

MOSQUITO FIRE PROTECTION DISTRICT

MINUTES

Regular Board of Directors Meeting

Thursday, February 12, 2015

7:00 p.m.

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

1. **Call to Order/Roll Call/Announcement of Quorum.** Roll call as follows: Ken Joseph, Theresa Stuart, Melissa Martini, Mike Hoffman and Nancy Foley. A quorum was announced. Also in attendance was Secretary, M. Joseph
2. **Approval of Agenda.** M. Martini motioned to approve, 2nd by T. Stuart. Motion carried.
3. **Approval of Minutes from January 8, 2015.** T. Stuart motioned to approve, 2nd by M. Martini. N. Foley abstained and motion was carried.
4. **Public Comment.** Comments were heard by the following members of the public. Tom Harris and Georgetown Chief Schwab.
5. **Fiscal Items:**
 - 5.1 **Approval** journal entry to move payment of \$2,000 from Memberships to 4503 Staff Development. M. Martini motioned to approve as amended, 2nd by T. Stuart. Motion carried.
 - 5.2 **Review & Approve Expenditures for 1-9-15.** T. Stuart motioned to approve, 2nd by M. Martini. Motion carried.
Review & Approve Expenditures for 1-27-15. M. Martini motioned to approve, 2nd by T. Stuart. Motion carried.
Review & Approve Expenditures for 2-6-15. M. Martini motioned to approve, 2nd by T. Stuart. Motion carried.
6. **Informational Items:**
 - 6.1 **Correspondence and Communications** None offered
 - 6.2 **Vendor**
7. **Agenda Items:**
 - 7.1 **Discuss and Approve Annual Basis for District Audit.** N. Foley motioned to approve, 2nd by T. Stuart and carried.
 - 7.2 **Discuss Formation of FY 15-16 Budget Committee.** The board appointed directors Foley and N. Foley to form the FY 15-16 Budget Committee. The committee will report to the Board on the FY 16-2016 Budget.
 - 7.3 **Chief Interview Report.** Director Stuart, Committee Chair, reported that the interviews were held Saturday, February 7, 2015. A total of 5 candidates attended. First interview was held at station 28. Panel consisted of County Chiefs and MFPD Board members. Candidates traveled up to MFPD for written, oral and practical skills portion of the interview.
 - 7.4 **Adopt Resolution 15-01 Mutual Aid Compensation.** M. Martini motioned to approve, 2nd by T. Stuart and motion carried.
 - 7.5 **Rural Districts Patch Funding.** Director Joseph stated that he is working on fulfilling the reporting requirements per the Patch Funding Agreement for Fiscal Years 2014-2015 and 2015-2016 and will provide the Board of Supervisors a report in an effort to secure the second year

funding. He will be meeting with Supervisor Renali to discuss the Patch Funding on February 19.

8. **Director Items: (Informational Only).** None.

9. **Closed Session:** The board adjourned to closed session at 7:50pm.

- **Chief Interview and Selection.** After a review of the candidate interview scoring, the board agreed to move forward with an offer of employment to the highest scoring applicant and conduct a pre-employment background check. A list of the remaining candidates will be re-evaluated for possible employment offer in the event that the selected applicant declines the offer.
- **Employee Staffing, Performance and Evaluation Plan.** No action taken.

Meeting adjourned to regular session at 9:15pm.

10. **Adjournment:** T. Stuart motioned to adjourn at 9:20pm, 2nd by M. Martini and carried.