



## Mosquito Fire Protection District

**Board of Directors Meeting**  
 Thursday March 14, 2019 - 7:00 p.m.  
 Mosquito Fire Station 75  
 8801 Rock Creek Road, Placerville, Ca 95667

### MINUTES

Item	Presenter
<b>1. Call to Order. 7 PM</b>	B. Mikel
<b>2. Roll Call &amp; Quorum announced.</b> <i>Present Directors; William Buhnerkempe, Taffy Warner, Charles Schnell, Kathleen Pico and Barbara Mikel. Quorum.</i>	B. Mikel
<b>3. Pledge of Allegiance.</b>	B. Mikel
<b>4. Approval of Agenda.</b> <i>Motion to approve agenda by Director Pico, second by Director Warner. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i>	B. Mikel
<b>5. Public Comment</b> <i>Public May address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration. A community member requested further information regarding road closures and which instance is allowed/tasked to order a road closure. Per Chief Dwyer; MFPD will not order a road closure unilaterally, unless there is immediate danger to lives. The last road closure on Rock Creek road was called by the CHP, and DOT was also present and concurred. MFPD road signs were used in this instance for convenience.</i>	
<b>6. Approval of Meeting Minutes</b>	
<b>6.1</b> <i>Regular Board of Directors Meeting, Feb 14, 2019. Motion to approve, with amendment to 9.7, change the wording to say 'Approve or reject Board authorization to explore potential for funding from Proposition 64. Motion to accept by Director Schnell, second by Director Mikel. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain: 0' by Director Pico, second by Director Warner. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i>	B. Mikel
<b>6.2</b> <i>Special Meeting, Feb 27, 2019. Motion to approve by Director Schnell, second by Director Buhnerkempe. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i>	B. Mikel

<p><b>7. Fiscal Items</b></p> <p><b>7.1</b> Approval of Treasurer's Report Mar 05, 2019. <i>Motion to approve by Director Pico, second by Director Warner. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i></p> <p><b>7.2</b> Approval of Expenditures; Expenses Feb 25, 2019. <i>Motion to approve Expense Report dated 02-27-2019 on the print out, for \$6869.78 by Director Mikel, second by Director Buhnerkempe. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i></p> <p><b>7.3</b> Approval of Expenditures; Expenses Mar 04, 2019. <i>Motion to approve by Director Mikel, second by Director Buhnerkempe. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i></p>	<p>T. Warner</p> <p>T. Warner</p> <p>T. Warner</p>
<p><b>8. Informational items: Correspondence and Communication</b></p> <p><b>8.1</b> Chiefs' Report. <i>Please see attached chief's report.</i></p> <p><b>8.2</b> Correspondence &amp; Communication. <i>Director Mikel thanked staff for response and assistance at a recent incident. A Thank you letter was received from the sister of a community member thanking the FD for assistance to their family. Butte County FD send a letter thanking MFPD for their assistance and support during the Camp Fire Incident.</i></p> <p><b>8.3</b> Ad Hoc Committee Reports</p> <ul style="list-style-type: none"> <li>a. LAFCO County Fire Districts. <i>Director Pico attended a Lafco meeting where Consolidation was further discussed. There was also talk of maybe adding Pilot Hill and Cool to the consolidation plan.</i></li> <li>b. Consolidation Committee. <i>Director Mikel will expand in the Director's Comments.</i></li> <li>c. Grant Coordination Committee <i>Director Schnell has included a document summarizing current grant applications made for MFPD and the MFSC fuel reduction. Director Buhnerkempe and I got together to informally discuss potential grants and the SAFER volunteer recruitment and retention grant.</i></li> </ul> <p><b>Recess 3 minutes.</b></p>	<p>E. Dwyer B. Mikel</p> <p>K Pico</p> <p>B Mikel</p> <p>C Schnell</p>
<p><b>9. Action items:</b></p> <p><b>9.1</b> PowerPoint presentation by Blair Aas of the SCI Consulting Group. Approve or reject Resolution 19-01; The Mosquito Fire Protection District Fire Impact Fee Nexus study and requesting the county of El Dorado Board of Supervisors adopt and implement the proposed fire impact fee program on behalf of the district. <i>Motion to approve by Director Schnell, second by Director Pico.</i>  <i>Director Schnell: Aye</i>  <i>Director Pico: Aye</i>  <i>Director Mikel: Aye</i>  <i>Director Warner: Aye</i>  <i>Director Buhnerkempe: Aye</i>  <i>Noes: 0 Abstain: 0</i></p>	<p>B. Mikel</p>

<p><b>9.2</b> Approve or reject the application for a SAFER Grant. Funding Opportunity: FY 2018 Staffing for Adequate Fire and Emergency Response (SAFER) Program. <i>Motion to approve the application for the Safer grant – the volunteer portion - by Director Buhnerkempe, second by Director Pico. Ayes: Directors Buhnerkempe, Pico, Warner, Schnell and Mikel. Noes: 0 Abstain: 0</i></p> <p><b>9.3</b> Appoint Short- and Long-Term Planning Committee. <i>Motion for Directors Warner and Schnell to continue with the short-term planning commission by Director Buhnerkempe, second by director Mikel. Ayes: Directors Buhnerkempe, Pico, Warner, Schnell and Mikel. Noes: 0 Abstain: 0</i></p> <p><b>9.4</b> Set date for Budget Workshop 2019 – Annual CIP Update. <i>Motion to set Saturday April 6<sup>th</sup> 2 PM as Budget and CIP workshop date. Motion to approve by Director Schnell, second by Director Pico. Ayes: Directors Buhnerkempe, Pico, Warner, Schnell and Mikel. Noes: 0 Abstain: 0</i></p>	<p>C. Schnell</p> <p>B. Mikel</p> <p>B. Mikel</p>
<p><b>10. Closed Session:</b>  Closed session pursuant to Government Code Section 54957.6 Review of the Fire Chiefs contract provisions. 9:15 PM</p>	<p>B. Mikel</p>
<p><b>11. Reconvene to open session and report of closed session. 9:30 PM</b>  <i>Report of closed session; The Board received a communication from the District Legal Counsel regarding Chief Dwyer’s Contract.</i></p>	<p>B. Mikel</p>
<p><b>12. Director’s Comments.</b> <i>Director Buhnerkempe: Cal Fire Burn permits are available on line but are only good for one year. You can look at a High Resolutions Fire camera online; google Fire Cams Tahoe. There is talk about bringing back the old Air Raid type Sirens to warn people that there is a fire in the area. This will be in conjunction with reverse 911 type services. For 12 days the area of US 50 and Mosquito exit will be only one lane each way, so there will be a lot of traffic in that area. (No start date given) Per PG&amp;E they expect that there will be more power shutdowns due to fire danger this year, and they will be shut down sooner and for longer amounts of time. Director Schnell; no comment. Director Warner made a request to all Directors to please bring lots of new ideas to the April 6<sup>th</sup> Budget workshop. Director Pico; no comment. Director Mikel gave a report of the 2019 County Future Planning meeting. The main topic was Public Safety which included Emergency Services, Fire District Sustainability, Community Engagement and JPA. The county used this as an outreach to try to get their staff to bring open book ideas to them. It was a good meeting. Spoke with the Water Agency Director who encouraged us to explore Help from the Federal Government to obtain a water source for the District.</i></p>	
<p><b>13. Adjourn 9:55 PM</b></p>	

**Fire Chiefs Report**  
**March 14, 2019**

**I. The Department:**

*As the storms continue to impact the community our personnel have worked as proactively as possible, checking culverts, natural drainage, evaluating hillsides for stability. They have committed to early arrival during storm periods to ensure that Rock Creek and Mosquito roads are open and safe. Our personnel have worked diligently through the storms, medical calls, electrical hazards and unstable and dynamic earthen conditions and auto accidents and at times have had to deal with derogatory and hostile remarks coming from some residents of community. We almost lost a member when he stopped to clear a tree from Rock Creek Road, 5 other trees fell within feet of where he was working.*

***To the community, we do not close roads unilaterally. The decision to close Rock Creek or Mosquito Road is done in association with CHP and El Dorado County DOT.***

*As is known, the tax initiative has failed. We will be looking hard and at every angle and will do all that is necessary to bring the District expenditures into alignment with income. The Fire District has been in deficit spending for many years prior to my tenure, and that of the current Board and more recent previous Board. All options will have to be considered. Should a staffing cut be needed I believe the first focus should be the Chiefs position. Cutting back the Chiefs position to a half or part time position will go a long way to maintain Emergency Response Staffing. We will have to seek to identify funding streams beyond property tax, assessments and fees. I will be meeting with the Deputy CAO Sue Hennike this coming week, to discuss potential County Assistance to maintain what minimal staffing we currently have. It must be understood that this assistance if received will require a specific and sustainable staffing plan. Should the County agree to assist, there will be a great push from the CAO's for consolidation, so I will need to meet with the Board to identify what their thoughts are, to move forward.*

**II. Personnel:**

*Our personnel continue to do well with their training at the Divide Fire Academy and EMT Training.*

**III. Information.**

- 1. As it is known, I spend a lot of time at meetings with other Chiefs and County entities. Starting this month, I will now be including minutes and agendas from the JPA Board Meeting and the El Dorado County Fire Chief's Association. It is during these two meeting policies and resolutions are passed that have the greatest potential for impacting the Mosquito Fire District.*
- 2. Due to the ongoing weather impacts my schedule has been greatly out of alignment with my scheduled work hours. We are doing all we can to reduce fiscal impacts, however with the transition of Volunteer Personnel heading to work and paid staff coming on duty, in association with predicted weather patterns, we have had to make multiple adjustments to all emergency staff schedules, to ensure District coverage.*
- 3. The IMT**

*We have completed the Salary Survey for the OES IMT Contract. With our current admin fees, we should see some increase in income. It is difficult to predict what level that income will be.*

**4. *The JPA***

*The JPA Finance Committee has decided to forward a recommendation that in the current economic situation, the EMS Stipends provided to Fire for EMS Supplies and training, should be stopped. I made a vigorous argument and stated that I believe this is a function of the JPA as they are the Emergency Services Authority for the County. It was 4-1 for stopping the stipend. There was a great lack of representation by the other rural districts. Should it pass at the Board Meeting it will have a significant impact on our EMS Operations.*

***IV. The Station***

- 1. The insurance company has agreed to the cost of the station repairs. Construction should occur next week sometime.*
- 2. Air Exchange will have a Project Coordinator in the Fire Station, to identify location of the infrastructure for the installation of the Emissions Exhaust System.*
- 3. Our personnel continue to work on projects around the Fire Station, some will be aesthetic, others are necessary repairs.*
- 4. We are now programming the front foyer door lock to remain unlocked during business hours 08:00- to 17:00 (5pm) Monday through Friday. The doors will be locked by the off going Company officer.*

***V. Equipment.***

- a. E 275 Repairs have been completed*
- b. WT 75 No reported issues.*
- c. E 75 No reported problems.*
- d. SG 75 No reported issues*
- e. E 75 No reported issues.*
- f. U 75 No reported issues*
- g. SQ 75 No reported issues.*
- h. C7500 No reported issues*

***VI. Calls for Service:***

*We are still having issues with getting call data from Active 911. But I do want to take this time to express my gratitude and pride in all our staff. Families in the community have experienced great tragedy with the loss of loved ones. Our personnel have been on scene providing care to the medical patient and as it recognized that no further care would provide for recovery, our personnel with great care transitioned from the patient who was no longer in need, to the family who now have become our new patients.*