



## Mosquito Fire Protection District

**Board of Directors Meeting**  
Thursday, October 8, 2020 – 10 AM  
Mosquito Fire Station 75  
8801 Rock Creek Road, Placerville, Ca 95667

### MINUTES

Item	Presenter
<p><b>1. Call to Order. 10:04 AM</b> In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). The chair will call for public comment. When you hear the item called that you wish to comment on, please use the “raise your hand icon” and await your opportunity to speak. joining the meeting and, when you are notified that your call has been unmuted, you may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.</p> <p>Dial-in number (US): (339) 209-6835 no access id required</p> <p>International dial-in numbers: <a href="https://fccdl.in/i/bmikel6">https://fccdl.in/i/bmikel6</a> Online meeting ID: bmikel6 Join the online meeting: <a href="https://join.freeconferencecall.com/bmikel6">https://join.freeconferencecall.com/bmikel6</a></p> <p><u><a href="#">If you do not have local and long-distance calling</a></u> <u>Toll Free access (844) 854-2222 Id 437857*</u></p> <p><u>Participants</u> joining through either the Desktop App or through a web browser, must have a mic and speaker connected. Thank you. <i>For additional assistance connecting to the meeting text "Help" to the Dial-In number above. Message and data rates may apply.</i></p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530 626 9017 or <a href="mailto:admin75@mfpd.us">admin75@mfpd.us</a></p>	B. Mikel
<p><b>2. Roll Call &amp; Quorum announced. Present Directors Barbara Mikel, Kathleen Pico, Taffy Warner and William Buhnerkempe. We have quorum.</b></p>	B. Mikel
<p><b>3. Pledge of Allegiance. (Suspended during Teleconferencing)</b></p>	B. Mikel
<p><b>4. Public Comment</b> Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration. <i>No Comment.</i></p>	

<p><b>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR</b></p> <p>The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p><i>Motion to approve consent calendar and agenda, with removal of Item 6.16, and per Section 54954.2 of the Government Code, add agenda Item: <b>Donation to District by Michael D and Vickie L Burdges Lot APN 085-084-001-000 as item 6.16, by Director Mikel, second by Director Pico Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0</b></i></p>	<p>B. Mikel</p>
<p><b>6. CONSENT CALENDAR</b></p> <p><b>6.1</b> Approval of Treasurers Report Oct 2 2020.</p> <p><b>6.2</b> Profit-Loss Previous Year Oct 2 2020.</p> <p><b>6.3</b> Budget to Actuals by Class Oct 2 2020.</p> <p><b>6.4</b> Approval of Expenditures; Expenses Sep 7 2020.</p> <p><b>6.5</b> Approval of Expenditures; Expenses Sep 29 2020.</p> <p><b>- END OF CONSENT CALENDAR ITEMS -</b></p> <p><b>6.6</b> Minutes 2020 Sep 10 Teleconference. <i>Motion to approve by Director Pico, second by Director Warner. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p><b>6.7</b> Chief's Report.</p> <p><b>6.8</b> Ad-Hoc committee Reports:</p> <p>* Financial Stability. <i>The Financial Committee has not met formally during this month. Members continue to work on completing assigned projects. Diane Brady working with Barb on Capital Improvement Plan. Meredith Bates completing tracking spreadsheets for the grants. Karryn Morris has completed QB formulas for integration of tracking grant expenditures and reimbursements.</i></p> <p><i>County has provided the Year End data for 2019-2020. Will be used to realign the budget.</i></p> <p>* Community Risk Reduction. <i>Negotiations on the placing of one of the water</i></p>	<p>T. Warner</p> <p>T. Warner</p> <p>T. Warner</p> <p>T. Warner</p> <p>T. Warner</p> <p>B. Mikel</p> <p>J. Rosevear</p> <p>T. Warner</p> <p>K. Pico</p>

tanks is still in progress. FYI on the new Mosquito Bridge; the ED County supervisors voted to continue with payments and fees which means the construction of the new Mosquito bridge is still moving forward.

\* Emergency Service Provision. Still meeting with Chief Rosevear, no new information.

\* Community Engagement. Welcome package is still being constructed and will be ready soon. Trent Williams: Individual community organizations have provided input towards the welcome package.

\* Good Governance

W. Buhnerkempe

B. Mikel

Vacant

**Issue Items:**

**6.9** Approve or reject Policy 1-10 Conflict of Interest Code. Motion to approve by Director Mikel, second by Director Pico. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0

B. Mikel

**6.10** Approve or reject Resolution 2020-07. Motion to approve by Director Warner, second by Director Pico. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0

B. Mikel

**6.11** Approve or Reject New Policy 06-07 District Injury and Illness Prevention Plan. Motion to approve with corrections to format of numbers and underlining the words 'until both of the following occur:' on page 6 of 13, by Director Pico, second by Director Warner. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0

J. Rosevear

**6.12** Update Policy 1-5: Retention of Records, Paper and Documents. Motion to approve by Director Mikel, second by Director Pico. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0

J. Rosevear

**6.13** Approve or reject Policy 3-13: Drug and Alcohol- Free Workplace. Motion to approve by Director Pico, second by Director Warner. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0

J. Rosevear

**6.14** Approve or Reject Policy 3-01-00 Revised – District Job Descriptions. Motion to approve by Director Pico, second by Director Mikel. Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0

W. Buhnerkempe

<p><b>6.15</b> Approve or reject Recruit &amp; Retention Contract Review. <i>Motion to direct the Chief with staff assistance and Board Directors Buhnerkempe and Pico, to review the R &amp; R contract and create a list of deliverable items completed vs items to be completed with a timeline, by Director Buhnerkempe, second by Director Warner.</i> Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0</p> <p><del><b>6.16</b> District Grant EMW-2018-FF-00183 Consultant Invoice and Deliverables</del></p> <p><b>6.16</b> Approve or reject Donation to District by Michael D and Vickie L Burdges Lot APN 085-084-001-000. <i>Motion to approve by Director Pico, second by Director Warner.</i> Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0</p> <p><b>6.17</b> Approve or Reject Web Contract Lanitech. <i>Motion to table to the committee of Directors Mikel and Buhnerkempe and Dion Nugent to discuss several points in the contract with the vendor, by Director Mikel, second by Director Pico.</i> Ayes: Directors Mikel, Warner, Pico and Buhnerkempe. Noes: 0 Abstain: 0</p>	<p>W. Buhnerkempe</p> <p>B. Mikel</p> <p>B. Mikel</p>
<p><b>7. Adjourn to closed session. 12:18 PM</b> <b>LIABILITY CLAIMS</b> Claimant: John Edward Valenzuela pursuant to Section 54956.95 d (2)(3)  <i>Back to open session at 1:22 PM.</i></p>	
<p><b>8. Informational items: Correspondence and Communication.</b> <i>None.</i></p>	<p>B. Mikel</p>
<p><b>9. Director's Comments.</b> <i>Director Buhnerkempe: Wants to separate the voting for the Consent calendar and the regular agenda.</i> <i>Director Warner: I would like to thank Leo for moderating the Board candidates Meet and Greet, all the candidates, and the community. It is nice to see the individual enthusiasm and the amount of support that is being generated in the community for MFPD.</i> <i>Director Pico; Thanks to Leo. Thanks to the community that showed up to the meet and greet.</i> <i>Director Mikel no comment.</i></p>	
<p><b>9. Adjourn</b></p>	