



Mosquito Fire Protection District

Board of Directors Meeting
 Thursday, March 12, 2020 – 10 AM
 Mosquito Fire Station 75
 8801 Rock Creek Road, Placerville, Ca 95667

MINUTES

Item	Presenter
1. Call to Order. 10 AM	B. Mikel
2. Roll Call & Quorum announced. <i>Present Directors; Barbara Mikel, Taffy Warner, William Buhnerkempe and Kathy Pico. Absent Charles Schnell. We have quorum.</i>	B. Mikel
3. Pledge of Allegiance.	B. Mikel
4. Public Comment Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration. <i>A public comment was made by Karen Pullin.</i>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR</p> <p>The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p><i>Motion to approve consent calendar, with removal of items 6.1 and 6.2 out of consent calendar by Director Pico, second by Director Warner. Ayes: Directors Pico, Warner, Buhnerkempe and Mikel. Noes: 0 Abstain: 0</i></p>	B. Mikel
<p>6. CONSENT CALENDAR</p> <p>6.1 Minutes 2020 Feb 13</p> <p>6.2 Minutes 2020 Feb 21 Special Mtg</p> <p>6.3 Approval of Treasurer's Report 2020 Mar 8</p> <p>6.4 Approval of Expenditures; Expenses 2020 Feb 11</p> <p>6.5 Approval of Expenditures; Expenses 2020 Mar 3</p> <p style="text-align: center;">- END OF CONSENT CALENDAR ITEMS -</p>	<p>B. Mikel</p> <p>B. Mikel</p> <p>T. Warner</p> <p>T. Warner</p> <p>T. Warner</p>

<p>6.1 Minutes 2020 Feb 13. <i>Motion to approve by Directors Pico, second by Director Warner. Ayes: Directors Warner, Pico and Mikel. Noes:0 Abstain: Director Buhnerkempe.</i></p>	<p>B. Mikel</p>
<p>6.2 Minutes 2020 Feb 21 Special Mtg. <i>Motion to approve with removal of item 4.4 until it can be verified from the recorder by Director Buhnerkempe, second by Director Warner. Ayes: Directors Pico, Warner, Buhnerkempe and Mikel. Noes: 0 Abstain: 0. Reviewed, minutes as stand.</i></p>	<p>B. Mikel</p>
<p>6.6 Schedule Budget 2020-2021 Workshop. <i>Motion to schedule 20/21 Budget Workshop on April 18th, 2020 at 10 AM by Director Warner, second by Director Pico. Ayes: Directors Pico, Warner, Buhnerkempe and Mikel. Noes: 0 Abstain: 0</i></p>	<p>T. Warner</p>
<p>6.7 Chief's Report.</p>	<p>M. Schwegler</p>
<p>6.8 Ad-Hoc committee Reports:</p>	
<p>* Financial Stability. Report March 8th, 2020</p>	<p>T. Warner</p>
<p>* Community Risk Reduction. <i>Director Pico has contacted the new District appointee regarding the USFS Grant for road improvements in the National Forest, specifically related to Mosquito Road to Wentworth Springs as an additional emergency exit for the Mosquito/Swansboro residents.</i></p>	<p>K. Pico</p>
<p>* Emergency Service Provision. <i>Director Buhnerkempe; emails were sent out and will get together with Fire Chief to continue talks on this subject.</i></p>	<p>W. Buhnerkempe</p>
<p>* Community Engagement . <i>Director Mikel; There is another meeting scheduled for March 17th. So far there's been good discussions with the various community groups, focusing on creating a singular calendar.</i></p>	<p>B. Mikel</p>
<p>* Good Governance. <i>Director Schnell is absent.</i></p>	<p>C. Schnell</p>
<p><u>Issue Items:</u></p>	
<p>6.9 Approve or reject elimination of Full Time Positions. <i>Motion to table this item by Director Pico, second by Director Warner. Ayes: Directors Pico, Warner, and Mikel. Noes: Director Buhnerkempe. Abstain: 0</i></p>	<p>D. Nugent</p>
<p>6.10 Approve or reject Implementation of Microsoft 365 Program. <i>New Microsoft 365 Subscription Service Cost Breakdown attached. Motion to approve this purchase with the condition to research the possibility of reducing the amount by including existing programs already being used</i></p>	<p>D. Nugent</p>

<p><i>and working with Director Buhnerkempe to face the program challenges, by Director Warner, second by Director Pico. Ayes: Directors Pico, Warner, Buhnerkempe and Mikel. Noes: 0 Abstain: 0</i></p>	
<p>6.11 Approve or reject purchase of new Printer-Copier. <i>Motion to approve this purchase by Director Mikel, second by Director Pico. Ayes: Directors Pico, Buhnerkempe, and Mikel. Noes: 0. Abstain: Director Warner.</i></p>	D. Nugent
<p>6.12 Approve or reject Recruitment and Retention Contract Dion Nugent. <i>Motion to approve contract, subject to approval of legal counsel and removing items 13 and 14, by Director Pico, second by Director Warner. Ayes: Directors Pico, Warner, and Mikel. Noes: Director Buhnerkempe. Abstain: 0</i></p>	B. Mikel
<p>Recess 5 Minutes</p>	
<p>6.13 Approve or reject Interim Fire Chief district schedule and pay rate. <i>Motion to approve with correction to hourly rate be \$38.46, by Directors Pico, second by Director Buhnerkempe. Ayes: Directors Warner, Pico, Buhnerkempe and Mikel. Noes:0 Abstain: 0</i></p>	B. Mikel
<p>6.14 Approve or reject MFPD – template AFG Grant and applicable reimbursement provisions. <i>Motion to approve by Directors Pico, second by Director Warner. Ayes: Directors Warner, Pico Buhnerkempe and Mikel. Noes:0 Abstain: 0.</i></p>	B. Mikel
<p>6.15 Approve or Reject Updated Procedure, Committee appointments and timeline adjustment chief interviewing. <i>Motion to approve an executive closed session of the full board, on March 16th, 2020 at 10 am to consider items 2,3,4 and 5 in addition to applicant reviews, by Directors Pico, second by Director Mikel. Ayes: Directors Warner, Pico, Buhnerkempe and Mikel. Noes:0. Abstain: 0</i></p>	B. Mikel
<p>6.16 Approve or reject Policy 3-01-14 Explorers. <i>Motion to approve by Directors Pico, second by Director Buhnerkempe. Ayes: Directors Warner, Pico, Buhnerkempe and Mikel. Noes:0 Abstain: 0</i></p>	W. Buhnerkempe
<p>6.17 Approve or reject Policy Manual Table of Contents. <i>Motion to approve by Directors Warner with correction to verbiage to be “Explorers”, second by Director Pico. Ayes: Directors Warner, Pico, Buhnerkempe and Mikel. Noes:0 Abstain: 0</i></p>	W. Buhnerkempe
<p>6.18 Approve or reject Fire Suppression Agency Questionnaire. <i>Motion to Approve with corrections to responses; spelling Allocate, remove word ‘questionable’ by Directors Mikel, second by Director Warner. Ayes:</i></p>	K. Pico

<p><i>Directors Buhnerkempe, Warner, Pico and Mikel. Noes:0 Abstain: 0</i></p> <p>6.19 Approve or reject Surplus of Chiefs' old desk and cabinet. <i>Motion to approve by Directors Pico, second by Director Warner. Ayes: Directors Buhnerkempe, Warner, Pico and Mikel. Noes:0 Abstain: 0</i></p> <p>6.20 Approve or Reject declaring damaged and out of date turnouts surplus. <i>Motion to approve by Directors Buhnerkempe, second by Director Warner. Ayes: Directors Buhnerkempe, Warner, Pico and Mikel. Noes:0 Abstain: 0</i></p> <p>6.21 Approve or Reject out of service hose to be declared surplus. <i>Motion to approve by Directors Mikel, second by Director Pico. Ayes: Directors Warner, Buhnerkempe, Pico and Mikel. Noes:0 Abstain: 0</i></p> <p>6.22 Approve or Reject oxygen and SCBA cylinder rack station storage requirements per fire code and oxygen and SCBA cylinder motor vehicle transport. <i>Motion to approve by Directors Pico, second by Director Mikel. Ayes: Directors Warner, Buhnerkempe, Pico and Mikel. Noes:0 Abstain: 0</i></p>	<p>M. Schwegler</p> <p>M. Schwegler</p> <p>M. Schwegler</p> <p>M. Schwegler</p>
<p>7. Informational items: Correspondence and Communication. <i>No informational items.</i></p>	<p>B. Mikel</p>
<p>8. Director's Comments. <i>Director Warner wanted to inform the public that the Grant related clearing has started at Rock Creek Road and to go see the progress and also commend the EDC Fire Safe Council for their efforts. The Mosquito Fire safe council will have an event on May 2nd at Dyer Lake which will include a National Fire fighter preparedness day informational presentation. Director Mikel; Director Schnell has submitted a letter of resignation because he is relocating to another district. There is now a position open on the MFPD board.</i></p>	
<p>9. Adjourn 1:35 PM</p>	