

MFPD District Auxiliary – D’Ax

Board meeting March 28, 2024

Meeting Minutes

The meeting was called to order at 5:37 pm. Quorum was reached; Director Bingham was absent.

Motion to approve the agenda with the addition of Insurance as a topic; motion passed unanimously.

Motion to approve the January minutes with several small changes (Director Bingham will serve as Vice President; President Blain circulated an inventory list; clarification is needed on Canva). Motion passed unanimously.

Report on Insurance quote:

Contacted a company from Los Gatos (Prevot & Associates) for D&O insurance quote; they requested a 990 form and financial statements. Secretary will work with Treasurer to get the necessary information. Still some question as to whether (or to what extent) D’Ax is covered under MFPD policy; needs further investigation.

D’Ax inventory list:

All assets belong to MFPD. One of the tables is broken; Trent may be able to fix or we will try to return to Sam’s Club or exchange it.

Treasurer’s report:

QuickBooks was purchased and is being used to set up categories. We can all have user names and passwords, but getting access for more people costs more. We are currently on a trial basis for \$13.99 per month which can be upgraded. It is all in the cloud.

Vice President Bingham has volunteered to make a database, which President Blain believes could potentially be merged with a donor letter, mailing list, etc. It’s possible this can be done through QuickBooks.

Expenditures:

Treasurer paid \$119.99 for Canva and \$15.99 for Zoom. The Chief was reimbursed \$43.99 for a Safeway purchase. We paid \$593.93 for informational items & SWAG for kids from Positive Promotions (previously approved by D’Ax board). Additional receipts for \$37.43 and \$87.58 for training. From the \$1,000 donation, Jack is spending \$261.69 for AED pads from Cardio Partners; will also buy AED batteries from this funding source.

Current balance \$6,546.91

MVFA still has \$150 left in the Station 75 fund. Apparently the grill came with a cover so we did not need to purchase.

One suggestion was to consider a waffle maker: a do-it-yourself appliance that would allow community members attending the pancake breakfast to make their own waffles, as is done at hotel breakfast sites. Discussion centered around potential liability if a community member would get burned or otherwise injured while making waffles at a pancake breakfast we conducted/hosted.

Also discussed shirts for volunteers – a grant could pay one half with D’Ax picking up the other half for \$459. A motion was made to devote D’Ax funds for this purchase; passed unanimously.

US Bank does not want us to use checks due to the type of account we have.

Our taxes are filed: form 990-E.

Non-profit status:

Now that we have IRS approval, we need a short form for the state Franchise Tax Board (FTB). Also we are required to register with the state Department of Justice (DOJ) to do raffles, etc.

Discussion about letters to donors; decision to give thank you card at time of donation and donor letter at end of year.

Communications report:

Flyers were created for pancake breakfast; Minuteman prints for us for free.

Sales of SWAG: 1 shirt was purchased at last breakfast, along with 3 hats, and Chief bought more.

D’Ax has a Facebook page, for which Director Beesley and President Blain are the admins.

MFPD Sustainability committee:

Information for the survey to be sent to the community explains what MFPD does; currently looking for a third party to mail and receive results.

Other business:

Discussion about holding a raffle by getting donations and/or Amazon gift cards, possibly a large one at the end of the year. Possibility of starting in July? Dates would have to go to DOJ but we could estimate \$ amounts in advance.

MFPD training on May 4: D’Ax is requested to host a lunch/snacks; estimated that there will be about 17 participants plus trainers and firefighters.

Drive & Fly event on June 22 – D’Ax can do popcorn & shave ice.

Mardi Gras event for 2025 – discussion tabled until later.

Water for firefighters and Support Group members: President Blain will provide detail at next meeting.

Meeting was adjourned at 6:57.