

MOSQUITO FIRE PROTECTION DISTRICT

Minutes Regular Meeting, Thursday, November 10, 2016 7:00 pm

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

1. **Call to Order** Director Stuart 7:00 PM
2. **Roll Call & Announcement of Quorum** Introduction of new board clerk Sharlyn Fields. Directors Snyder, Hern, Swystun, Mikel, Stuart
Also present: Chief Dwyer
3. **Approval of Agenda.** Motion to add agenda # 8.6 Resolution to 2016-09 Director, Theresa Stuart, second Director Ralph Hern
Ayes: R. Hern, T Stuart, G Swystun, B Mikel, J Snyder
Nos: 0
Abstain: 0
4. **Public Comment.** Public may address the Board on any District related item not included in this agenda. Comments should be limited to three (3) minutes in duration.
Director Stuart stated that the Board cannot comment on issues of personnel and operations of the fire department. Resident stated being opposed to pictures of a recent fire being taken and shared. Comments of appreciation for performance of Chief Dwyer. Resident concerned about a recent nighttime medical call with a slow response. Chief Dwyer stated that 70 to 90% of calls are EMS related. More EMT's are needed. Financial and staffing challenges facing the district were discussed. Director Swystun encouraged residents to approach Secretary Ranalli to discuss our Fire department needs.
5. **Approval of Minutes**
 - 5.1. Regular Meeting October 13,2016
Motion Director Swystun, Second, Director Hern
Ayes: Directors Hern, Swystun, Stuart, Snyder, Mikel
Nos: 0
Abstain: 0
6. **Fiscal Items:**
 - 6.1 Approval of Treasurer's Report
Comment Director Hern; fiscal year is at 33% and expenditures is at 28% of the budget, and requested a mid- year Budget report for the January 2017 meeting.
Motion to approve treasure report by Director Hern, second Director Swystun
Ayes: Directors Hern, Swystun, Stuart, Snyder, Mikel
Nos: 0
Abstain: 0
 - 6.2 Approval of Expenditures for 10-10-2016
Director Swystun asked for clarification of some of the larger expenditures.
Motion to approve Expenditures for 10-10-2016 by Director Swystun, second by Director Hern.

Ayes: Directors Hern, Swystun, Stuart, Snyder, Mikel

Nos: 0

Abstain:0

7. Informational Items:

7.1 District Status Report Chief Dwyer

I. The Department

The state of the Mosquito Fire Protection District is excellent. Moral is high, professionalism and dedication to service is our daily mission.

I would like to take this time to commend and recognize Ryan Purves and to announce his promotion to the position of Fire Captain. Ryan is a highly motivated, self-starting professional who displays a quiet confidence, and leadership. Ryan's leadership skills coupled with Emergency Incident Command skills equals that of Command Officers several years his senior.

We will be holding his badge pinning at the pancake Breakfast on November 19, 2016.

Our Firefighter Personnel have taken on the task of refurbishing the kitchen.

- A. We continue to add Volunteer Fire Personnel to our ranks. Our newest member is Ian Bence.
- B. Support Group Members: Remains without change. I look forward to our meeting to discuss with the Support Group their vision and direction for the future of the Support Group.
- C. Part time Administrative Assistant and Board Clerk job interviews have been completed, offers of employment have been made.
- D. Firefighter Philip Southern will be attending the Sierra College Fire Academy, starting in January.
- E. The following Volunteer Fire Personnel will be attending the Georgetown Fire Academy that also starts in January.

- 1. Dave Stetler
- 2. Andrew Douglas
- 3. Skyler Jester
- 4. Tony Cobb
- 5. Spencer Fields

I would like to thank all our members for their dedication to service. Regardless of position, whether Career, or Volunteer you are the heart and soul of this department.

II EQUIPMENT:

I would like to take this time to thank Georgetown Fire Department for the loan of 12 SCBA Bottles while we rotated ours out for Hydrostatic testing. I would also like to thank El Dorado County Fire Department for the loan of Engine 74, while we process our equipment and apparatus for repairs.

We have hired Jon Lyons of Jon Lyons Truck Repair to assist in our vehicle maintenance and repair. We have started an aggressive repair and maintenance program that will provide for bi-annual safety evaluations of all our apparatus to coincide with quarterly maintenance.

- A. Command Unit 75: Fair Condition needs replacement. Mobile Radio does not transmit; mechanical and electrical repairs have been made to allow this unit to return to service.
- B. Duty Unit 75: Brakes have been repaired, still requires transmission service
Does not go into 4 Wheel Drive.
- C. Engine 75: Is in good condition. All repairs have been completed.

- D. Engine 275: In Good condition. Has issues with transfer-case switch and will be going to Westmark Manufacturing for service.
- E. Tender 75: Tires were 4 years out of safety date and have been replaced.
- F. Tender 275: Poor condition. Should be replaced.
- G. Pump 75: Fair condition
- H. Utility Unit 75: Fair condition. Needs Power steering pump. Should be scheduled for replacement. Also, consider converting to a lighting unit.

II. INCIDENTS:

- A. (10) total calls for service.
- B. (5) Medical Aid calls. One went unanswered.
- C. (2) Public Assist.
- D. (3) Fires
- E. Year to date: 86

III. October 14, 2016 Water Tender 75 was dispatched immediate need to Lake Tahoe for the Emerald Fire. WT 75 was assigned to division Zulu to assist in fire attack and water supply. MFPD Personnel who responded to the incident included:

Ryan Purves
Lisa Hampton
Dave Stetler

IV. INFORMATION:

- A. Our Fire Prevention day went extremely well despite the weather. Though it was not a fund raiser, MS 75 did receive donations nearing \$700. I would like to thank Karen and Jerry Pullin and all of the members of MS 75 for their hard work, making this day so successful.
- B. We are currently working on FEMA Safer Grants for the hiring of Firefighter Personnel and Fire Apparatus replacement. This work could not be done without the tremendous assistance of Connell Persico. We will still require assistance from the community as we transition to 24/7 coverage.
- C. MS 75 will be hosting a Pancake Breakfast November 19, 2016 County Supervisor Michael Ranalli will be attending and will be speaking about tree mortality.
- D. MVFA hosted another successful Bingo Night here at the station. MVFA will be hosting a Holiday Bazaar on December 3 and Christmas Dinner December 10.

7.2 Correspondence & Communication

Department of Forestry & Fire Protection Volunteer Fire Assistance Grant Approval
Robert W Johnson Accountancy Corporation letter to the Board of Directors

County of El Dorado Office of Auditor Controller AB 2476 January 2017 "New Parcel Tax"
Chief Dwyer requested 2 letters be sent to the Georgetown FD and the Folsom FD thanking them for their assistance with equipment and vehicle. Director Stuart will take care of this task.

8. Agenda Items

8.1 Review revised Policy 1-03 Use of District Facilities and Grounds. Motion to approve by Director Hern, second Director Mikel.

Ayes: Directors Hern, Snyder, Mikel, Stuart, Swystun

Nos: 0

Abstain: 0

8.2 Review revised Policy 3-08 District Uniforms *. Motion to amend policy to change 'patch' by Director Swystun, second by Director Hern.

Ayes: Directors Snyder, Hern, Swystun, Mikel, Stuart

Nos: 0

Abstain: 0

8.3 Notification per Policy 1-09-06 Exceptions to Competitive Bidding. Exception in case of emergency. Motion to approve emergency exception by Director Hern, second Director Swystun.

Ayes: Directors Snyder, Hern, Swystun, Mikel, Stuart

Nos: 0

Abstain: 0

8.4 Review and authorize Satellite system for commercial television. Chief Dwyer presented advantages of having a satellite system for commercial TV.

Director Mikel questioned the actual signal availability due to the location of the station.

Director Hern questioned the usefulness. The public offered to pay for the system.

Motion to approve by Director Swystun, second Mikel.

Ayes: Director Snyder, Swystun, Mikel, Stuart

Nos: Director Hern

Abstain: 0

8.5 Research and Purchase of a new Utility Vehicle. Chief Dwyer requested permission to start research for the future purchase of a Light Rescue Unit vehicle, with multiple uses, including an extra-long ladder and capable of crossing the Mosquito bridge.

Motion to authorize Chief Dwyer to commence research for this vehicle, Director Mikel second

Ayes: Directors Snyder, Hern, Swystun, Mikel, Stuart

Nos: 0

Abstain: 0

8.6 Deadline Resolution 2016.09

Motion to approve Director Hern second Mikel

Ayes: Directors Snyder, Hern, Swystun, Mikel, Stuart

Nos: 0

Abstain: 0

9. Adjourn to closed session 8:35 PM

9.1. Conference with Labor Negotiator Agency designated representatives: Board of Directors
Employee: Fire Chief, Eddie Dwyer (Cal. Govt. Code Section 54957.6)

9.2. Personnel Matter Public Employee Appointment, Employment, Evaluation of Performance,

Discipline or Dismissal (Cal. Govt. Code Section 54957)

10. Reconvene to open session 9:35 PM

Director Stuart; Ratified contract for Chief Dwyer, he's now official.

11. Directors Informational Only None

12. Adjournment Motion to adjourn, Director Hern, Second Director Snyder

Ayes: Directors Snyder, Hern, Swystun, Mikel, Stuart

Nos: 0

Abstain: 0