquito Fire Protection District Special Funding Initiative, which creates a special tax of \$111 per parcel per year for an indefinite duration to meet the following needs. The Mosquito Fire Protection District (MFPD) has a baseline income of approximately \$340,000, which comes from two sources:

- An allocation of 2% of the property taxes paid on the properties within the district (924 parcels)
- A special tax of \$204 per parcel as approved by Mosquito/Swansboro voters in 2001

Basic operating costs for the District must be covered by this baseline income. Given that baseline income has remained steady since 2001 and costs have increased (using standard cost of living adjustment formulas, over the 20 years since the last fee approval, costs have increased by over 100%), the MFPD has a structural deficit, in that there is insufficient baseline revenue to support baseline expenses.

Baseline non-personnel expenses include such items as utilities, fuel for vehicles, annual equipment, vehicle and grounds maintenance, insurance, legal fees, audit fees, office supplies and equipment, required contracts and memberships, and firefighter uniforms and other gear.

Baseline personnel expenses include a full-time fire chief, an 80% time combined board clerk/administrative assistant, and a full time fire captain.

This year, those baseline costs are approximately \$380,000. Additionally, as the District rebuilds its volunteer staffing model, it must cover training costs within its baseline expenses. The District is seeking a minimum of 20 regular volunteers as its core response team.

In addition to these annual costs, it is critical to build reserves to meet two vital purposes - vehicle replacement and building improvements.

The District has a fleet of 4 vehicles (two engines – Type 1 and Type 2, a type 1 water tender and a Squad), all of which are past their estimated life span. The receipt of the OES Type 6 engine takes some pressure off the immediate response vehicle. The next critical need is a second water tender, available to help fight fires in the non-hydrant areas of our community as well as a prime revenue generation vehicle in the case of strike teams. A vehicle replacement reserve would enable the purchase of newer (but still used) equipment or lease/purchase options.

Building improvements are similar. The fire station, built by volunteers in 1973, in addition to needing a new roof and areas of new siding, suffers from a lengthy pattern of deferred maintenance. Electrical power is inadequate and some plumbing is problematic. The new OES Type 6 engine raises storage issues that adds to the existing need for additional space.

The District is pursuing every available means to generate revenues to meet its needs (grants, fund raising, etc.) and needs your support to remain sustainable.

MFPD Board of Directors

Director Appointment Process

The Board of Directors has 60 days from the date of resignation of a Board member to select a new Director. To accomplish this appointment the Board clarifies the position description and the time frame for selection.

Description

Candidates must be and remain members of the Mosquito Fire Protection District. The Board seeks candidates who believe in the mission of the District, are committed to the preservation of the district as an autonomous entity, and are prepared to work tirelessly to help build a strong community volunteer staff, a strong community education and communication system, and a fiscally viable and healthy organization. Board members formulate and evaluate policy, oversee our fiscal well-being, and select and retain the Fire Chief. Board members place their trust in their Chief and provide support while resisting involvement in operations. Key skills required are a desire to learn, a willingness to question, and a commitment to teamwork. Board members must come prepared to regular monthly meetings and special meetings, and should attend social events and activities. Board members are the District's cheerleaders.

Process

Assuming approval of this process at the July 22, 2021 Board meeting the following selection process will be in place:

July 23 – Posting of the position opening and description of the process (on the District website, Next Door, the three community Facebook pages, district Facebook page, and by request, other organizations newsletters and websites).

August 9– Applications due to the Office by 5:00 pm. Can be submitted in person, by mail or by e-mail. Applications are addressed to the Board Clerk and include name, address, phone number, email address (if available) and preferred means of communication. Candidates must submit a statement of interest describing why they have chosen to apply and what they hope to see the District accomplish (please limit to 500 words or about two pages). If candidates feel they have special qualifications please add a separate description.

August 10-17 – Candidate Interviews. The Brown Act prohibits more than two Directors conducting Board business outside of meetings. Depending on the number of candidates, there may be two to four interviews per candidate. Directors will submit their top three recommendations to the Board Clerk, who will summarize the results and present them to the Board President. Depending on those results the Board President may call for a second round of interviews to generate consensus on finalists.

August 26 – Selection. At its regularly scheduled Board meeting, the Board of Directors will select the new Director from the list of finalists.

September 1 – Swearing In

Potential Purchase of 8829 Rock Creek Rd.

Because of its location, the lot at 8829 Rock Creek Road is important for the long term development of the Fire District. It can provide needed additional equipment storage, residences for volunteer firefighters, training and meeting rooms, enhanced community meeting space and space exclusive for firefighter needs.

The lot came to the attention of the District when the previous owner considered donating it to the District. For whatever reasons, that owner instead gifted it to his aunt. No longer available as a gift, the issue of whether it is feasible and worthwhile to purchase the lot seemed worthwhile to pursue.

The lot was sold and an escrow was opened (as we understand, it sold for \$60,000). That escrow failed with the discovery that the current zoning (Community Commercial in the County General Plan) would not allow residential construction without a zoning change, a lengthy and costly process.

In May 2021 the MFPD Board authorized an examination of what would be involved in a potential purchase of the lot by the Fire District. What we have discovered to date includes:

- If the District purchased the lot, it could pursue a conditional use permit (CUP) to allow it to build a structure(s) to meet the needs described above. The CUP process costs about \$2,800 and could take up to six months and requires the approval of either the Planning Commission or a Zoning official
- The lot is not hooked up to the hydrant system. A direct hookup could cost up to \$25,000 but the District could also connect the new structure to the existing water line at the current facility for the cost of constructing that line
- Though not zoned to allow residential use, because fire fighter residential use is transitory it is allowable under the current zoning.
- The lot lies within SCPOA boundaries. SCPOA DC&R's expressly forbid commercial use of properties. They have assessed this lot its annual assessment as if was a residential lot. Deleting it from the current residential roster is complicated costly and lengthy. SCPOA would have to agree that a Fire District facility does not violate its commercial use restriction. Whether the annual assessment on residential properties would be waived remains to be decided.
- Purchase price of the property is complicated by the zoning issues. As a residential property the lot value was established at \$60,000. Its value as a community commercial zoned lot in an association that forbids commercial enterprise, its value is reduced. My best guess of reasonable value is \$40,000.
- Within the finances of the District is a restricted fund account of Development ~~xxxxx~~ fees that currently total \$18,800. We have sought and obtained County permission to use these fees for a potential purchase. If we were to offer (best and final) \$40,000 for the purchase, we need to utilize approximately \$24,000 (purchase and closing costs) in reserve funds.
- Once owners of the property we would still need to address building costs.
- So, the question for me is "Given all the needs of this District, is a current allocation of approximately \$24,000 from current reserve funds and administrative fees a wise and sensible expenditure?"

MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road
Placerville, CA 95667
(530) 626-9017

Agenda Item Issue Paper

Meeting Date: July 22, 2021

Title: Updates/Changes to Policy 2-04- Strike Team Reimbursement and Policy 2-05

Summary:

Attached are recommended changes to the Strike Team Reimbursement policy. Rather than requiring paid and volunteer staff wait until the State/Federal invoice to be deposited before being paid, the updated policy will allow payment/payroll to be made at the soonest pay period after the time is worked.

The previous policy allowed partial payment for paid staff and deferred payment for volunteer staff pending the receipt of the invoice payment, which could be delayed six months or longer.

Recommendation:

Approve the policy changes as recommended. Convert to Lexipol format as soon as possible.

Fire Chief

Jack Rosevear

Attachments: Policy 2-04 with amendments in Red Font.
Policy 2-05 MOU

**MOSQUITO FIRE PROTECTION DISTRICT
POLICY**

Name of Policy:
Strike Team Reimbursement

Policy Number: 2-04	Date First Developed: January 2006	Revision Date: July 11, 2019 July 22, 2021	Review Date: July 11, 2019 July 22, 2021	Page 1 of 2
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PURPOSE: ~~Policy 4-25 defines the District’s mutual aid and strike team response philosophy. This policy provides guidelines for the allocation of reimbursed funds received by the District as the result of strike team or other mutual aid assignments.~~ **This policy also defines personnel strike team payment.**

POLICY:

All reimbursements received by the Mosquito Fire Protection District for strike team or other mutual aid assignments shall be received as “Miscellaneous Income”. ~~Distribution of the amounts from the Miscellaneous Income shall occur after the reimbursement has been received by the District and processed by the County.~~ Distributions shall be made in the following manner.

2-04-01 Apparatus

Reimbursements received for the use of District apparatus and equipment (**minus maintenance costs**) shall be allocated to Account 7800 - Transfer to Reserves. **The Board shall designate what funds will be transferred and** ~~At the end of the fiscal year when the transfer to reserves actually occurs,~~ that amount will be placed in the District’s Equipment Reserve fund.

2-04-02 Administrative Costs

All reimbursed amounts identified by the paying agency as “Administrative Costs” shall be allocated to Account 7700 - Appropriations for Contingency. **Personnel costs received shall be transferred to the appropriate budget categories as soon as possible, through Board approval.**

2-04-03 Paid Staff

a. ~~All compensation (less the administrative cost) received for a paid staff member’s participation in a strike team or mutual aid assignment during a time period which would have been the employee’s regularly scheduled work period shall be allocated to Account 3004—Other. An amount of the compensation equivalent to that which the employee was paid as part of his normal compensation shall be transferred to account 7700—Appropriations for Contingency.~~ **Paid staff shall be compensated portal to portal with a combination of straight pay and overtime, based on regular station staffing schedule (40 hours per week-8am-5pm). Hours worked outside of regular schedule shall be paid in overtime (full time employees have choice of OT or Comp). Employees shall be paid at the next available pay period after the time worked.**

b. ~~All compensation (less the administrative cost) received for a paid staff member’s participation in a strike team or mutual aid assignment for a time period which is outside the employee’s regularly scheduled work period shall be allocated to Account 3002—~~

~~3004—Other. Paid staff shall be entitled to receive this amount of compensation according to the terms in the Strike Team MOU (Policy 2-05).~~

**MOSQUITO FIRE PROTECTION DISTRICT
POLICY**

Name of Policy:
Strike Team Reimbursement

Policy Number: 2-04	Date First Developed: January 2006	Revision Date: July 11, 2019 July 22, 2021	Review Date: July 11, 2019 July 22, 2021	Page 2 of 2
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2-04-04 Volunteer Fire Fighters

~~All reimbursements (less the administrative cost) received for a volunteer member's response on a Strike team or mutual aid assignment shall be allocated to Payroll Account 3004—Other. The Volunteer shall be entitled to receive this amount of compensation according to the terms in the Strike Team MOU (Policy 2-05).~~

Volunteer staff shall be compensated portal to portal with a combination of straight pay and overtime, with straight time for the first 40 hours per week and overtime thereafter. Volunteers shall be compensated at the District base salary step (FLSA compliant irregular assignment out of District) of the position they filled. Volunteers shall be paid at the next available pay period after the time worked.

~~**2-04-05 Secretary's Responsibility**~~

~~Upon receiving authorization from the Chief, the Secretary shall take those steps necessary to ensure that the paid staff member or volunteer receives the authorized compensation timely.~~

**MOSQUITO FIRE PROTECTION DISTRICT
POLICY**

Name of Policy:
Strike Team Memorandum of Understanding

Policy Number: 2-05	Date First Developed: January 2006	Revision Date: July 11,2019	Review Date: July 11, 2019	Page 1 of 1
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PURPOSE:

~~To establish by Policy that all District personnel, paid or volunteer, responding on a Strike Team assignment must sign and agree to a Memorandum of Understanding acknowledging the monetary reimbursement process.~~

POLICY:

2-05-01 ——— MOU Requirement

- a. ~~Prior to departing on any strike team assignment for which the District is likely to receive reimbursement, both paid employees and volunteers will complete a Strike Team Memorandum of Understanding. Each signed MOU will be forwarded to the Secretary and filed in the fire fighter's personnel file.~~
- b. ~~Fire department response personnel include: Fire Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer/Apparatus/Equipment Operator, Firefighter/EMT, and Firefighter.~~
- c. ~~A new Strike Team MOU must be completed each time the employee or volunteer deploys on a strike team.~~

2-05-02 ——— MOU Wording

~~The Chief shall be responsible for developing a Strike Team MOU that meets the needs of the district, including the following criteria:~~

- a. ~~The employee/volunteer must acknowledge by their signature that he/she has read and agrees to the terms and conditions set forth in District Policy 2-04 — Strike Team Reimbursements.~~
- b. ~~The employee/volunteer must acknowledge by their signature that their participation in the Strike Team assignment is voluntary.~~
- c. ~~The employee/volunteer must acknowledge by their signature that District Policy 2-04 provides that a fire fighter personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.~~
- d. ~~Delayed compensation may be negotiated by mutual accord in appropriate cases, where up-front payment is not required by the funding source and the employee is willing to accede to a delay.~~

~~The Chief or his designee shall, by their signature, witness the employee/volunteer's signature on the MOU.~~

MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road
Placerville, CA 95667
(530) 626-9017

~~Memorandum of Understanding Strike Team or Mutual Aid Assignments~~

I, _____, am a Staff Fire Fighter with the Mosquito Fire Protection District. By my signature on this document, I acknowledge that I have read and agree to the terms and conditions set forth in District Policy 2-05.

I understand and agree that my participation in this assignment is voluntary.

Assignment or Strike Team Designation: _____

Date: _____

Fire Fighter

District Representative

MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road
Placerville, CA 95667
(530) 626-9017

~~Memorandum of Understanding Strike Team or Mutual Aid Assignments~~

I, _____, am a Volunteer Fire Fighter with the Mosquito Fire Protection District. By my signature on this document, I acknowledge that I have read and agree to the terms and conditions set forth in District Policy 2-05.

I understand and agree that my participation in this assignment is voluntary.

~~Terms of item below apply to this assignment (check appropriate box)~~

1. I understand that District Policy 2-05-02 "d." is operative for this assignment.
2. I understand that District Policy 2-05-02 "d." is NOT operative for this assignment.

Assignment or Strike Team Designation: _____

Date: _____

Fire Fighter

District Representative

MOSQUITO FIRE PROTECTION DISTRICT

8801 Rock Creek Road
Placerville, CA 95667
(530) 626-9017

Agenda Item Issue Paper

Meeting Date: June 22, 2021

Title: Request to Purchase Firefighting Hose

Summary:

Prior to July 2020, staff recommended the sale of fire hose, because of NFPA non-compliance due to age. This reduction in fire hose inventory did not come with a replacement plan. During evaluation of inventory and equipment needs, the purchase of additional fire hose rose to the top of the list.

The goal is to eventually replace the hose on Engines 75 and 275 and have enough extra inventory to fully restock an engine, if necessary. Annual hose testing and simple wear and tear often leads to placing hose out of service. The engines must always be available with a full inventory of fire attack and supply lines.

This proposal is a request to fund hose purchase to get Engine 75 to full inventory. This includes an additional purchase of 3-inch supply line to achieve a total of 1250 feet, replacement of the 1 3/4" fire attack lines (on loan from Cal Fire) and additional single jacket wildland forestry hose.

We are expecting to receive used but serviceable hose from County Fire. We also have a pending grant and another currently being written for the replacement of fire hose. I would like to see if we can be awarded one or both of the grant requests before committing to the additional purchase of hose. Having Engine 75 with a full compliment of hose, supported by the supply on Engine 275 is a positive more forward, with additional competing equipment requests being closely evaluated and prioritized.

Recommendation:

Approve the purchase request, as submitted.

Fire Chief

Jack Rosevear

Attachments: Hose purchase quote from vendor LN Curtis.

Ph: 510-839-5111
 TF: 800-443-3556
 Fax: 510-839-5325
oaksales@lncurtis.com
 DUNS#: 00-922-4163



Pacific North Division
 6723 Sierra Court, Suite C
 Dublin, CA 94568
www.LNCurtis.com
 Quotation No. 195701

Quotation

CUSTOMER:

Mosquito Fire Protection District
 8801 Rock Creek Road
 Placerville CA 95667

SHIP TO:

Mosquito Fire Protection District
 8801 Rock Creek Road
 Placerville CA 95667

QUOTATION NO.	ISSUED DATE	EXPIRATION DATE
195701	07/12/2021	08/11/2021

SALESPERSON	CUSTOMER SERVICE REP
Shawn Sweeney ssweeney@lncurtis.com 530-308-9575	Shawn Sweeney ssweeney@lncurtis.com 530-308-9575

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
	LUGO	C35327	Net 30	FR

F.O.B.	SHIP VIA	DELIVERY REQ. BY
DEST	Standard Shipping	

NOTES & DISCLAIMERS

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.
 Transportation is included in below pricing.

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	6	EA	PT15X50REN NAFH	1.5X50' Cpld 1.5NH Red PT800 Poly-Tuff DJ Hose	\$125.00	\$750.00
2	7	EA	PT3X50REN NAFH	3X50' Cpld 2.5NH Red PT800 Poly-Tuff DJ Hose	\$280.00	\$1,960.00
3	10	EA	8F15X100Y15N SNAP-TITE	1.5" x 100' Coupled 1.5"NH Yellow 187 Type II Single Jacket Forestry Hose	\$118.00	\$1,180.00

Small Business
 CAGE Code: 5E720
 DUNS Number: 009224163
 SIC Code: 5099
 Federal Tax ID: 94-1214350

This pricing remains firm until 08/11/2021. Contact us for updated pricing after this date.

Due to market volatility and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Ph: 510-839-5111
TF: 800-443-3556
Fax: 510-839-5325
oaksales@lncurtis.com
DUNS#: 00-922-4163



Pacific North Division
6723 Sierra Court, Suite C
Dublin, CA 94568
www.LNCurtis.com
Quotation No. 195701

Subtotal	\$3,890.00
Tax Total	\$282.03
Transportation	\$0.00
Total	\$4,172.03

[View Terms of Sale and Return Policy](#)