



Fire Department Monthly Progress Report

Meeting Date: September 12, 2019

Agenda Topic: Department Monthly Progress Report

Prepared By: Dion Nugent, Fire Marshal

Date Prepared: September 6, 2019

The primary purpose of this report is to keep the Fire Board Directors informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with the Officers Management Team and all fire personnel.

Personnel:

- Continued development of the revised hiring procedures. Standardizing the process.
- Added two firefighters to our relief team. Alyssa Sample and Emily Schwegler are lateral hires from the Georgetown Fire Department.

Finance:

- Looking into the possibility of adding a cost recovery component into our system for fires which are deemed as arson where we would recoup costs from convicted parties. In addition, looking at the possibility of billing costs to non-residents for auto accidents and technical rescues that occur within our district. This is a common practice in other agencies.
- The grant allowing for the installation of the exhaust system has been completed. After the modification to WT75, we had enough revenue left in the grant to purchase ipads and mounting systems for E75, E275, WT75, S75 and C7500. These are scheduled to be installed by the end of the month.
- Resolved outstanding invoice with Westmark for repair to E75.

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Department Training and Safety:

- Captain Mark Schwegler has been assigned to the role of Department Training Officer. Mark will be working during the next few months on implementing a training program including schedule and reporting process including our mandated training requirements.

Community Risk Reduction:

- We have renamed our Prevention Division to “Community Risk Reduction”. This division will encompass Fire Prevention and Public Safety & Education.
- Continued work occurs on the Fee schedule. Will have a draft format for review at the October meeting.

Mosquito Firefighters Association:

- The firefighters association board voted to dissolve the 501C3 and to establish a new one. The purpose was to create a separation point and a new beginning.
- Community event held at Finnon Lake was a great success! there was great support and attendance.
- working on the 2019/2020 event calendar which will include for community based events
- Donated approximately 5 additional PPE racks to complete the installation. Approximate Value 1600 dollars.

Operations Report:

- Incidents: 5
 - Technical Rescue (1)
 - Medical Aid (4)
 - Fire (0)
- IMT/Strike Team/Special Assignments

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- WT75 and E75 are statused and awaiting assignment.
- There are no IMT assignments yet for this season.

Recruitment & Retention:

- Implementing a pay incentive plan
- Beginning discussions about the 2020 volunteer firefighter academy
- Building team morale through active participation and pride in ownership. We are in the process of breaking necessary duties and tasks into categories and assigning ownership to specific personnel who can oversee and nurture each program. Permanent personnel will each be handling 1-2 programs each, while the rest of the programs are divided among the relief personal. Each relief personnel member who is in charge of a program will be paired with a volunteer firefighter. The support team and explorer program will continue to serve as a invaluable resource for each program as needs arise.

Logistics:

- PPE racks provided by the MVFA have been received and are in the process of being installed. Thank you MVFA!

Futures Program / Cadet Program: *By Chris Dillender*

- Working with our insurance carrier to finalize the documents.
- Continued training occurs.
- Development of the 2019/2020 training calendar.
- Looking into the possibility of involving our recruits in some of the training and logistics of the 2020 divide fire academy.
- Invited to provide logistical support for the 2020 battle of the badges chili cook-off.

Interlocal: *(Attended the following meetings)*

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- Attended the JPA meeting. continued talks about modification of the county contract, ongoing discussions about InnerFacilities Transfers.
- Attended the Fire Chief's Association meeting.
- Attended the LAFCO meeting regarding consolidation. there were healthy discussions regarding consolidation which led to the issue being revisited next month.

Good of the Order:

Just want to say that on behalf of Todd Hern and myself, it has been an honor to sit in and cover the duties of Fire Chief. This is a very special District with a long list of dedicated and decent people each doing their part. This last 6 weeks or so have been very enjoyable and challenging. Todd nor I could not have done our job and been successful in the event that we did not have such an amazing team to work with. Special thanks to all those who showed us, stepped up, and gave of themselves, their time and their energy. You are appreciated and respected.

I look forward to going back to my role as your Fire Marshal. I am very grateful to be given the opportunity to serve as one of the many hands that make light work here within our agency, for our district and for the members of this beautiful community. THANK YOU!